

PARKS AND RECREATION ADVISORY BOARD AGENDA SPECIAL REMOTE REGULAR MEETING May 4, 2020 – 6:00pm

I. CALL TO ORDER and INTRODUCTIONS

Meeting called to order by Danu Fatt

Present:

Tim Bresnahan

Danu Fatt

Jan Johnson

Judith Chandler

Matt Cavanaugh

Chris Grow

Roy Chaney

Judith Chandler

Nancy Fortuin

Reggie Thompson

Tiana Pauley

Lynn Johnson (Public Works)

II. APPROVAL OF AGENDA

Agenda amended per Ms. Johnson's request to accommodate meeting time constraints

- motion by TB, passed

III. APPROVAL OF MINUTES

1. April 6, 2020

2. Approved (Johnson/Fatt)

IV. PUBLIC COMMENTS NOT ON THE AGENDA (Please limit your comments to 3 minutes)

V. REPORTS (5 minutes)

2. OSAC

Ms. Chandler reporting for OSAC:

Trail maintenance and sign posting during COVID: "safer at home" signs placed 5/4/20

3. PARAB

Ms. Fatt: pollinator club members have been volunteering help with spring prep and clean up on city garden beds

4. COUNCIL LIAISON

Ms. Fortuin: ward 3 councilor replacement interviews will be on 5/5/20

Mr. Cavanaugh: asks for update on Library and Incline: Ms. Fortuin reviewed council actions and challenges enforcing closures; incline use numbers were down initially to tens and then up to 200 daily. Mr. Chaney estimates 89% compliance with restrictions, based on usage count.

## VI. PUBLIC SERVICES

### 5. Monthly Report

#### 6. Park Updates (10 Minutes)

- Memorial Park was mulched around Manizoo
- Ms. Johnson requests written park updates included with monthly meeting packets for pre-read
- Schryver park cleaned and re-seeded temporary parking area
  - Gravel from parking lot construction removed
- City staff is proceeding with grass management including aerating and organic maintenance

#### A. Urban Forestry Survey / Update on its location

- Mr. Chaney has three manuals containing the survey from CSFS

#### B. Tree City USA application

- application from Aly was found and given to Jeff Jones and is pending submission

#### C. Peeps

- Ms. Fatt suggested mulching around Peeps rather than installing turf since turf progress has been delayed
- Ms. Fatt met with the City mason and discussed installing a retaining wall surrounding the entire Peeps area to include a 4' x 50' paver walkway for up to \$3700 (higher than the original \$2500 allotted)
  - Original plan needed to be changed due to water access location
  - Ms. Johnson and Mr. Cavanaugh questioned whether budget contained funds for project change
  - Ms. Fatt states that funds are adequate and Ms. Fortuin confirmed that the funds have not been affected by the COVID pandemic
- Ms. Fatt moved to increase the budget for changes as described; motion passed 5-1

#### D. Mulch in parks

- Tabled

#### E. Update SSP GOCO Engineering drawings

- Ms. Fatt met with the City engineer and discussed planning and flood plain assessment

### 7. PARAB Observations (5 min)

Ms. Johnson:

- Fields Park: individuals noted in park facilities ignoring social distancing closures; also trash overflowing and scattered in park

- Discussion about PARAB position on social distancing in parks
- Mr. Bresnahan recommended PARAB official recommendation be that Manitou Parks follow state guidelines and citizens use official channels if concerned about social distancing violations
- New plantings: some do not appear to have adequate animal protection
  - Ms. Chandler notes that some trees and covers in Mansions and Memorial Parks were vandalized and is working to get replacement covers
- Memorial Park drinking fountain is leaking
- Mutt Mitts are low or absent

Mr. Cavanaugh

- signage related to City Parks and no open carry firearms ordinance is absent

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#### VIII. NEW BUSINESS

##### 8. Mini-Grant request / Flying Pig

- requesting \$900 for compost, irrigation and hand sanitizing equipment
  - Motion passed unanimously

##### 9. Funding for a Parks 'Gardener

- city contracts are on hold
  - Ms. Fatt proposed using conservation trust fund to pay for temporary park gardener
  - Suggested starting a subcommittee to work out details including scope and cost
  - Ms. Fortuin and Mr. Chaney confirmed that PARAB has authority to recommend said use for these funds
  - Ms. Fatt recommended up to \$5000 for immediate work with the proposed subcommittee to evaluate park work need and approve additional funds later
  - Mr. Cavanaugh and Mr. Bresnahan recommended approving a larger amount now with a 90-day period for review and to authorize additional funds as needed
  - Motion to spend \$12,000 immediately for park garden maintenance with review at the June meeting to determine additional funding as needed for 2020
  - Motion passed 5-0
  - Mr. Cavanaugh, Ms. Grow and Lynn Johnson (public works) volunteered to work on said subcommittee

#### IX. OTHER BUSINESS

#### X. ADJOURNMENT

Mission Statement:

The mission of the Park and Recreation Advisory Board (PARAB) is to ensure day-to-day procedures that protect and maintain the natural environment of our parks using best practices

that support a resilient and sustainable system that is welcoming, clean, and safe. PARAB will engage and educate the public by supporting dynamic, healthy, and diverse activities while stewarding the natural resources that are the foundation of the parks.

Vision Statement:

Manitou Springs' park and recreation will connect people and the natural environment for the health and wellbeing of all.

Board Members:

Danu Fatt, Chair (2/28/2021) Tim Bresnahan, Vice Chair (02/28/2021) Jenna Gallas, Secretary (2/28/2021) Christina Grow (2/28/2020) Matt Cavanaugh (2/28/2021) 2 board members needed

Alternates:

Jan Johnson (2/28/2022) 1 alternate needed

Staff and Liaisons:

Roy Chaney, Deputy City Administrator Chris Hogan, Parks Division Lead TiAna Pauley, Pool Director Mary Ellen Montgomery, City Gardener Nancy Fortuin, Council Liaison Tim Bresnahan, OSAC Liaison Christina Grow, OSAC Liaison