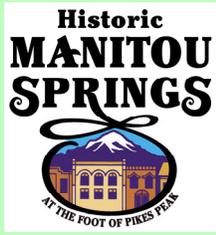


1. 6:00 P.M. 2020-05-04 Park And Recreation Advisory Board Regular Meeting Agenda And Packet
2020-05-04 Park and Recreation Advisory Board Regular Meeting Agenda and Packet

Documents:

[2020-05-04 PARAB PACKET.PDF](#)
[2020-05-04 PARAB AGENDA.PDF](#)



**PARKS AND RECREATION ADVISORY BOARD
AGENDA
SPECIAL REMOTE REGULAR MEETING
May 4, 2020 – 6:00pm**

I. CALL TO ORDER and INTRODUCTIONS

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

1. April 6, 2020

IV. PUBLIC COMMENTS NOT ON THE AGENDA
(Please limit your comments to 3 minutes)

V. REPORTS (5 minutes)

2. OSAC
3. PARAB
4. COUNCIL LIAISON

VI. PUBLIC SERVICES

5. Monthly Report
6. Park Updates (10 Minutes)
 - A. Urban Forestry Survey / Update on its location
 - B. Tree City USA application
 - C. Peeps
 - D. Mulch in parks
 - E. Update SSP GOCO Engineering drawings

7. PARAB Observations (5 min)

VII. OLD BUSINESS

VIII. NEW BUSINESS

8. Mini-Grant request / Flying Pig
9. Funding for a Parks' Gardener

IX. OTHER BUSINESS

X. ADJOURNMENT

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Manitou Springs' park and recreation will connect people and the natural environment for the health and wellbeing of all.

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Christina Grow (2/28/2020)
Matt Cavanaugh (2/28/2021)
2 board members needed

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Roy Chaney, Deputy City Administrator
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Mary Ellen Montgomery, City Gardener
Nancy Fortuin, Council Liaison
Tim Bresnahan, OSAC Liaison
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Alternates:

Jan Johnson (2/28/2022)
1 alternate needed

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2020 Meeting Dates: Jan n/a; Feb 3; Mar 2; Apr 6; May 4; June 1; July n/a; Aug 3; Sept 7; Oct 5; Nov 2; Dec 7



**CITY OF MANITOU SPRINGS
PARKS AND RECREATION ADVISORY COMMITTEE
REGULAR MEETING MINUTES
Monday, April 6, 2020 6:00 pm**

I. CALL TO ORDER

A regular meeting of the Manitou Springs Parks and Recreation Advisory Committee was held remotely via Zoom. Ms. Fatt called the meeting to order at 6:02 pm and declared a quorum present. The following Commission members attended:

PRESENT: Danu Fatt, Chair
Tim Bresnahan, Vice Chair
Jenna Gallas, Secretary
Christina Grow (also, OSAC Liaison)
Jan Johnson (Alternate)

ABSENT:
Matt Cavanaugh

STAFF: Roy Chaney, Deputy City Administrator
TiAna Pauley, Pool Director
Chris Hogan, Parks Division Lead
Christine Lowenberg, City Planning Director

OTHER: Nancy Fortuin, Council Liaison (Absent)
Mary Ellen Montgomery, City Gardener
Judith Chandler, City Councilwoman

GUESTS:

II. APPROVAL OF AGENDA

Ms. Gallas moved to approve the agenda.
Ms. Johnson seconded.
All approved.

III. APPROVAL OF MINUTES

A. March 3, 2020
Ms. Gallas moved to approve the minutes.
Ms. Fatt seconded.
All approved.

I. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

(Please limit comments to 3 minutes)

Natalie Johnson discusses re-engagement with the community in parks. PARAB can play a role in bringing people together once the City opens and engages socially within the next few months.

Mary Ellen speaks for the Manitou Gardening Club's community garden, and notes that April and May are an important time for planting. There is a lock on the garden gates, and she is looking for what could be established as appropriate rules going forward, to allow preparation and working the gardens while maintaining social distance.

Roy Chaney confirms that so long as social distancing rules are followed, there should be no reason to keep gardens closed and unattended. Ms Chandler asks for masks to be used by people in the gardens Ms Fatt also notes that the gardens are fenced in, limiting the exposure to the public.

II. PRESENTATIONS

A. N/A

III. REPORTS (5 mins)

A. OSAC

1. Ms Fatt indicates that Sue Graham resigned from OSAC. Ms Chandler is council liaison to OSAC, and would be willing to act as OSAC liaison to PARAB. Trailhead signs and maps were focus in Jan / Feb 2020. Ms Chandler is also lead for Climate Action Group.

B. PARAB

1. N/A

C. COUNCIL LIAISON

1. Ms Chandler notes the tree planting- 148 trees on Saturday, April 25 will move forward. Masks will be provided for those who do not have access to one. Flags will be placed at locations, with trees standing 2-3' tall. All trees that have died need to be pulled from last years' planting, and it was suggested that a count be taken and recorded.

IV. PUBLIC SERVICES

A. Monthly Report

1. Mr Hogan: Schryver Park dig began April 6, 2020 for park replanting and turf revegetation. Sprayer /Spreader for fertilizing will be installed next week as well as beginning irrigation. OLM will be followed.

B. Park Updates (10 mins)

1. Urban Forestry Survey / Update on its location
 - i. Mr Chaney: 3 manuals were sent over and he will look for tomorrow and identify a secure portal for the information.
2. Tree City USA Application update
 - i. Mr Bresnahan: All steps completed. Is there a record / out processing completed? Mr Hogan will keep looking for documents in Aly's files.
3. Peeps
 - a. Mr Hogan: Mason still needs a few weeks before beginning work. Soil needs to be added around tree roots. A trench 8" wide and 4" deep all around the outside edge needs excavated. Danu asks that Mary Ellen be consulted re: tree care.
4. Update SSP GOCO Engineering Drawings
 - a. Mr Chaney: Survey was delayed due to COVID. Waiting for them to come back and revisit. Unknown exactly what they are surveying. Ms Gallas / Ms Fatt have seen some surveyors at the park in recent week or two.
5. Disc Golf Baskets
 - a. Mr Hogan: Baskets arrived at Public Works. He discourages putting them up in the short term as to not encourage gathering. Top dressing and seeding also needs to be added to Fields prior. Preliminary planning could be done for placement, and checks done so as not to hit sprinkler lines. Ms Johnson suggests a note in the bulletin to promote "Coming soon: Disc Golf!" as a positive message from Parks. There is a volunteer group to install. Parks staff has 3 pool employees assisting in the gardens and parks as well during this time.
6. COVID - 19 Impact Report
 - a. Mr Chaney: All pavilions are shut down to discourage gathering, to include the skatepark. Many are using parks responsibly and they will remain open to the public who are following the rules. City is working with Care and Share and

Salvation Army to bring a water truck to Hiawatha to provide water for homeless to drink and wash, and potentially provide food.

C. PARAB Observations (10 mins)

1. Ms Chandler: Skateboard park has visitors (~10 or more) ripping down tape and utilizing parks.
2. Mr Hogan: SSP Fencing; elms removed. Manizoo mulch will be laid in natural color. Memorial drinking fountain- water is supposed to be off, however, they are trenching soon for irrigation and valve will be installed to offer better control going forward. Electrical boxes on stone wall are hard wired, is high priority on list. Skateboard /restroom lighting is concern, need to find expert to give opinions on where shadowing / liability may be a factor. No smoking signs for Schryver will be put up. Concern over sign pollution and these no smoking signs will be larger. Parking has already removed extra signage.
3. Mr Chaney Staff is under every other day rotation and is doing sanitizing and Manitou Springs and will begin taking photos to show what is being cleaned up on a regular basis. City Contracts are currently on-hold due to budget concerns and a cease spending. Hoping that Mary Ellen (High and Dri Landscape) will have its contract renewed soon.
4. Ms Johnson: Mutt Mutts by Chamber is empty again.

V. OLD BUSINESS

A. Wheeler Park City Boundaries

1. Ms Fatt: Boundary markers should be placed.

B. RFB Park Design / Flats

1. Tabled for May 2020.

VI. NEW BUSINESS

A. Mini- Grant request / Poetry and Pottery (Molly Wingate)

1. Ms Fatt: \$1000 requested for this project. Funds will cover rental of pottery equipment, supplies, and materials. Ms. Johnson suggests supporting this request and notes that it is a great service for the City. Ms Gallas and Mr Bresnahan show support. Ms Grow questions congregation at the pavillion at this juncture, given the quarantine in place. Ms Fatt: Should grant be contingent on social distancing, and when the pavilion opens again.
2. ***Ms Johnson moves PARAB support Poetry and Pottery mini grant request for \$1000 in June / July of 2020, contingent on abiding by the COVID-19 social distancing guidelines.***
3. ***Mr Bresnahan makes friendly amendment to extend timeline for one year from June 2020 to June 2021 if necessary. (Should the pavilion still be closed and the quarantine still in effect for 2020) Mr Bresnahan seconds. All in favor.***

IV. ADJOURNMENT

Hearing no further business before the Commission, Danu Fatt adjourned the meeting at 7:08 pm.

Minutes Prepared by Jenna Gallas, Secretary

PARAB Community Grants Application

Organization or Individual Name: Flying Pig Farm

Contact Name/Title: Barak Ben-Amots, Board Chair and Education Director

Address: Keithley Road, Manitou Springs, CO 80829

Daytime Phone: 719-963-7554

Email: flyingpigmanitou@gmail.com

Amount Requested: \$900 **Funds Requested by date:** May 15, 2020 - but flexible **Purpose of Funds:** To increase accessibility and growth for community plots through locally sourced compost, updated irrigation, and safety equipment

Briefly describe the event/activity you are proposing: Flying Pig Farm has provided historic land as a hub of community learning and connection for nearly five years. As a community learning garden, we support people in reclaiming their relationship to their food, the planet, and each other. We provide a variety of programs, from community gardens to preschool field trips, middle school classes to adult workshops. This year, due to the health crises, we are working to adapt our space and programming to find a way to continue to provide this critical service to our neighbors in Manitou Springs.

Obviously, it's difficult to know exactly what programming we will be able to safely provide this season. Historically, we have run Farm Camp, stocked a donation-based produce stand at the MAC, run community plots, and hosted numerous workshops. This year, we will at least be hosting community garden space and growing healthy produce to share with the Manitou Community in a safe way. We are staying up to date on community garden best practices and do not intend to invite community gardeners until May. When community gardeners do come we will implement Covid-19 prevention practices as outlined by the Vermont Community Garden Network. This grant would help us implement those practices with a hand washing station and sanitization supplies. We are ready to adapt this plan as needed as the crisis continues to unfold and transform.

What is/are the planned date(s) for this event/activity?: We have already begun the season, renting out plots to 8 returning gardeners and inviting at least 6 new gardeners to join. They will have access to the farm between dawn and dusk every day, with new social distancing and safety protocols in place. If circumstances allow, the community plots will be supplemented by our other programming, including educational visits and community farm days.

Do you have an established history of providing this kind of event? Please describe: We have been providing community plots and educational programming for five years. We have

constructed more community plots to meet demand, partnered with local nonprofits, and collaborated with the school district to provide our services to the widest possible Manitou community.

What is the expected attendance at the event? (Include demographics; is this youth specific or broad age ranges) : Our community garden plots are directed towards some of the Flying Pig's closest neighbors in the area around Crystal Park road, though we have gardeners coming in from the farthest reaches of Manitou, some of whom we sponsor, due to their limited financial capital. These gardeners contribute volunteer hours and their gardening expertise in exchange for a growing space. Last year's gardeners range in age from 11 to 70 years old. We recognize that many of our neighbors wish to have gardens but lack the land space to grow or a deer-protected space. We hope to connect those individuals and families with the space and opportunities at the Flying Pig.

How will you publicize this event? (If appropriate, include membership totals of your organization or subscriber totals for email newsletters) : We have over 200 people subscribed to our mailing list, and the list continues to grow. Many people are already reaching out to request volunteer opportunities and community plots when that becomes possible. We also publish regularly on Facebook and Instagram. We have just designed several flyers and brochures, ready to be distributed when people go back in public. MAC Produce Fridge.

Where will this event take place? Please list specific parks or community areas: This project takes place mainly at the Flying Pig Neighborhood Gardens and Learning Space, located on Keithley Road, just south of Crystal Park road.

Is this a collaborative effort with others in the community? If yes, please list partnerships: We have collaborated deeply with MSSD14, Textiles West, Concrete Couch, and Mountain Song Community School for 3 years. We are currently under fiscal sponsorship of Pikes Peak Permaculture as we work towards transforming Flying Pig Farm into a 501c3 nonprofit. We use these connections to host programming, spread the word, collaborate on workshops, share capital, and build community engagement. We also partner with Adam's Mountain Cafe to compost their food scraps. Our volunteer staff has joined the Manitou Springs Garden Club and the Pollinator Club where this project has sparked interest and support from some of its members. Finally, we have representation on the Environmental Action Committee, meeting in City Hall monthly to organize tree plantings and the implementation of Manitou's Environmental Resolution and the City's Food Assessment.

Budget

Flying Pig Farm LLC is operating under the fiscal sponsorship of Pikes Peak Permaculture, a 501c3 non-profit organization. Labor is sponsored by a combination of grants and committed volunteers who seek to foster stronger relationships between our community and the land. Below is a list of our anticipated expenses and potential revenues for the year.

\$400 - 11 Cubic Yards of Class 1 Compost from Rocky Top

\$350 - 1000' irrigation hosing

\$150 - handwashing station and other safety equipment



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