



**MANITOU SPRINGS**  
**HISTORIC PRESERVATION COMMISSION**  
**REGULAR MEETING MINUTES**  
**Wednesday, February 1, 2012, 7:00 P.M.**

**I. CALL TO ORDER**

A Regular Meeting of the Manitou Springs Historic Preservation Commission was held on Wednesday, February 1, 2012 in Council Chambers @ 606 Manitou Avenue. Chairperson Wingate called the meeting to order at 7:00 p.m. The following were in attendance:

**PRESENT:** Commissioner ANNE HYDE  
Commissioner ANN NICHOLS  
Chairperson MOLLY WINGATE  
Commissioner CHARLES CASE  
Commissioner TAMMILA WRIGHT

**ABSENT:** Commissioner VICKY BUNSEN DOUCETTE (excused)

**STAFF:** Dan Folke, Planning Director  
Julie Meier, Planning Assistant

**GUESTS:** None

**II. APPROVAL OF MINUTES**

**ITEM 1. November 2, 2011 Regular Meeting.**

Staff informed the Commission that the November minutes were not prepared and requested consideration be postponed to March.

**III. NOTICE OF COUNCIL ACTION**

There was no Council Action to report.

**IV. UNFINISHED BUSINESS**

There was no discussion regarding unfinished business.

**V. NEW BUSINESS**

**ITEM 2.** MCAC 1112 – Material Change of Appearance (Window Replacement) – 14 Spencer Avenue – Paula Miller, Applicant.

Planning Director Dan Folke informed the Commission the Applicant was not prepared to present her request and asked for an indefinite postponement, which the Commission concurred with.

**VI. OTHER BUSINESS**

**ITEM 3.** Follow-up to Board Retreat

A. Guidelines Updates/Revisions; B. Email to Contractors; C. Commission Bylaws Updates;  
D. Demolition RFP (May Distribution Anticipated)

**ITEM 4.** Review of Progress with Historic Property Owner Workshop

Mr. Folke informed the Commission that Ms. Anthony was in Denver attending the CPI Conference and there were no updates regarding the above items.

**VII. ADJOURNMENT**

There being no further business before the Commission, Chairperson Wingate adjourned the meeting at 7:30 p.m.

*Minutes submitted by Michelle Anthony*