



2016 CITY PLANNING COMMISSION SUBMITTAL and MEETING SCHEDULE #1

Conditional Use Permits, Minor Subdivisions, *Rezoning, Comprehensive Sign Plan, Vacations of Plats & Rights-of-Way, or Zoning Variances

| Mandatory Pre-Application Meeting Deadline | Application Submittal Deadline (Fridays) | OSAC* (4 th Mondays) | PARAB** (1 st Mondays) | PLANNING COMMISSION*** (2 nd Wednesdays) | Earliest Council Public Hearing (Tuesdays) |
|--|--|---------------------------------|-----------------------------------|---|--|
| November 27, 2015 | December 11, 2015 | <i>No December Meeting</i> | January 4, 2016 | January 13, 2016 | February 2, 2016 |
| December 31, 2015 | January 15, 2016 | January 25, 2016 | February 1, 2016 | February 10, 2016 | March 1, 2016 |
| January 29, 2016 | February 12, 2016 | February 22, 2016 | March 7, 2016 | March 9, 2016 | April 5, 2016 |
| February 26, 2016 | March 11, 2016 | March 28, 2016 | April 4, 2016 | April 13, 2016 | May 3, 2016 |
| April 1, 2016 | April 15, 2016 | April 25, 2016 | May 2, 2016 | May 11, 2016 | June 7, 2016 |
| April 29, 2016 | May 13, 2016 | May 23, 2016 | June 6, 2016 | June 8, 2016 | July 5, 2016 |
| May 27, 2016 | June 10, 2016 | June 27, 2016 | <i>No July Meeting</i> | July 13, 2016 | August 2, 2016 |
| June 30, 2016 | July 15, 2016 | July 25, 2016 | August 1, 2016 | August 10, 2016 | September 6, 2016 |
| July 29, 2015 | August 12, 2016 | August 22, 2016 | September 13, 2016**** | September 14, 2016 | October 4, 2016 |
| September 2, 2016 | September 16, 2016 | September 26, 2016 | October 3, 2016 | October 12, 2016 | November 1, 2016 |
| September 30, 2016 | October 14, 2016 | October 24, 2016 | November 7, 2016 | November 9, 2016 | December 6, 2016 |
| October 27, 2016 | November 11, 2016 | November 28, 2016 | <i>No December Meeting</i> | December 14, 2016 | January 3, 2017 |
| December 2, 2016 | December 16, 2016 | <i>No December Meeting</i> | January 2, 2017 | January 11, 2017 | February 7, 2017 |

* Rezoning requires two meetings; an initial meeting and a hearing. **Appearance at these meetings is not required for all applications.

***The Planning Staff will make the final determination regarding which Planning Commission meeting date a request is scheduled for based on the number of agenda items and the completeness of applications. A Special Meeting may be scheduled, at the Planning Department's discretion, for the 4th Wednesday of the month. (The City Council Hearing date would change for requests heard at Special Meetings.)

****The September 2016 PARAB meeting will be held on the 2nd Tuesday due to a conflict with the Labor Day holiday.

Applications are due by 4:30 pm on the day indicated. Incomplete applications will not be processed or scheduled for public hearings. City acceptance of an application, fee, and accompanying materials does not constitute completeness. Meetings begin at 6:00 pm in Council Chambers, 606 Manitou Avenue, unless otherwise posted.

Dates and times are subject to change. Please call ahead to verify schedule. 685-4398