



**TRANSPORTATION AND PARKING BOARD
REGULAR MEETING AGENDA
City Hall - Council Chambers
Tuesday, February 26, 2019 – 8:30am**



I. CALL TO ORDER and INTRODUCTIONS

Meeting called to order at 8:36am

II. APPROVAL OF AGENDA

Chairman Koerner proposed moving the Update on the Waltham Avenue RPP to earlier in the meeting.

MOTION:

Board member Jacobson moved to move the Waltham RPP Update to under Public Comment.

SECOND:

Board member Matas seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed, 5-0.

III. APPROVAL OF MINUTES

ITEM 1. January 29, 2018

MOTION:

Board member Matas moved to approve the January meeting minutes as presented.

SECOND:

Board member Jacobson seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed, 5-0.

IV. PUBLIC COMMENT ON NONAGENDA ITEMS

Update – Waltham Avenue RPP – Staff reported the request would potentially be at April 2019 TPB Meeting and that SP+ had been working with residents to confirm information regarding dwellings, off-street parking, and addressing. A facilitated neighborhood meeting was scheduled for March 28; however there was some feedback from the neighborhood that date might now work. So the RPP process was still ongoing, but in flux.

Chairman Koerner invited public comment.

Several members of the public provided comment, mostly about the agenda item addressing parking in the 1000 block of Manitou Avenue and throughout the downtown.

Parking Space Marking –

Council Liaison Wolbrueck noted that the Public Services Department was going to be marking parking spaces where needed and asked that board members email her with any areas they think would benefit from defined spaces.

Transportation Fee –

Council Liaison Wolbrueck reported on the City Council's discussion regarding bringing to the ballot a proposal to implement a Transportation Fee, noting this was not tied to the Cog Agreement in any way and had been under discussion since January 2018. The point of the fee was to fund Public Services items the City was not able to budget for or which were not currently the City's responsibility. An example was the repair and replacement of public sidewalks, which is currently the responsibility of the adjacent private property owner.

There was brief discussion regarding this and it was noted there would be a lot of information disseminated regarding the proposal in the coming months.

Chairman Koerner suggested moving Item 4 on the agenda up to Item 2 under Old Business.

MOTION:

Board member Rosenkrantz moved to change the agenda by moving Item 4 under New Business to Item 2 under New Business.

SECOND:

Board member Matas seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed, 5-0.

V. OLD BUSINESS

ITEM 2. Discussion Regarding Downtown Resident Parking – 1000 Block and Downtown in General
Staff presented a memo outlining options and potential issues with changes to the paid parking area in the 1000 block of Manitou Avenue (south side of the street).

There were public comments by owners of property along the frontage of the paid parking at the western end of the downtown and an owner in the Manitou Avenue RPP. The board discussed options for accommodating the residents in this specific area and downtown as a whole. Staff was asked to bring back more information and more fully vet the options in the Staff memo, and particularly the downtown resident overnight permits.

ITEM 3. Parking Management and Financial Report and Review and Comment on Revised 2019 SP+ Work Plan

Chairman Koerner asked about using Public Services VMS board as discussed at the January meeting. Staff reviewed the update on the agenda. SP+ had arranged to borrow the City's VMS board and it was in place at Washington Avenue and El Paso Blvd. advising "No Gog Parking" and directing vehicles to the Hiawatha lot. SP+ Facility Manager Kevin Stevenson noted they were working on obtaining quotes for purchase of another reader board.

The board asked that this sign be moved to Manitou Avenue, if the City's second VMS sign couldn't be borrowed. It was suggested this be placed before the Bank driveway so it would give drivers more time to plan for the right turn.

Mr. Stevenson reported on current revenues and trends.

Chairman Koerner asked about the Council action regarding raising the Barr Lot parking fee. Staff reported on the update provided at the end of the agenda, noting February 19 City Council postponed the fee increase pending City staff meeting with representatives of Colorado Springs Utilities regarding management of the lot and information on how the increase will be publicized. Staff noted posting the Lot, notice to the media, request postings on websites (including Incline Friends), and on Facebook will be utilized. Staff also noted a meeting had already been set up with CSU in a week or so after the meeting and then the items would be taken back to City Council.

SP+ Senior Manager Dane Lyon handed out the "scorecard" to be used to judge the company's performance and how much of an incentive bonus they should receive. Discussion regarding the SP+ Annual Work Plan ensued.

ITEM 4. Metropolitan Parking District Updates and City and Metro District IGA

Board member Jacobson updated the TBP regarding the last Metro Board meeting. He noted there was no safety concern regarding the Wichita Lot bridge and Metro was looking at repair instead of replacement. He stated the parking garage was on indefinite hold. Staff noted they had received a request to postpone the replat of the Wichita Lot to the May Planning Commission meeting. Board member Jacobson advised that Metro was focusing on reaching out and working with the Chamber and the BID to help bring more visitors to the businesses. He noted the Metro District wanted to continue to partner with the City. When asked he noted there was no plan to remove any trees at the Wichita Lot. He also reported there were objections to the City signs and the Metro was considering whether to have their own signs.

Leah Ash, Interim City Administrator, presented the IGA between the City and Metro District that was on the City Council agenda for discussion that evening. She reported on her charge in regard to the update and noted Council directed the focus on the City and Metro facilities looking like a single entity and management be coordinated. Discussion of enforcement of IGA and any financial considerations ensued.

VI. NEW BUSINESS

None.

VII. OTHER BUSINESS

ITEM 5. Review and Recommendation Regarding Draft Board and Commission Ordinance (10:30am)

MOTION:

Board member Rosenkrantz moved to recommend adoption of the January 4, 2018, ordinance draft with the changes as shown.

SECOND:

Board member Matas seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed, 5-0.

X. UPDATES

- Manitou Springs Mobility Study – Board member Rosenkrantz stated the work on the study was just getting started and the consultants wanted to have a meeting with the TPB and Metro Boards as stakeholders. Kimley-Horn would be informing about what information and data was going to be collected and what this study was going to do, in addition to asking for feedback and information. She asked if the Board wanted to do this at a regular or special meeting. Board members indicated a special meeting would be acceptable. Staff advised that Kimley-Horn should work directly with Staff to coordinate this.
- Lower Washington RPP – February 19 City Council approved the recommended RPP.
- Hiawatha Gardens Event Use Policy – February 19 City Council Meeting postponed approval of the policy update and fee to allow Staff to provide the process for application of the fee and protection against event reselling reserved parking spaces
- Parking Wayfinding Signs – Majority installed; Public Services had required wind-load evaluation of large signs before their installation and that information had been provided the previous Friday. Staff indicated the sign mounts were being manufactured.
- Pedestrian and Cycle Manitou (PACMan) Work Group – Aaron Schultz reported the group wanted to have City Staff take the Bike Friendly Driver training. They were working on a logo and a press release to see if there were more people who wanted to join the group.
- Ruxton Avenue Study – On Hold until after June 2019
- Crystal Park Road Task Force – Board Member Porter had not update.
- ParkManitou.com – SP+ representatives and Staff have scheduled a meeting to look at the website and layout changes to be made after the February TPB meeting. Send comments and ideas regarding website to SP+ Facility Manager

XI. FUTURE AGENDA ITEMS

- RPP Task Force – Goal and Timeframe Discussion - March Regular Meeting
- Report on Potential Partnership with Private Parking Owners – March Meeting
- TPB Standard Operating Procedures – 2019 TBD after passage of Board/Commission Ordinance
- TPB Streamlining Decisions – Future Subcommittee Dates TBD 2019

- Rules for “Standing” Vehicles in RPPs and Other Areas - 2019
- RFP for Ticket Collection Services – 2019
- Vision and Policies for Future Transportation and Parking Decisions
- Discussion Regarding Parking Capacity: Collection and Evaluation of City-wide Data to Confirm/Quantify Seasonal, Year-Round, and/or Event Capacity Issues

XII. ADJOURNMENT (11:12am)

Board Members:

Bill Koerner, Chair (12/31/2020)
~~Neale Minch, Vice Chair (12/31/2020) - Excused~~
Joy Porter (12/31/2021)
Valerie Rosenkrantz (12/21/2020)
Rolf Jacobson (12/31/2021)
Jon Matas (12/31/2020)

**One Regular Member and
Three Alternate Members Needed**

Staff and Liaisons:

Michelle Anthony, Senior Planner
~~Joe Ribeiro, Police Chief~~
Kevin Stevenson, Facility Manager
Dane Lyon, SP+ Senior Manager
Susan Wolbrueck, Council Liaison
Aaron Shultz, on Behalf of Chamber of Commerce
~~Tim Haas, BID Board Liaison~~
~~Lisa Quintana, Chamber Board Liaison~~

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Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk for more information or visit our website at: www.manitouspringsgov.com.

2019 Meeting Dates: March 26, April 23, May 28, June 25*, July 23*, August 27*,
September 24, October 22, November 19**, December 17**

*Date of Regular Meeting May Be Changed to Accommodate Full-Day Board Retreat

**Regular Meeting date moved due to Thanksgiving and Christmas Holidays