

*City of Manitou Springs*  
**GUIDELINES**  
**FENCE / RETAINING WALL**

1. Provide a site plan of the property to the Planning Department. Please indicate where the proposed fence or wall will be located in relation to other structures and the property lines.
2. Pay use tax (3.8% of the cost of materials) for any fence or retaining wall built or repaired in Manitou Springs.
3. Fences over 6 feet high and retaining walls over 4 feet high also require a Pikes Peak Regional Building Department (PPRBD) permit. (719-327-2880; [www.pprbd.org](http://www.pprbd.org))