

1. Parks And Recreation Advisory Board Regular Meeting Agenda And Packet July 6, 2020

Documents:

[2020-07-06 PARAB AGENDA.PDF](#)  
[2020-07-06 PARAB PACKET.PDF](#)



## PARKS AND RECREATION ADVISORY BOARD AGENDA

### SPECIAL FINANCIAL REMOTE REGULAR MEETING July 6, 2020 – 6:00pm

#### I. CALL TO ORDER and INTRODUCTIONS

#### II. APPROVAL OF AGENDA

#### III. APPROVAL OF MINUTES

1. May 4, 2020
2. June 1, 2020

#### IV. REPORTS (5 minutes)

3. PARAB
  - A. SSP GOCO Grant Zoom Meeting, July 9, 2020 3pm-4
  - B. Catalpa tree in Memorial Park and Library need to be replaced
  - C. Manitou officially a Tree City USA
  - D. Disc Baskets have been installed in Fields Park (Thanks Steve Moll and Ben Englehardt)

#### V. NEW BUSINESS

4. Prepare Draft Budget for 2021

#### VI. OTHER BUSINESS

#### VII. ADJOURNMENT

#### **Mission Statement:**

The mission of the Park and Recreation Advisory Board (PARAB) is to ensure day-to-day procedures that protect and maintain the natural environment of our parks using best practices that support a resilient and sustainable system that is welcoming, clean, and safe. PARAB will engage and educate the public by supporting dynamic, healthy, and diverse activities while stewarding the natural resources that are the foundation of the parks.

**Vision Statement:**

Manitou Springs' park and recreation will connect people and the natural environment for the health and wellbeing of all.

**Board Members:**

Danu Fatt, Chair (2/28/2021)  
Tim Bresnahan, Vice Chair (02/28/2021)  
Jenna Gallas, Secretary (2/28/2021)  
Christina Grow (2/28/2020)

*3 board members needed*

**Alternates:**

Jan Johnson (2/28/2022)  
*1 alternate needed*

**Staff and Liaisons:**

Roy Chaney, Deputy City Administrator  
Chris Hogan, Parks Division Lead  
TiAna Pauley, Pool Director  
Mary Ellen Montgomery, City Gardener  
Nancy Fortuin, Council Liaison  
Tim Bresnahan, OSAC Liaison  
Christina Grow, OSAC Liaison

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact the ADA Coordinator at (719) 685-2554 or [cityclerk@comsgov.com](mailto:cityclerk@comsgov.com) to discuss specific needs. Please provide a minimum of 3-5 day's advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk for more information or visit our website at: [www.manitouspringsgov.com](http://www.manitouspringsgov.com).

2020 Meeting Dates: Jan n/a; Feb 3; Mar 2; Apr 6; May 4; June 1; July n/a; Aug 3; Sept 7; Oct 5; Nov 2; Dec 7



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PARKS AND RECREATION ADVISORY BOARD AGENDA SPECIAL REMOTE REGULAR MEETING May 4, 2020 – 6:00pm

I. CALL TO ORDER and INTRODUCTIONS

Meeting called to order by Danu Fatt

Present:

Tim Bresnahan

Danu Fatt

Jan Johnson

Judith Chandler

Matt Cavanaugh

Chris Grow

Roy Chaney

Judith Chandler

Nancy Fortuin

Reggie Thompson

Tiana Pauley

Lynn Johnson (Public Works)

II. APPROVAL OF AGENDA

Agenda amended per Ms. Johnson's request to accommodate meeting time constraints

- motion by TB, passed

III. APPROVAL OF MINUTES

1. April 6, 2020

2. Approved (Johnson/Fatt)

IV. PUBLIC COMMENTS NOT ON THE AGENDA (Please limit your comments to 3 minutes)

V. REPORTS (5 minutes)

2. OSAC

Ms. Chandler reporting for OSAC:

Trail maintenance and sign posting during COVID: "safer at home" signs placed 5/4/20

3. PARAB

Ms. Fatt: pollinator club members have been volunteering help with spring prep and clean up on city garden beds

4. COUNCIL LIAISON

Ms. Fortuin: ward 3 councilor replacement interviews will be on 5/5/20

Mr. Cavanaugh: asks for update on Library and Incline: Ms. Fortuin reviewed council actions and challenges enforcing closures; incline use numbers were down initially to tens and then up to 200 daily. Mr. Chaney estimates 89% compliance with restrictions, based on usage count.

## VI. PUBLIC SERVICES

### 5. Monthly Report

#### 6. Park Updates (10 Minutes)

- Memorial Park was mulched around Manizoo
- Ms. Johnson requests written park updates included with monthly meeting packets for pre-read
- Schryver park cleaned and re-seeded temporary parking area
  - Gravel from parking lot construction removed
- City staff is proceeding with grass management including aerating and organic maintenance

#### A. Urban Forestry Survey / Update on its location

- Mr. Chaney has three manuals containing the survey from CSFS

#### B. Tree City USA application

- application from Aly was found and given to Jeff Jones and is pending submission

#### C. Peeps

- Ms. Fatt suggested mulching around Peeps rather than installing turf since turf progress has been delayed
- Ms. Fatt met with the City mason and discussed installing a retaining wall surrounding the entire Peeps area to include a 4' x 50' paver walkway for up to \$3700 (higher than the original \$2500 allotted)
  - Original plan needed to be changed due to water access location
  - Ms. Johnson and Mr. Cavanaugh questioned whether budget contained funds for project change
  - Ms. Fatt states that funds are adequate and Ms. Fortuin confirmed that the funds have not been affected by the COVID pandemic
- Ms. Fatt moved to increase the budget for changes as described; motion passed 5-1

#### D. Mulch in parks

- Tabled

#### E. Update SSP GOCO Engineering drawings

- Ms. Fatt met with the City engineer and discussed planning and flood plain assessment

### 7. PARAB Observations (5 min)

Ms. Johnson:

- Fields Park: individuals noted in park facilities ignoring social distancing closures; also trash overflowing and scattered in park

- Discussion about PARAB position on social distancing in parks
- Mr. Bresnahan recommended PARAB official recommendation be that Manitou Parks follow state guidelines and citizens use official channels if concerned about social distancing violations
- New plantings: some do not appear to have adequate animal protection
  - Ms. Chandler notes that some trees and covers in Mansions and Memorial Parks were vandalized and is working to get replacement covers
- Memorial Park drinking fountain is leaking
- Mutt Mitts are low or absent

Mr. Cavanaugh

- signage related to City Parks and no open carry firearms ordinance is absent

VII. OLD BUSINESS Parks and Recreation Advisory Board Agenda December 2, 2019 - Page 2

#### VIII. NEW BUSINESS

##### 8. Mini-Grant request / Flying Pig

- requesting \$900 for compost, irrigation and hand sanitizing equipment
  - Motion passed unanimously

##### 9. Funding for a Parks 'Gardener

- city contracts are on hold
  - Ms. Fatt proposed using conservation trust fund to pay for temporary park gardener
  - Suggested starting a subcommittee to work out details including scope and cost
  - Ms. Fortuin and Mr. Chaney confirmed that PARAB has authority to recommend said use for these funds
  - Ms. Fatt recommended up to \$5000 for immediate work with the proposed subcommittee to evaluate park work need and approve additional funds later
  - Mr. Cavanaugh and Mr. Bresnahan recommended approving a larger amount now with a 90-day period for review and to authorize additional funds as needed
  - Motion to spend \$12,000 immediately for park garden maintenance with review at the June meeting to determine additional funding as needed for 2020
  - Motion passed 5-0
  - Mr. Cavanaugh, Ms. Grow and Lynn Johnson (public works) volunteered to work on said subcommittee

#### IX. OTHER BUSINESS

#### X. ADJOURNMENT

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Alternates:

Jan Johnson (2/28/2022) 1 alternate needed

Staff and Liaisons:

Roy Chaney, Deputy City Administrator Chris Hogan, Parks Division Lead TiAna Pauley, Pool Director Mary Ellen Montgomery, City Gardener Nancy Fortuin, Council Liaison Tim Bresnahan, OSAC Liaison Christina Grow, OSAC Liaison

# PARKS AND RECREATION ADVISORY BOARD AGENDA SPECIAL REMOTE REGULAR MEETING

June 1, 2020 – 6:00pm

## I. CALL TO ORDER and INTRODUCTIONS

Meeting called to order at 6:12pm by Ms Fatt

### Attendance

Danu Fatt (chair)  
Tim Bresnahan (member)  
Christina Grow (member)  
Jenna Gallas (member)

Nancy Fortuin  
Roy Chaney  
Lynn (public works)  
Rebecca Wood  
Tiana Pauly  
Chris Hogan (Parks lead)  
Mary Ellen (City gardener)

## II. APPROVAL OF AGENDA

- A. Removed approval of minutes and incline consultant from published agenda
  - 1. Minutes will be available for the next PARAB meeting

## III. APPROVAL OF MINUTES

## IV. PUBLIC COMMENTS NOT ON THE AGENDA

- A. No citizens present for comments

## V. REPORTS

### A. OSAC

- 1. Liaison not present

### B. PARAB

- 1. Minigrant for Flying Pig Ranch has been approved and monies dispensed (\$900)
- 2. Poetry and Pottery mini grant application has been extended to 2021 due to concerns regarding social distancing (\$1,000)
- 3. Park gardens (Mary Ellen)
  - a) Weeded and relined sprinklers at Soda Springs West End, no water due to no electricity for sprinkler timer box
  - b) Peeps Park/Cheyenne Spring irrigation system start this week followed by mulching; new planting will be delayed until next year in order to have area mulched and ready for summer
  - c) Mansions Parks community garden beds are cleaned and water is on

### C. Council Liaison

- 1. Ward 3 Council representative was chosen: Steve Bremmer
- 2. Two bike share stations (Pike Ride from Colorado Springs) are proposed to be installed in Manitou Springs at the Pool and Hiawatha Gardens

## VI. PUBLIC SERVICES

### A. Monthly Report

1. Reference attached report
2. Public works is aware of SSP West End sprinkler electrical problem

### B. Park Updates

1. Tree City USA Application
2. SSP GOCO update
  - a) Ms Fatt reports that the kickoff meeting will be June 8th 3:30-4:30 and will detail phase one. The meeting will be held via Zoom.

### C. PARAB Observations

1. Park playground recreation equipment remains closed for social distancing; this is directed by the state for public health and safety and is reassessed regularly by state officials
2. Schryver planters near the footbridge will become pollinator gardens; City and Pollinator Group are working on logistics

## VII. OLD BUSINESS

### A. Tree planting group and Pollinators under the umbrella of PARAB

1. Ms. Fatt proposes that aforementioned groups retain autonomy but fall under PARAB as subgroups for reporting, coordination and funding purposes when working on projects on City Land
  - a) PARAB agreed to move forward with a preliminary memorandum of understanding regarding this relationship to be approved at next meeting

## VIII. NEW BUSINESS

### A. Funding for the Manitou Pool doors

1. \$10,000 requested for repair of doors and windows
  - a) \$7,500-8000 to replace all main entrance doors (three sets) with the remainder for window repair
2. Mr. Chaney clarified that the pool cannot reopen without operational doors
3. Ms. Fatt asked if the window repair could be delayed until next year
4. Mr. Bresnahan motioned to approve the requested \$10,000 repair, seconded by Ms. Gallas and approved

## IX. OTHER BUSINESS

- A. The July 6 meeting will focus on 2021 budgeting

## X. ADJOURNMENT

- A. Meeting adjourned by Ms. Fatt at 7:35pm



## Conservation Trust Fund Eligible and Ineligible Expenditure Examples

**NOTE:** The following are *examples* of eligible and ineligible expenditures for Conservation Trust Fund (CTF). These lists do not encompass all eligible or ineligible expenditures. Please contact Leslie Jones at [leslie.jones@state.co.us](mailto:leslie.jones@state.co.us) or (303) 864-7735 if you have any questions or require further clarification.

All eligible expenditures **must occur** on a new conservation site or a public site. *C.R.S. 29-21-101 (4)*  
 A public site is defined by the department as a publicly owned site.

In order for to be eligible for Conservation Trust Fund spending, an expenditure must fall into one of the following categories. See below for examples of eligible and ineligible expenditures in each category.

New Conservation Sites	Public Sites <i>(recreational purposes only)</i>	TV Translator Facility
110 - Acquisition	210 - Capital Improvements	310 - Acquisition
120 - Development	220 - Maintenance	320 - Operation
130 - Maintenance		330 - Maintenance

### Acquisition of New Conservation Sites:

Eligible Expenditures	Ineligible Expenditures
<p>Acquisition of property for the following uses:</p> <ul style="list-style-type: none"> <li>▪ Parks and Open Space</li> <li>▪ Athletic fields and courts</li> <li>▪ Community and Recreation Centers</li> <li>▪ Swimming pools</li> <li>▪ Libraries</li> <li>▪ Museums</li> <li>▪ Fairgrounds</li> <li>▪ Campgrounds</li> <li>▪ Golf Courses</li> <li>▪ Zoos</li> <li>▪ Skate parks</li> <li>▪ Skating rinks</li> <li>▪ Shooting ranges</li> <li>▪ Community gardens</li> <li>▪ Conservation Easements</li> </ul> <p>Associated costs/fees including:</p> <ul style="list-style-type: none"> <li>▪ Purchase of property</li> <li>▪ Legal, architectural, and design</li> <li>▪ Grant writing</li> <li>▪ Development rights</li> </ul>	<p>Insurance for property</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> This does not keep the property from decline nor is it a capital improvement to the property.</li> </ul> <p>Acquisition of real property through condemnation by eminent domain</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> The statute states "No moneys received from the state by any eligible entity pursuant to this section shall be used to acquire real property through condemnation by eminent domain."  <i>C.R.S. 29-21-101 (2)(b)(II)</i></li> </ul>

## Development of a New Conservation Site:

Eligible Expenditures	Ineligible Expenditures
<p>Development and construction (including rental of construction equipment) may include the following on the newly acquired conservation site:</p> <ul style="list-style-type: none"> <li>▪ Structures/buildings</li> <li>▪ Playgrounds</li> <li>▪ Paths and Trails</li> <li>▪ Lakes</li> <li>▪ Tennis courts</li> <li>▪ Basketballs courts</li> <li>▪ Baseball fields</li> <li>▪ Soccer fields</li> <li>▪ Permanent restroom facilities</li> <li>▪ Pavilions and shelters</li> <li>▪ Parking lots</li> <li>▪ Landscaping</li> </ul>	<p>Development of any property that is not used for park, recreational and open space purposes AND is not owned by a local government.</p>

## Maintenance of New Conservation Site:

Eligible Expenditures	Ineligible Expenditures
<p>Maintenance:</p> <ul style="list-style-type: none"> <li>▪ Salary of maintenance personnel on the properties listed under "Acquisition and Development" above, such as: <ul style="list-style-type: none"> <li>○ building upkeep</li> <li>○ mowing</li> <li>○ tree trimming</li> <li>○ trash removal</li> <li>○ cleaning the restrooms</li> <li>○ replacing broken equipment</li> <li>○ fertilizer</li> <li>○ weed/insect chemicals</li> <li>○ winterizing</li> </ul> </li> <li>▪ Gear and protective wear used by maintenance staff to perform duties, such as: <ul style="list-style-type: none"> <li>○ radios</li> <li>○ gloves</li> <li>○ safety goggles/glasses</li> <li>○ coveralls (worn over clothes)</li> </ul> </li> <li>▪ Landscaping <ul style="list-style-type: none"> <li>○ planting/removing trees, plants, grass, etc.</li> <li>○ watering/irrigation</li> </ul> </li> <li>▪ Swimming pool maintenance <ul style="list-style-type: none"> <li>○ water to fill pool</li> <li>○ chemicals</li> <li>○ painting and/or repair</li> </ul> </li> </ul>	<p>Any expenditure that DOES NOT keep the Conservation Trust Fund eligible asset in an original or existing state or preserve it from future failure or decline:</p> <p>Rental of port-a-potties</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> This is not a fixed asset that is owned by the eligible entity.</li> </ul> <p>Non-maintenance supplies such as toilet paper, paper towels, and hand soap</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> These items are not used by the maintenance personnel to keep the site from decline.</li> </ul> <p>Uniforms for maintenance staff</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> Uniforms are not necessary items used by the staff to keep the property from decline.</li> </ul> <p>Utility bills</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> Costs for power to lighting and security systems do not keep the site from decline.</li> </ul> <p>Educational materials (<i>other than permanent signage and kiosks</i>)</p> <p>Printing costs, postage</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> These items are not capital improvements and do not keep the site from decline.</li> </ul> <p>Meeting expenses, public hearing postings, conference expenses, publications and notices</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> These items are not capital improvements and do not keep the site from decline.</li> </ul>

## Capital Improvements to Public Sites:

Eligible Expenditures	Ineligible Expenditures
<p>Capital Improvements and fixed assets for eligible public properties:</p> <ul style="list-style-type: none"> <li>▪ Playground equipment and resurfacing (including at public schools)</li> <li>▪ Picnic tables</li> <li>▪ ADA compliance on eligible facilities</li> <li>▪ Fencing</li> <li>▪ Soccer goals</li> <li>▪ Tennis and basketball nets</li> <li>▪ Field striping</li> <li>▪ Pool equipment and furniture               <ul style="list-style-type: none"> <li>○ pumps</li> <li>○ vacuums</li> <li>○ tables chairs</li> <li>○ defibrillators</li> </ul> </li> <li>▪ Recreation facility improvements               <ul style="list-style-type: none"> <li>○ painting</li> <li>○ carpet</li> <li>○ window replacement</li> </ul> </li> <li>▪ Maintenance equipment used exclusively for park/rec properties:               <ul style="list-style-type: none"> <li>○ mowers</li> <li>○ tractors</li> <li>○ trimmers</li> <li>○ maintenance vehicles</li> <li>○ snow blowers/plows</li> </ul> </li> <li>▪ Lighting               <ul style="list-style-type: none"> <li>○ poles</li> <li>○ wiring</li> <li>○ fixtures</li> </ul> </li> <li>▪ Security cameras/systems</li> <li>▪ Park and recreation master plans</li> <li>▪ Permanent park signs and kiosks (not including any printed material)</li> <li>▪ Office equipment used for CTF eligible projects*:               <ul style="list-style-type: none"> <li>○ computers/laptops</li> <li>○ computer servers</li> <li>○ copiers</li> <li>○ printers</li> <li>○ fax machines</li> <li>○ security cameras/systems</li> </ul> </li> </ul> <p>*If purchases are to be used by staff for purposes other than providing recreational services, CTF money can only be used to pay for a percentage of the equipment, proportionate to the percentage of use providing recreation service.</p>	<p>Recreational program expenses such as:</p> <ul style="list-style-type: none"> <li>▪ Coaches</li> <li>▪ Umpires</li> <li>▪ Referees</li> <li>▪ Balls/bats/protective gear</li> <li>▪ Uniforms</li> <li>▪ Fireworks</li> <li>▪ Holiday decorations</li> <li>▪ Arts and craft supplies</li> <li>▪ Program and event staff               <ul style="list-style-type: none"> <li>○ <b>Why not?</b> These items do not fit within the definition of capital improvement or fixed asset.</li> </ul> </li> </ul> <p>Educational materials (other than permanent signage and kiosks)</p> <p>Printing costs, postage</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> These items are not capital improvements and do not keep the site from decline.</li> </ul> <p>Meeting expenses, public hearing postings, conference expenses, publications and notices</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> These items are not capital improvements and do not keep the site from decline.</li> </ul> <p>Expenses on ineligible properties or buildings (see below)</p>

## Maintenance to Public Sites:

Eligible Expenditures	Ineligible Expenditures
<p>Maintenance expenses for eligible public properties:</p> <ul style="list-style-type: none"> <li>▪ Salary of maintenance personnel on the properties listed under "Acquisition and Development" above, such as: <ul style="list-style-type: none"> <li>○ building upkeep</li> <li>○ mowing</li> <li>○ tree trimming</li> <li>○ trash removal</li> <li>○ cleaning the restrooms</li> <li>○ replacing broken equipment</li> <li>○ fertilizer</li> <li>○ weed/insect chemicals</li> <li>○ winterizing</li> </ul> </li> <li>▪ Landscaping <ul style="list-style-type: none"> <li>○ planting/removing trees, plants, grass, etc.</li> <li>○ watering/irrigation</li> </ul> </li> <li>▪ Swimming pool maintenance <ul style="list-style-type: none"> <li>○ water to fill pool</li> <li>○ chemicals</li> <li>○ painting and/or repair</li> </ul> </li> </ul>	<p>Any expenditure that DOES NOT keep the Conservation Trust Fund eligible asset in an original or existing state or preserve it from future failure or decline:</p> <p>Rental of port-a-potties</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> This is not a fixed asset that is owned by the eligible entity.</li> </ul> <p>Non-maintenance supplies such as toilet paper, paper towels, and hand soap</p> <ul style="list-style-type: none"> <li>▪ <b>Why Not?</b> These items are not used by the maintenance personnel to keep the site from decline.</li> </ul> <p>Utility bills</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> Costs for power to lighting and security systems do not keep the site from decline.</li> </ul> <p>Educational materials (other than permanent signage and kiosks)</p> <p>Printing costs, postage</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> These items are not capital improvements and do not keep the site from decline.</li> </ul> <p>Meeting expenses, public hearing postings, conference expenses, publications and notices</p> <ul style="list-style-type: none"> <li>▪ <b>Why not?</b> These items are not capital improvements and do not keep the site from decline.</li> </ul> <p>Expenses on ineligible properties or buildings (see below)</p>

## Television Translator Facilities:

Operation of a system of television relay and translator facilities and the use, acquisition, equipping, and maintenance of land, buildings, and other recreational facilities therefore.

## Ineligible Properties, Buildings, and Service Groups examples (continued on next page)

- Chamber of Commerce
- Visitors/Welcome Center
- Town Hall
- Court House
- Day care centers
- Main Street
- Street medians
- Right of ways
- Cemeteries
  - **Why not?** The statute limits use of moneys from the Fund to "acquisition, development and maintenance of recreational purposes on any public site." *C.R.S. 29-21-101 (4)* The department has defined "public site" as a publicly owned site. While the properties listed above may be owned by the local government, they are not used for recreation purposes and are therefore not allowed.

- Any property or facility that is not owned by a local government

(Ineligible Properties, Buildings and Service Group examples continued)

- Donations to or spending CTF money on
  - civic or community groups
  - public associations
  - clubs
  - non-profit organizations
  - (Except in instances where these groups are providing maintenance services on a public site.)
    - **Why not?** The statute limits use of moneys from the Fund to "acquisition, development and maintenance of recreational purposes on any public site." *C.R.S. 29-21-101 (4)* The department has defined "public site" as a publicly owned site. The groups listed above are not publicly owned sites and are therefore not allowed.



Account Number	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual Through 6/26	2020 Current year Original Budget	% of Current year to Budget
<b>GENERAL FUND</b>							
10-241-350	FUND BALANCE ASSIGNED TO P&R	25,132	23,358	23,023	22,636	.00	.00
<b>COMMITTED/ASSIGNED ACCOUNTS</b>							
10-393-500	DONATIONS & FEES-P&R-ASSGNE	131	.00	.00	214	.00	.00
Total COMMITTED/ASSIGNED ACCOUNTS:		131	.00	.00	214	.00	.00
<b>PARKS &amp; RECREATION-ASSIGNED</b>							
10-497-802	MINI-GRANTS - PARKS&REC	1,835	300	350	900	2,000	45.00%
10-497-803	TRAINING/STRATGIC WRKSHOPS	70	35	37	.00	500	.00
10-497-804	PARK IMPROVEMENTS	.00	.00	.00	.00	500	.00
10-497-806	BIKE RACK INSTALLATION	.00	.00	.00	.00	3,000	.00
Total PARKS & RECREATION-ASSIGNED:		1,905	335	387	900	6,000	15.00%
GENERAL FUND Revenue Total:		131	.00	.00	214	.00	.00
GENERAL FUND Expenditure Total:		1,905	335	387	900	6,000	15.00%
Net Total GENERAL FUND:		23,358	23,023	22,636	21,950	6,000-	-365.83%
Net Grand Totals:		23,358	23,023	22,636	21,950	6,000-	-365.83%

Budget notes

10-497-804 PARK IMPROVEMENTS

2019: For short term rental of dumpsters for clean-up projects  
This expenditure line closes into the Assigned Parks & Rec Fund Balance account line 10-241-350.

Please note, the Fund Balance is a balance sheet item so is not included in the budget which is why it has a zero balance in the budget column.

For 2020, the fund balance is projected to be:

22,636
+ 0
<u>22,636</u>
- 6,000
<u>16,636</u>

Account Number	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual Through 6/26	2020 Current year Original Budget	% of Current year to Budget
<b>CONSERVATION TRUST FUND</b>							
25-253-100	FUND BALANCE--ASSIGNED	183,091.22	187,753	215,303	255,887	.00	.00
<b>GOVERNMENT SHARED REVENUES</b>							
25-335-740	LOTTERY SHARE	52,923.89	54,692	62,396	26,327	55,000	47.87%
Total GOVERNMENT SHARED REVENUES:		52,923.89	54,692	62,396	26,327	55,000	47.87%
<b>INTEREST EARNINGS</b>							
25-361-190	INVESTMENT INTEREST	1,649.18	2,570	3,232	733	1,800	40.71%
Total INTEREST EARNINGS:		1,649.18	2,570	3,232	733	1,800	40.71%
<b>OTHER FUNDS PROGRAMS &amp; CAPITAL</b>							
25-499-320	PROFESSIONAL SERVICES (PARAB)	.00	200	.00	.00	12,000	.00
25-499-597	LOCAL MATCH-GRANTS (PARAB)	.00	.00	.00	.00	20,000	.00
25-499-801	MEMORIAL PARK (PARAB)	.00	.00	.00	.00	.00	.00
25-499-802	MISCELLANEOUS (PARAB)	8,040.00	11,200	.00	.00	20,000	.00
25-499-803	BENCH, PICNIC TABLE REPLACE&MA	.00	.00	.00	.00	5,000	.00
25-499-807	SODA SPRINGS RESERVES/IMPROVE	15,024.96	.00	.00	.00	10,000	.00
25-499-810	MEMORIAL TREE/BENCH MAIN/REPL	.00	440	.00	.00	3,000	.00
25-499-811	POOL & RECREATION (PARAB)	.00	.00	.00	.00	10,000	.00
25-499-812	MANITOU ART IN THE PARKS PARAB	.00	.00	.00	.00	4,000	.00
25-499-813	URBAN FORESTRY (PARAB)	.00	3,200	.00	.00	25,000	.00
25-499-820	PARKS (PARAB)	26,846.33	12,173	25,044	.00	45,000	.00
25-499-825	BARR TRAIL MATERIALS (PARAB)	.00	2,500	.00	.00	.00	.00
Total OTHER FUNDS PROGRAMS & CAPITAL:		49,911.29	29,712	25,044	.00	154,000	.00
CONSERVATION TRUST FUND Revenue Total:		54,573.07	57,262	65,628	27,060	56,800	47.64%
CONSERVATION TRUST FUND Expenditure Total:		49,911.29	29,712	25,044	.00	154,000	.00
Net Total CONSERVATION TRUST FUND:		187,753.00	215,303	255,887	282,947	97,200-	-291.10%
Net Grand Totals:		187,753.00	215,303	255,887	282,947	97,200-	-291.10%

Budget notes

25-499-320 PROFESSIONAL SERVICES (PARAB)

2019: \$10,000 Ute Chief, \$2,000 Wheeler

2018: Reallocating the \$50,000 from 2017 to 2018 to hire a consultant for urban forestry management plan and adding \$12,500 to complete a Master Plan on an additional park (Wheeler Spring)

2017: \$50,000 For contracting a land management consultant

25-499-597 LOCAL MATCH-GRANTS (PARAB)

2018: \$40,000 for 25% match for a GOCO grant for \$391,544 project to implement Soda Springs Park Master Plan Phase I-construction (assumes \$10K in-kind match), (\$47,886 will be from the El Paso Beckers Fund account line 28-499-902 Cap Exp-Soda Springs Park)

2015: match for GOCO grant for a POST plan (Parks, Open Space & Trails)

25-499-802 MISCELLANEOUS (PARAB)

2018: Capital Repairs: \$12,000 Rock wall repair in Memorial Park

25-499-807 SODA SPRINGS RESERVES/IMPROVEM

2019: If grant received, contingency for constructions plans

25-499-811 POOL & RECREATION (PARAB)

2019: senior & ADA fitness equipment, 3 bike racks

25-499-812 MANITOU ART IN THE PARKS PARAB

2018: Peeps repair, Little Free

Account Number	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual Through 6/26	2020 Current year Original Budget	% of Current year to Budget
	Libraries						
	Manizoo repairs, artistic installations						
25-499-813	URBAN FORESTRY (PARAB)						
	2018: \$2,500 tree maintenance, \$5,000 urban forestry tree survey, \$3,000 new trees						
25-499-820	PARKS (PARAB)						
	2019: Cheyenne Roof for Cheyenne Springs well housing in Cheyenne Spring pocket park not done in 2018, budgeted for 2019						
	2018: for Cheyenne Roof (special material had to be ordered) for Cheyenne Spring well housing in Cheyenne Spring pocket park; \$500 for Shuffleboard court						
	2017: \$12,000 to reroof the Cheyenne Spring well Housing in the Cheyenne Spring Pocket Park						
25-499-825	BARR TRAIL MATERIALS (PARAB)						
	2018: \$2,500 for Rocky Mountain Field Institute for materials for Barr Trail 2018 maintenance project, \$10,000 for materials for Friends of the Peak for lower Barr Trail rail replacement						

Please note, the Fund Balance is a balance sheet item so is not included in the budget which is why it has a zero balance in the budget column.  
 For 2020, the Fund Balance is projected to be:

255,887  
 + 56,880  
 312,767  
 - 154,000  
158,767

Account Number	Account Title	2017 Actual	2018 Actual	2019 Actual	2020 Actual Through 6/26	2020 Current year Original Budget	% of Current year to Budget
<b>EL PASO BLVD/BECKERS PARK FUND</b>							
28-253-100	FUND BALANCE--ASSIGNED MAINTENANCE	78,580	78,583	102,621	114,406	.00	.00
28-253-110	FUND BAL-ASSIGNED CAPITAL	364,834	336,834	334,284	145,896	.00	.00
<b>TAX REVENUES</b>							
28-311-111	REAL PROPERTY TAXES-MAINTENANCE	61,181	65,809	62,511	40,042	70,486	56.81%
Total TAX REVENUES:		61,181	65,809	62,511	40,042	70,486	56.81%
<b>OTHER FUNDS PROGRAMS &amp; CAPITAL</b>							
28-499-421	INSURANCE--(CASUALTY/LIABILITY)	304	296	380	190	460	41.30%
28-499-899	PARK MAINTENANCE (PARAB)	21,734	2,335	7,728	61	9,235	0.66%
28-499-900	CAP EXP-SCHRYVER PARK (PARAB)	.00	.00	188,388	.00	.00	.00
28-499-902	CAP EXP-SODA SPRINGS PARK PARAB	28,000	.00	.00	.00	23,945	.00
28-499-910	MAINT/ADMIN SPPRT-GEN FD	39,139	39,139	43,320	30,396	60,791	50.00%
Total OTHER FUNDS PROGRAMS & CAPITAL:		89,177	41,771	239,816	30,647	94,431	32.45%
EL PASO BLVD/BECKERS PARK FUND Revenue Total:		61,181	65,809	62,511	40,042	70,486	56.81%
EL PASO BLVD/BECKERS PARK FUND Expenditure Total:		89,177	41,771	239,816	30,647	94,431	32.45%
Net Total EL PASO BLVD/BECKERS PARK FUND:		415,417	439,455	259,600	269,697	23,945-	-1126.32%
Net Grand Totals:		415,417	439,455	259,600	269,697	23,945-	-1126.32%

Budget notes

28-311-111 REAL PROPERTY TAXES-MAINTENANCE

2019: Preliminary mill value is \$62,432.  
2018: Preliminary mill value is \$66,541.

28-499-899 PARK MAINTENANCE (PARAB)

Park maintenance will include mutt mitts, tree removal, bathroom repair and other projects determined as needed - \$20,000  
2017: Tennis courts will be resurfaced in 2017 for a cost of \$12,284. The normal budgeted amount of \$20,000 will be increased by half the cost of the resurfacing to \$26,142 with the assumption that the other half will be absorbed in the \$20,000.

28-499-900 CAP EXP-SCHRYVER PARK (PARAB)

2019: Abutment repair ped bridge W. side & girder and deck replacement - east side.  
2018: \$29,902 for lighting and \$54,240 for Park parking lot improvements.  
2017 final: IMEG Design of \$15,760;  
2016: \$30,000 had been budgeted for lighting but it was determined that it should be done in conjunction with Park parking lot improvements  
2015: \$2,500 for new Schryver Park Sign

28-499-902 CAP EXP-SODA SPRINGS PARK PARAB

2018: matching funds for GOCO grant for the Soda Springs Park Master Plan Phase I-construction, total cost \$391,544 (\$40,000 will be from the CTF fund and \$10K will be assumed for in-kind)  
2017 midyear amendment: Increase of \$9,500, for the Soda Springs Pavilion enclosure was approved by City Council on 2/7/17 for Concrete Couch contract.  
2017: For enclosure for the Soda Springs Pavilion

Please note, the Fund Balances are balance sheet items so are not included in the budget which is why they have zero balances in the budget column.  
For 2020, the Fund Balances are projected to be:

Capital:	Maintenance
145,896	114,406
- 23,945	+ 70,486
<u>121,951</u>	184,892
	- 70,486
	<u>114,406</u>