



**CITY OF MANITOU SPRINGS
PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING MINUTES
Monday, April 6, 2020 6:00 pm**

I. CALL TO ORDER

A regular meeting of the Manitou Springs Parks and Recreation Advisory Committee was held remotely via Zoom. Ms. Fatt called the meeting to order at 6:02 pm and declared a quorum present. The following Commission members attended:

PRESENT: Danu Fatt, Chair
Tim Bresnahan, Vice Chair
Jenna Gallas, Secretary
Christina Grow (also, OSAC Liaison)
Jan Johnson (Alternate)

ABSENT:
Matt Cavanaugh

STAFF: Roy Chaney, Deputy City Administrator
TiAna Pauley, Pool Director
Chris Hogan, Parks Division Lead
Christine Lowenberg, City Planning Director

OTHER: Nancy Fortuin, Council Liaison (Absent)
Mary Ellen Montgomery, City Gardener
Judith Chandler, City Councilwoman

GUESTS:

II. APPROVAL OF AGENDA

Ms. Gallas moved to approve the agenda.
Ms. Johnson seconded.
All approved.

III. APPROVAL OF MINUTES

A. March 3, 2020
Ms. Gallas moved to approve the minutes.
Ms. Fatt seconded.
All approved.

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

(Please limit comments to 3 minutes)

Natalie Johnson discusses re-engagement with the community in parks. PARAB can play a role in bringing people together once the City opens and engages socially within the next few months.

Mary Ellen speaks for the Manitou Gardening Club's community garden, and notes that April and May are an important time for planting. There is a lock on the garden gates, and she is looking for what could be established as appropriate rules going forward, to allow preparation and working the gardens while maintaining social distance.

Roy Chaney confirms that so long as social distancing rules are followed, there should be no reason to keep gardens closed and unattended. Ms Chandler asks for masks to be used by people in the gardens Ms Fatt also notes that the gardens are fenced in, limiting the exposure to the public.

II. PRESENTATIONS

A. N/A

III. REPORTS (5 mins)

A. OSAC

1. Ms Fatt indicates that Sue Graham resigned from OSAC. Ms Chandler is council liaison to OSAC, and would be willing to act as OSAC liaison to PARAB. Trailhead signs and maps were focus in Jan / Feb 2020. Ms Chandler is also lead for Climate Action Group.

B. PARAB

1. N/A

C. COUNCIL LIAISON

1. Ms Chandler notes the tree planting- 148 trees on Saturday, April 25 will move forward. Masks will be provided for those who do not have access to one. Flags will be placed at locations, with trees standing 2-3' tall. All trees that have died need to be pulled from last years' planting, and it was suggested that a count be taken and recorded.

IV. PUBLIC SERVICES

A. Monthly Report

1. Mr Hogan: Schryver Park dig began April 6, 2020 for park replanting and turf revegetation. Sprayer /Spreader for fertilizing will be installed next week as well as beginning irrigation. OLM will be followed.

B. Park Updates (10 mins)

1. Urban Forestry Survey / Update on its location
 - i. Mr Chaney: 3 manuals were sent over and he will look for tomorrow and identify a secure portal for the information.
2. Tree City USA Application update
 - i. Mr Bresnahan: All steps completed. Is there a record / out processing completed? Mr Hogan will keep looking for documents in Aly's files.
3. Peeps
 - a. Mr Hogan: Mason still needs a few weeks before beginning work. Soil needs to be added around tree roots. A trench 8" wide and 4" deep all around the outside edge needs excavated. Danu asks that Mary Ellen be consulted re: tree care.
4. Update SSP GOCO Engineering Drawings
 - a. Mr Chaney: Survey was delayed due to COVID. Waiting for them to come back and revisit. Unknown exactly what they are surveying. Ms Gallas / Ms Fatt have seen some surveyors at the park in recent week or two.
5. Disc Golf Baskets
 - a. Mr Hogan: Baskets arrived at Public Works. He discourages putting them up in the short term as to not encourage gathering. Top dressing and seeding also needs to be added to Fields prior. Preliminary planning could be done for placement, and checks done so as not to hit sprinkler lines. Ms Johnson suggests a note in the bulletin to promote "Coming soon: Disc Golf!" as a positive message from Parks. There is a volunteer group to install. Parks staff has 3 pool employees assisting in the gardens and parks as well during this time.
6. COVID - 19 Impact Report
 - a. Mr Chaney: All pavilions are shut down to discourage gathering, to include the skatepark. Many are using parks responsibly and they will remain open to the public who are following the rules. City is working with Care and Share and

Salvation Army to bring a water truck to Hiawatha to provide water for homeless to drink and wash, and potentially provide food.

C. PARAB Observations (10 mins)

1. Ms Chandler: Skateboard park has visitors (~10 or more) ripping down tape and utilizing parks.
2. Mr Hogan: SSP Fencing; elms removed. Manizoo mulch will be laid in natural color. Memorial drinking fountain- water is supposed to be off, however, they are trenching soon for irrigation and valve will be installed to offer better control going forward. Electrical boxes on stone wall are hard wired, is high priority on list. Skateboard /restroom lighting is concern, need to find expert to give opinions on where shadowing / liability may be a factor. No smoking signs for Schryver will be put up. Concern over sign pollution and these no smoking signs will be larger. Parking has already removed extra signage.
3. Mr Chaney Staff is under every other day rotation and is doing sanitizing and Manitou Springs and will begin taking photos to show what is being cleaned up on a regular basis. City Contracts are currently on-hold due to budget concerns and a cease spending. Hoping that Mary Ellen (High and Dri Landscape) will have its contract renewed soon.
4. Ms Johnson: Mutt Mutts by Chamber is empty again.

V. OLD BUSINESS

A. Wheeler Park City Boundaries

1. Ms Fatt: Boundary markers should be placed.

B. RFB Park Design / Flats

1. Tabled for May 2020.

VI. NEW BUSINESS

A. Mini- Grant request / Poetry and Pottery (Molly Wingate)

1. Ms Fatt: \$1000 requested for this project. Funds will cover rental of pottery equipment, supplies, and materials. Ms. Johnson suggests supporting this request and notes that it is a great service for the City. Ms Gallas and Mr Bresnahan show support. Ms Grow questions congregation at the pavillion at this juncture, given the quarantine in place. Ms Fatt: Should grant be contingent on social distancing, and when the pavilion opens again.
2. ***Ms Johnson moves PARAB support Poetry and Pottery mini grant request for \$1000 in June / July of 2020, contingent on abiding by the COVID-19 social distancing guidelines.***
3. ***Mr Bresnahan makes friendly amendment to extend timeline for one year from June 2020 to June 2021 if necessary. (Should the pavilion still be closed and the quarantine still in effect for 2020) Mr Bresnahan seconds. All in favor.***

IV. ADJOURNMENT

Hearing no further business before the Commission, Danu Fatt adjourned the meeting at 7:08 pm.

Minutes Prepared by Jenna Gallas, Secretary