



(Date)

Name/Business
Address
City, State Zip

Re: Permits for Moving and Construction Activities

We are excited to bring you information about two new additions to the City's parking management program! In response to many requests and a real need, the City Council approved creation of two permits for the paid parking areas.

For residents and businesses a permit is now available that will allow for one or more parking spaces to be coned-off for placement of the moving truck or van and will not require paying at the meter. Applications must be received at least 72 hours prior to the moving date(s). The fee for a Moving Permit starts at \$15 for one space for a single day.

Also, the City created permits for construction activities so contractors working on buildings in the paid parking areas can park without having to pay at the meter. The fee for a Construction Activity Permit starts at \$10 for a single vehicle for one day. A discount may be applied at the discretion of the City for multiple permits issued for the same construction site and/or for multiple days over 10.

Application forms can be obtained by contacting the Parking Department at City Hall. Please let parking personnel know if you have questions regarding the above information, or need assistance with other aspects of the parking program. As always, we are working hard to implement features that help both our residents, businesses and visitors have a pleasant parking experience in Manitou Springs.

Sincerely,

Parking Manager Dave Gagnon and the entire Parking Staff

p.s. If you are interested in participating more directly in the City's parking management, please consider volunteering for the Parking Authority Board. There are currently openings for members to represent the business community and alternate member positions. Potential candidates must be 18 years old, a resident and eligible to vote in Manitou Springs. Contact City Clerk Donna Kast if you would like to apply, or consider checking out a board meeting; all are open to the public and regular meetings are the third Wednesday of each month at 5:00pm.