

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

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ADMINISTRATION DEPARTMENT

PRIVATE & SPECIAL EVENT FEES

(APPROVED BY RESOLUTION ON 7/25/17)

Private Event Application	\$28.00	
Minor Special Event Application	\$50.00	
Major Special Event Application	\$150.00	
Demonstration Application	\$28.00	
Rates for use of City Staff for Events		
Law Enforcement	\$48/hour	
Public Works	\$48/hour	
Events and Demonstrations Deposit - Road Closures	10%	of estimated cost
Ch 12.24.020 Vending Permits	\$11.00	Per booth, per day - Maximum \$385 per day

PUBLIC FACILITIES RENTAL FEES

Alcohol Affidavit		See City Clerk fees
Request for Noise Variance		See City Clerk fees
Structure Permit Fee		See Fire Department fees
The Fields		
Security Deposit	\$100.00	Private events
	\$500.00	Special Event or Demonstration
Resident Use Fee	\$110.00	per day- up to 99 people
	\$55.00	Plus Additional fee per day - 100 - 200 people
	\$110.00	Plus Additional fee per day - 201-500 people
Non-Resident Use Fee	\$165.00	per day- up to 99 people
	\$55.00	Plus Additional fee per day - 100 - 200 people
	\$110.00	Plus Additional fee per day - 201-500 people
Mansions Pavilion		
Security Deposit	\$100.00	Private events
	\$300.00	Special Event or Demonstration
Resident Use Fee	\$83.00	per day- up to 99 people
	\$55.00	Plus Additional fee per day - 100 - 200 people
Non-Resident Use Fee	\$110.00	per day- up to 99 people
	\$55.00	Plus Additional fee per day - 100 - 200 people
Memorial Hall (City Hall)		
	\$400.00	Security Deposit
	\$150.00	Reserve another day for set-up or clean-up
Resident Use Fee	\$50.00	Monday-Friday 2 hours

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	\$300.00	Saturday & Sunday - all day, per day
Non-Resident Use Fee	\$100.00	Monday-Friday 2 hours
	\$500.00	Saturday & Sunday - all day, per day
Memorial Park		
Security Deposit	\$100.00	Private events
	\$500.00	Special Events or Demonstrations
Resident Use Fee	\$110.00	per day - up to 99 people
	\$55.00	Plus Additional fee per day - 100-200 people
	\$110.00	Plus Additional fee per day - 500+ people
Non-Resident Use Fee	\$165.00	per day- up to 99 people
	\$55.00	Plus Additional fee per day - 100 - 200 people
	\$110.00	Plus Additional fee per day - 500+ people
Schryver Park		
Full Park Use		
Security Deposit	\$100.00	Private events
	\$500.00	Special events or Demonstrations
Resident Use Fee	\$110.00	per day- up to 99 people
	\$55.00	Plus Additional fee per day - 50 - 100 people
Non-Resident Use Fee	\$165.00	per day- up to 99 people
	\$55.00	Plus Additional fee per day - 50 - 100 people
Picnic Areas		
		(moved from Aquatics to Administration 7/25/17)
Resident Use	\$25.00	One table
	\$20.00	Each additional table-up to 5 Tables
Non-Resident Use Fee	\$35.00	One table
	\$30.00	Each additional table-up to 5 Tables
Seven Minute Spring Gazebo and Amphitheater		
Security Deposit	\$100.00	Private events
	\$300.00	Public or Special events
Resident Use Fee	\$220.00	3 hours
	\$330.00	all day
Non-Resident Use Fee	\$275.00	3 hours
	\$385.00	all day
Soda Springs Park with Pavilion		
	\$250.00	Key Deposit - refunded upon return of key
Security Deposit	\$150.00	Private events
	\$500.00	Public or Special events
Resident Use Fee	\$110.00	per day- up to 99 people
	\$55.00	Plus Additional fee per day - 100 - 200 people
	\$110.00	Plus Additional fee per day - 500+ people

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Non-Resident Use Fee	\$165.00	per day- up to 99 people
	\$55.00	Plus Additional fee per day - 100 - 200 people
	\$110.00	Plus Additional fee per day - 500+ people
Bud Ford Pavilion (formerly known as the Soda Springs Pavilion, changed 12/5/17)	\$250.00	Key Deposit
Security Deposit	\$100.00	Private events
	\$300.00	Public or Special events
Resident Use Fee	\$83.00	per day
Non-Resident Use Fee	\$138.00	per day

If a Public Services employee is called out during non-working hours because of a problem caused by the applicant's use, \$25 per man-hour with minimum of 2 hours will be billed to applicant

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AQUATIC & FITNESS DEPARTMENT

POOL FEES (CHANGED 12/19/17)

Daily Rates	\$5.00	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	\$7.50	Adults (18+)
	\$20.00	Family (up to 4 people)
	\$3.50	Extra family member each
	\$4.00	2 & under (1 free per paid adult)
	\$3.50	Showers / Non-swimming supervision only
Punch Cards - 10 punch		Residents 20% off
	\$40 (*\$4.00)	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers
	\$65 (\$6.50)	Adults (18+)
Punch Cards - 20 punch		Residents 20% off
	\$60 (*\$3.00)	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	\$110 (\$5.50)	Adults (18+)
Pass Cards - 3 months		Residents 20% off
	\$118 (*\$2.63)	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	\$192 (\$4.25)	Adults (18+)
	40% off	add pass holder (per person)
Pass Cards - 6 months		DISCONTINUED
	N/A	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	N/A	Adults (18+)
Pass Cards - 12 months		Residents 20% off
	354 (*\$1.97)	Seniors (60+) / Youth / Disabled / Military / Police / Fire / Teachers*
	\$576 (\$3.20)	Adults (18+)
	60% off	add pass holder (per person)
Team Pool Rental	\$5.00	Per hour, per lane
	\$25.00	per hour, entire pool
Private Parties	\$99.00	First Hour - Pool Rental Only
	\$70.00	plus each Additional hour - Pool Rental Only
	\$3.50	per swimmer, after first 30
	\$0.00	parent supervisor, one adult free per 15 swimmers
	\$50.00	Clean-up Fee - if required

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CITY CLERK'S OFFICE

CITY CLERK FEES

	Alcohol Affidavit	\$30.00	
	Request for Noise Variance	\$0.00	
	Banners	\$220.00	Hang Banner above street
		\$75.00	Street Light Banners - per street light pole <small>(changed 9/20/16)</small>
			<small>(above fee derived from 32 hours staff time + 16 hours equipment time per banner) 9/20/16</small>
		\$25.00	Banners above street and Street Light Banners - additional administrative fee per application <small>(changed 9/20/16)</small>
	Certified Copies	\$20.00	per document (does not include copies or printouts fees)
	Resolution #1815 - Memorial Placements	\$28.00	Application Fee
Resolution #2314 Public Records Policy		Based upon State Regulations	
A. Copies, Printouts, Photographs, and Other Materials	\$0.25	per page - public record copies	
	\$17.00	per recording - audio recordings	
	\$83.00	per recording - 911 recordings	
B. Research and Retrieval Time	\$0.00	First hour of research and retrieval time	
	\$30.00	Each additional hour after the first hour	
	\$30.00	Requests under the CCIRA per hour for search and retrieval of criminal justice records	
LIQUOR LICENSE FEES		(STATE FEES REMOVED AS OF 6/20/17)	
		\$38.50	Per Fingerprint background check (note this includes one fingerprint card)
3.2% Beer License - Off Premises	\$1,000.00	New City Application	
		\$3.75	New City License
		\$1,003.75 Total City New License Fees	
		\$750.00	Transfer City Application
		\$3.75	Transfer City License
		\$753.75 Total City Transfer License Fee	
		\$100.00	Renewal City Application
		\$3.75	Renewal City License
		\$103.75 Total City Renewal License Fee	
3.2% Beer License - On Premises	\$1,000.00	New City Application	
		\$3.75	New City License
		\$1,003.75 Total City New License Fees	

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$750.00	Transfer City Application
	\$3.75	Transfer City License
	\$753.75	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$3.75	Renewal City License
	\$103.75	Total City Renewal License Fee
3.2% Beer License - On/Off Premises	\$1,000.00	New City Application
	\$3.75	New City License
	\$1,003.75	Total City New License Fees
	\$750.00	Transfer City Application
	\$3.75	Transfer City License
	\$753.75	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$3.75	Renewal City License
	\$103.75	Total City Renewal License Fee
Arts License	\$1,000.00	New City Application
	\$41.25	New City License
	\$1,041.25	Total City New License Fees
	\$750.00	Transfer City Application
	\$41.25	Transfer City License
	\$791.25	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$41.25	Renewal City License
	\$141.25	Total City Renewal License Fee
Art Gallery Permit	\$100.00	New City Application
	\$3.75	New City License
	\$103.75	Total City New License Fees
	n/a	Transfer City Application
	n/a	Transfer City License
	n/a	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$3.75	Renewal City License
	\$103.75	Total City Renewal License Fee
Bed and Breakfast Permit	\$0.00	New City Application
	\$25.00	New City License
	\$25.00	Total City New License Fees
	n/a	Transfer City Application
	n/a	Transfer City License
	n/a	Total City Transfer License Fee

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$0.00	Renewal City Application
	\$25.00	Renewal City License
	\$25.00	Total City Renewal License Fee
Beer and Wine License	\$1,000.00	New City Application
	\$48.75	New City License
	\$1,048.75	Total City New License Fees
	\$750.00	Transfer City Application
	\$48.75	Transfer City License
	\$798.75	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$48.75	Renewal City License
	\$148.75	Total City Renewal License Fee
Brew Pub License	\$1,000.00	New City Application
	\$75.00	New City License
	\$1,075.00	Total City New License Fees
	\$750.00	Transfer City Application
	\$75.00	Transfer City License
	\$825.00	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$75.00	Renewal City License
	\$175.00	Total City Renewal License Fee
Club License	\$1,000.00	New City Application
	\$41.25	New City License
	\$1,041.25	Total City New License Fees
	\$750.00	Transfer City Application
	\$41.25	Transfer City License
	\$791.25	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$41.25	Renewal City License
	\$141.25	Total City Renewal License Fee
Drugstore (with Liquor License)	\$1,000.00	New City Application
	\$22.50	New City License
	\$1,022.50	Total City New License Fees
	\$750.00	Transfer City Application
	\$22.50	Transfer City License
	\$772.50	Total City Transfer License Fee

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$100.00	Renewal City Application
	\$22.50	Renewal City License
	\$122.50	Total City Renewal License Fee
Hotel and Restaurant License	\$1,000.00	New City Application
	\$75.00	New City License
	\$1,075.00	Total New City License Fees
	\$750.00	Transfer City Application
	\$75.00	Transfer City License
	\$825.00	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$75.00	Renewal City License
	\$175.00	Total City Renewal License Fee
Hotel and Restaurant License with Optional Premises	\$1,000.00	New City Application
	\$75.00	New City License
	\$1,075.00	Total City New License Fees
	\$750.00	Transfer City Application
	\$75.00	Transfer City License
	\$825.00	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$75.00	Renewal City License
	\$175.00	Total City Renewal License Fee
Optional Premises License	\$1,000.00	New City Application
	\$75.00	New City License
	\$1,075.00	Total City New License Fees
	\$750.00	Transfer City Application
	\$75.00	Transfer City License
	\$825.00	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$75.00	Renewal City License
	\$175.00	Total City Renewal License Fee
Retail Liquor Store License	\$1,000.00	New City Application
	\$22.50	New City License
	\$1,022.50	Total City New License Fees

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$750.00	Transfer City Application
	\$22.50	Transfer City License
	\$772.50	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$22.50	Renewal City License
	\$122.50	Total City Renewal License Fee
Special Event (3.2% Beer) - Fees are per event - Cannot transfer or renew	\$0.00	City Application
	\$100.00	City License
	\$100.00	Total City License Fees
Special Event (Liquor) - Fees are per event - Cannot transfer or renew	\$0.00	City Application
	\$100.00	City License
	\$100.00	Total City License Fees
Tavern License	\$1,000.00	New City Application
	\$75.00	New City License
	\$1,075.00	Total City New License Fees
	\$750.00	Transfer City Application
	\$75.00	Transfer City License
	\$825.00	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$75.00	Renewal City License
	\$175.00	Total City Renewal License Fee
Vintner's Restaurant License	\$1,000.00	New City Application
	\$75.00	New City License
	\$1,075.00	Total City New License Fees
	\$750.00	Transfer City Application
	\$75.00	Transfer City License
	\$825.00	Total City Transfer License Fee
	\$100.00	Renewal City Application
	\$75.00	Renewal City License
	\$175.00	Total City Renewal License Fee
Application Fee for New License with Concurrent Review	\$1,000.00	New City Application
	\$0.00	New City License

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$1,000.00 Total City New License Fees	
Branch Warehouse or Warehouse Storage Permit	\$0.00	City Application
	\$0.00	City License
	\$0.00 Total City License Fees	
Change of Location	\$0.00	City Application
	\$750.00	City License
	\$750.00 Total City License Fees	
Change of Trade / Corporate Name	\$0.00	City Application
	\$0.00	City License
	\$0.00 Total City License Fees	
Corporation / LLC Change - per person	\$0.00	City Application
	\$100.00	City License
	\$100.00 Total License Fees	
Duplicate License	\$0.00	City Application
	\$0.00	City License
	\$0.00 Total License Fees	
Expansion / Add Optional Premises (to existing Hotel & Restaurant License)	\$0.00	City Application
	\$0.00	City License
	\$0.00 Total License Fees	
Hotel / Tavern Manager's Registration	\$0.00	City Application
	\$75.00	City License
	\$75.00 Total License Fees	
Late Renewal Application Fee	\$500.00	City Application
	\$0.00	City License
	\$500.00 Total License Fees	
Mini-Bar Permit (with Hotel & Restaurant License)	\$0.00	City Application
	\$325.00	City License
	\$325.00 Total City License Fees	
Modification of Premises	\$0.00	City Application
	\$150.00	City License
	\$150.00 Total City License Fees	
Retail Warehouse Storage Permit	\$0.00	City Application

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018



	\$0.00	City License
	\$0.00 Total City License Fees	
Temporary Permit	\$100.00	City Application
	\$0.00	City License
	\$100.00 Total City License Fees	
Winery Direct Shipper Permit	\$0.00	City Application
	\$0.00	City License
	\$0.00 Total City License Fees	

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

FINANCE DEPARTMENT

BUSINESS LICENSE FEES (UPDATED BY RESOLUTION ON 7/25/17)

Ch 5.04.030	General Business License - Non Retail	\$55.00	New
		\$39.00	Renewal
Ch 5.04.030	General Business License - Retail	\$110.00	New
		\$55.00	Renewal
Ch 5.05.010	Entertainment & Amusement	\$110.00	New
		\$22.00	Plus Additional per entertainment / amusement - New
		\$55.00	Renewal
		\$17.00	Plus Additional per entertainment / amusement - Renewal
Ch 5.05.020	Restaurant	\$110.00	New
		\$55.00	Renewal
Ch 5.05.030	Service Station	\$110.00	New
		\$55.00	Renewal
Ch 5.05.040	Horse drawn Vehicles and Pedicabs	\$110.00	New
		\$55.00	Renewal
Ch 5.07	Massage Establishment	\$110.00	New
		\$55.00	Renewal
Ch 5.08 & Ch. 5.09	Medical and Retail Marijuana		in addition to Planning fees (page 33), a general business retail license is required (see Ch. 5.04.030)
Ch 5.10	Non-Cigarette Tobacco Product Retail	\$154.00	New
		\$154.00	Renewal
Ch 18.40	Home Occupation	\$28.00	New
		\$28.00	Renewal

OTHER FINANCE FEES

Ch 7.08	Kennel License	\$300.00
	Lost License Fee (5.04.00 B.2)	\$2.00
	Returned Check Fee	\$15.00

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

FIRE DEPARTMENT

PROTECTION AGAINST FIRE & FIRE REVIEW FEES

6.32.030 Fire inspection, plan reviews, & permits

Special Attendance	\$90.00	Per hour, 2 hour minimum
Pre-plan Submittal Consult	\$80.00	Per hour, 2 hour minimum
Development Plan Review	\$390.00	
Water Plan Review	\$140.00	Per structure & each hydrant / cistern connection
	\$50.00	Plus additional per connection
Construction Plan Review	\$575.00	A (Assembly building) - Occupancies up to and including 100,000 square feet
	\$1,650.00	A (Assembly building) - Occupancies more than 100,000 square feet
	\$550.00	B (Business building) - Occupancies up to and including 50,000 square feet
	\$1,650.00	B (Business building) - Occupancies more than 50,000 square feet
	\$775.00	E (Educational building) - Occupancies
	\$625.00	F (Factory Industrial building) - Occupancies
	\$1,150.00	H (High-hazard building) - Occupancies
	\$650.00	I (Institutional building) - Occupancies up to 60 patient beds
	\$1,150.00	I (Institutional building) - Occupancies 51 patient beds or more
	\$775.00	M (Mercantile building) - Occupancies up to and including 50,000 square feet
	\$1,650.00	M (Mercantile building) - Occupancies more than 50,000 square feet
	\$550.00	R (Residential building) - Occupancies up to and including 15 residential units
	\$1,150.00	R (Residential building) - Occupancies more than 15 residential units
	\$550.00	S (Storage building) - Occupancies
	\$170.00	U (Miscellaneous building) - Occupancies
	\$120.00	Interior Remodel and Finishes

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6.32.040 Hazardous Materials

Hazardous Materials	\$575.00	To review and inspect hazardous materials compliance in occupancies using, storing, or handling hazardous materials greater than the permit amounts as indicated in the applicable fire code
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6.32.050 High-pile Storage

High-pile Storage	\$575.00	To review and inspect high-pile storage compliance in occupancies storing high-pile stock as defined by the applicable fire code
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Inspections

Re-inspection after failed inspection	\$55.00	Per hour, 2 hour minimum
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Fire Sprinkler Plan Review	\$500.00	0 - 100 devices (sprinkler head, flow switch, retard chamber, etc...)
	\$575.00	101 - 200 devices
	\$675.00	201 or more devices
	\$120.00	Plus Additional for each floor above the first floor
	\$120.00	Plus Additional for each riser after the first riser

Fire Alarm Plan Review	\$475.00	0 - 50 devices (smoke detector, pull station, horn/strobe, etc...)
	\$525.00	51 - 100 devices
	\$625.00	101 or more devices

Fixed Fire Plan Review	\$185.00	First system
	\$70.00	Each additional system within the same business

Shipping / Travel	\$90.00	Per hour - Retrofits, upgrades, or code compliance situations where only fire alarm monitoring is needed
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CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

		Effective for one year; 1) Bonfires, rubbish fires, or open burning; 2) Explosives & blasting caps; 3) Dry-cleaning plants; 4) Fireworks; 5) Installations alteration, removal, abandonment, retirement from service or other disposal of flammable or combustible-liquid tanks; 6) Erecting or operating a tent or air-supported structure covering an area in excess of 200 sq. feet unless used exclusively for camping.
Special Permits	\$75.00	
Structure Permit Fee for Public Events	\$28.00	Per structure (tents, canopies, etc...)
6.32.060 In-House Inspections and Reviews		
Legend / Unit (with 2006 Equivalent)	\$90.00	Plan Review (p)
	\$86.00	Inspection (i)
Engine (e)	\$346.00	First Hour - On Duty
	\$117.00	Each Subsequent Hour - On Duty
	\$404.00	Overtime - first hour
	\$176.00	Overtime - Each Subsequent Hour
Brush Truck (2 person - without Engine) (b)	\$281.00	First Hour - On Duty
	\$52.00	Each Subsequent Hour - On Duty
	\$307.00	Overtime - first hour
	\$79.00	Overtime - Each Subsequent Hour
Plan Reviews	\$180.00	Development per plan (2 Plan Reviews)
Pre-plan Submittal Consultations	\$180.00	Per hour (assessed after first 30 minutes, in 1/2 hour increments) (2 Plan Reviews)
Hazardous Materials - see Chapter 2 of the International Fire Code of occupancy classification examples		
	\$354.00	A (Assembly building) - (2 Plan Reviews + 2 hours)
	\$354.00	A (Assembly building) - (2 Plan Reviews + 2 hours)
	\$531.00	A (Assembly building) - (3 Plan Reviews + 3 hours)
	\$531.00	A (Assembly building) - (3 Plan Reviews + 3 hours)
	\$354.00	A (Assembly building) - (2 Plan Reviews + 2 hours)
	\$531.00	B (Business building) - (3 Plan Reviews + 3 hours)

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

\$708.00	E (Educational building) - (4 Plan Reviews + 4 hours)
\$708.00	F (Factory Industrial building) - Group 1 - (4 Plan Reviews + 4 hours)
\$531.00	F (Factory Industrial building) - Group 2 - (3 Plan Reviews + 3 hours)
\$885.00	H (High-hazard building) - Group 1 - (5 Plan Reviews + 5 hours)
\$708.00	H (High-hazard building) - (4 Plan Reviews + 4 hours)
\$531.00	H (High-hazard building) - (3 Plan Reviews + 3 hours)
\$708.00	H (High-hazard building) - (4 Plan Reviews + 4 hours)
\$1,149.00	H (High-hazard building) - Group 5 - Up to and including 100,000 square feet - (6 Plan Reviews + 7h)
\$1,503.00	H (High-hazard building) - Group 5 - 100,001 to 200,000 square feet - (8 Plan Reviews + 9 hours)
\$618.00	H (High-hazard building) - Group 5 - 200,001 or greater square feet, each additional square feet or fraction thereof - (3 Plan Reviews + 4 hours)
\$354.00	I (Institutional building) - (2 Plan Reviews + 2 hours)
\$885.00	I (Institutional building) - (5 Plan Reviews + 5 hours)
\$531.00	I (Institutional building) - (3 Plan Reviews + 3 hours)
\$354.00	I (Institutional building) - (2 Plan Reviews + 2 hours)
\$354.00	M (Mercantile building) - Up to and including 50,000 square feet - (2 Plan Reviews + 2 hours)
\$885.00	M (Mercantile building) - 50,001 or greater square feet - (5 Plan Reviews + 5 hours)
\$531.00	R (Residential building) - Group 1 - (3 Plan Reviews + 3 hours)
\$354.00	R (Residential building) - Group 2 - (2 Plan Reviews + 2 hours)
n/a	R (Residential building) -
\$354.00	R (Residential building) - Group 4 (2 Plan Reviews + 2 hours)
\$531.00	S (Storage building) - Group 1 - (3 Plan Reviews + 3 hours)
\$354.00	S (Storage building) - Group 2 (2 Plan Reviews + 2 hours)

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$354.00	U (Miscellaneous building) - (2 Plan Reviews + 2 hours)
High Piled Storage	\$528.00	Up to and including 75,000 square feet - (3 Plan Reviews + 3 inspections)
	\$1,056.00	75,001 or greater square feet - (6 Plan Reviews + 6 inspections)
Subsequent Plan Submittals	1.5x original Plan Review Fee	3rd & subsequent submittals
Overtime Plan Reviews	\$270.00	First two hours or portion of thereof - (+3 Plan Reviews)
	\$135.00	per hour - Subsequent hours - (+1.5 Plan Reviews)
Permit / Inspection	2 x Permit / Inspection Fee	Investigation (work without a permit), per incident
Construction Permits	Peak consulting fees	Automatic Fire Extinguishing
	Peak consulting fees	Fire alarm and detection systems
	Peak consulting fees	Hydrants
	Peak consulting fees	Standpipe systems
	\$174.00	Temporary membrane structures, tents, and canopies - (2 hours)
	See Development Plan review	Fire lanes / site development
Operational Permits - Special Events and Fairs	\$90.00	Review of street closures less than 3 blocks (all directions) - (1 Plan Review)
	\$262.00	Review and inspection of street closures 3 - 6 blocks (all directions) - (1 Plan Review + 2 inspections)
	\$393.00	Review and inspection of street closures greater than 6 blocks (all directions) - (1.5 Plan Reviews + 3 inspections)

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$87.00	per permittable tent - Additional review and inspection fee for each permittable tent as part of a street closure - (1 hour)
Trip Fee	\$86.00	For third and each subsequent partial inspection - (1 inspections)
Reinspections	\$129.00	First and each subsequent incident - (1.5 inspections)
Overtime Inspections	\$258.00	First two hours or portion of thereof - (+3 inspections)
	\$129.00	per hour - Subsequent hours - (+1.5 inspections)
Search, Retrieval, and Copying of Documents and Records	\$20.00	per hour - Document search and retrieval (assessed in 1/4 hour increments)
	\$20.00	per hour - Document search and retrieval from archives (assessed in 1/4 hour increments)
	\$0.25	per page - Document copies and prints
	\$10.00	per page - Blueprint / Plotter copies and prints
	\$5.00	per hour or portion thereof - Inspection of documents
	\$20.00	plus costs of photo processing - Photographs prints, full and/or partial roll
	\$20.00	plus cost per print - Digital images base rate
	\$20.00	per hour - Inspection, listening of recording or any audio / visual tape (assessed in 1/4 hour increments)
	\$8.00	per tape - Holding of tape for any criminal or civil matter
	\$50.00	per hour or portion thereof - Environmental and hazardous materials incident research
Standby Fire Watch	\$129.00	per person, per hour (1.5 inspections)
EMERGENCY SERVICES		
Engine or Truck Company (e)	\$346.00	First hour (On-Duty)
	\$117.00	each Subsequent Hour (On-Duty)
	\$404.00	First hour (Overtime)
	\$176.00	each Subsequent Hour (Overtime)
Brush Truck (Two Person - Without Engine) (b)	\$281.00	First hour (On-Duty)
	\$52.00	each Subsequent Hour (On-Duty)
	\$307.00	First hour (Overtime)
	\$79.00	each Subsequent Hour (Overtime)

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

PARKING MANAGEMENT

PARKING CITATION FINES

Section 10.04.010

1203 - Parking for Certain Purposes Prohibited

1203(a) Greasing, painting, or repairing vehicle - 10.04.010(c)	\$25.00	1st offense in 12 month period
	\$35.00	2nd offense in 12 month period
	\$50.00	3rd offense in 12 month period
1203(b) Displaying advertising	\$25.00	1st offense in 12 month period
	\$35.00	2nd offense in 12 month period
	\$50.00	3rd offense in 12 month period
1203(c) Over 72 hours	\$25.00	1st offense in 12 month period
	\$35.00	2nd offense in 12 month period
	\$50.00	3rd offense in 12 month period

1204 Stopping, Standing, or Parking Prohibited

1204(1)(a) On sidewalk	\$55.00	1st offense in 12 month period
	\$65.00	2nd offense in 12 month period
	\$75.00	3rd offense in 12 month period
1204(1)(b) Within an intersection	\$55.00	1st offense in 12 month period
	\$65.00	2nd offense in 12 month period
	\$75.00	3rd offense in 12 month period
1204(1)(c) On a crosswalk	\$55.00	1st offense in 12 month period
	\$65.00	2nd offense in 12 month period
	\$75.00	3rd offense in 12 month period
1204(1)(e) Alongside or opposite street excavation or obstruction when obstructs traffic	\$55.00	1st offense in 12 month period
	\$65.00	2nd offense in 12 month period
	\$75.00	3rd offense in 12 month period
1204(1)(f) On the roadway side of any vehicle stopped or parked at the edge of curb or street	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

1204(1)(g) On bridge or elevated highway structure or highway tunnel	\$25.00	1st offense in 12 month period
	\$35.00	2nd offense in 12 month period
	\$45.00	3rd offense in 12 month period
1204(1)(i) On controlled access highway	\$25.00	1st offense in 12 month period
	\$35.00	2nd offense in 12 month period
	\$45.00	3rd offense in 12 month period
1204(1)(j) In area between roadways on divided highway	\$25.00	1st offense in 12 month period
	\$35.00	2nd offense in 12 month period
	\$45.00	3rd offense in 12 month period
1204(1)(k) Any other place where official signs prohibit	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
1204(2)(a) Within 5' of public or private driveway	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
1204(2)(b) Within 15' of a hydrant	\$100.00	1st offense in 12 month period
	\$200.00	2nd offense in 12 month period
	\$300.00	3rd offense in 12 month period
1204(2)(c) Within 20' of a crosswalk at an intersection	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
1204(2)(d) Within 30' upon approach to a flashing signal, stop sign, yield sign, or traffic control signal	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
1204(2)(e) Within 20' of the driveway entrance to any fire station, or on the opposite side of the street from the entrance, or within 75' when posted	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
1204(3)(b) Fire Lane	\$100.00	1st offense in 12 month period

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$200.00	2nd offense in 12 month period
	\$300.00	3rd offense in 12 month period
1204(5) Moving a vehicle not lawfully under control into prohibited area or away from curb unlawful distance	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
1204(6) Violation of restrictions indicated by traffic control devices placed by local authority or violation of parking time	\$15.00	1st offense in 12 month period
	\$25.00	2nd offense in 12 month period
	\$50.00	3rd offense in 12 month period
1204(7) Parking adjacent to any yellow curb or designated "Reserved" - 10.04.010(g)	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
1204(8) Parking prohibited at designated bus stop, tour-bus stop, or trolley stop - 10.04.010(f)	\$55.00	1st offense in 12 month period
	\$65.00	2nd offense in 12 month period
	\$75.00	3rd offense in 12 month period
1205 Parking at Curb or Edge of Roadway		
1205(1) Two way road more than 12" from curb	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
1205(1) One way road more than 12" from curb	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
1208 Parking Privileged for Person with Disabilities (see also 10.12.012)	\$150.00	1st offense in 12 month period
	\$250.00	2nd offense in 12 month period
	\$499.00	3rd offense in 12 month period
1212 All Night Parking Prohibited (other than physicians or persons on emergency calls - when signed 3:00 a.m. - 6:00 a.m.)		

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$35.00	1st offense in 12 month period
	\$45.00	2nd offense in 12 month period
	\$55.00	3rd offense in 12 month period
10.12.010 Parking Prohibited Where and When		
10.12.010(A) Metered Parking On-Street - Failure to Pay or Expired Meter, Failure to comply with posted rules	\$15.00	1st offense in 12 month period
	\$35.00	2nd offense in 12 month period
	\$45.00	3rd offense in 12 month period
Ruxton On-Street Parking Expired Meter:	\$70.00	1st offense in 12 month period (changed 11/29/16)
	\$100.00	2nd offense in 12 month period (changed 11/29/16)
	\$150.00	3rd offense in 12 month period (changed 11/29/16)
10.12.010(B) Metered Parking in Public Lots - Failure to Pay or Expired Meter, Failure to comply with posted rules	\$15.00	1st offense in 12 month period
	\$25.00	2nd offense in 12 month period
	\$50.00	3rd offense in 12 month period
Barr Trail Expired Meter:	\$70.00	1st offense in 12 month period (changed 11/29/16)
	\$100.00	2nd offense in 12 month period (changed 11/29/16)
	\$150.00	3rd offense in 12 month period (changed 11/29/16)
10.12.012 Handicapped Parking Spaces (see also 1208)	\$150.00	1st offense in 12 month period
	\$250.00	2nd offense in 12 month period
	\$499.00	3rd offense in 12 month period
10.12.014(C) Center Lane		
10.12.014(C)(1) Failure to Obtain/Display Required Permit or Placard	\$25.00	1st offense in 12 month period
	n/a	2nd offense in 12 month period
	n/a	3rd offense in 12 month period
10.12.014(C)(2) with Vehicle Emergency Warning Lamps Flashing	\$35.00	1st offense in 12 month period
	n/a	2nd offense in 12 month period
	n/a	3rd offense in 12 month period
10.12.014(C)(3) Over 15 Minutes and/or No Active Loading/Unloading	\$35.00	1st offense in 12 month period
	n/a	2nd offense in 12 month period

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	n/a	3rd offense in 12 month period
10.12.014(C)(4) Within 20' of a Pedestrian Crosswalk	\$35.00	1st offense in 12 month period
	n/a	2nd offense in 12 month period
	n/a	3rd offense in 12 month period
10.12.015 Oversized Vehicles/Trailers/Recreational Vehicles	\$0 - warning	1st offense in 12 month period
	\$35.00	2nd offense in 12 month period
	\$50.00	3rd offense in 12 month period
10.12.018 Blocking Driveway in Residential Permit Parking Area w/o Permit	\$50.00	1st offense in 12 month period
	\$100.00	2nd offense in 12 month period
	\$150.00	3rd offense in 12 month period
10.12.019 Parking In Residential Permit Parking Area		
10.12.019 Failure to Display Permit	\$5.00	1st offense in 12 month period
	\$10.00	2nd offense in 12 month period
	\$15.00	3rd offense in 12 month period
10.12.019 Unpermitted Parking	\$70.00	1st offense in 12 month period (changed 12/19/17)
	\$100.00	2nd offense in 12 month period (changed 12/19/17)
	\$150.00	3rd offense in 12 month period (changed 12/19/17)
10.12.030 Violation - Authority to Boot Vehicle (Removal Fee)	\$100.00	3 - 5 unpaid tickets
	\$200.00	6 - 8 unpaid tickets
	\$300.00	9 + unpaid tickets
12.34.010 Roll-off dumpsters, storage pods, or other large immovable Objects (changed by Resolution 1/17/17)		
12.34.010.A.3 Permit fees		
Paid Parking Areas:	\$100.00	1 week - on season *
	\$50.00	1 week - off season **
	\$300.00	2 weeks - on season *

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$100.00	2 weeks - off season **
	\$400.00	Up to 30 days - on season *
	\$200.00	Up to 30 days - off season **
		Additional months or portions thereof charged 100% based fee up to three months in any 12-month period
All Other Streets or Sidewalks:	\$30.00	1 week - on season *
	\$15.00	1 week - off season **
	\$75.00	2 weeks - on season *
	\$40.00	2 weeks - off season **
	\$300.00	Up to 30 days - on season *
	\$200.00	Up to 30 days - off season **
* On-season is May 1 through September 30		
** Off-season is October 1 through April 30		

MOVING & CONSTRUCTION PERMIT FEES 10.12.13

Construction Activity Permits	\$10.00	One on-street parking space for a specific vehicle up to one day (8 hours)
	\$5.00	Each add'l day over one, per day, up to 10 days. A discount may be applied at the discretion of the City for multiple permits issued for the same construction site and/or for multiple days over 10.
Moving Permits	\$15.00	One on-street parking space for a specific vehicle up to one day (8 hours)
	\$35.00	Two on-street parking spaces for a specific vehicle up to one day (8 hours)
	\$60.00	Three or more on-street parking spaces for a specific vehicle up to one day (8 hours)
	\$5.00	Each add'l day over one, per day

CENTER LANE PERMIT FEES

10.12.014 Delivery vehicle of Manitou Ave center lane		
D. Application, eligibility, & requirements for delivery permits	\$3.00	Application - delivery permit
E. Application, eligibility, & requirements for Merchandise Pickup placards	\$10.00	Application fee - merchandise pick-up placard
	\$3.00	1st Replacement
	\$5.00	2nd Replacement
	\$10.00	3rd or more Replacement

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

PARKING LOT PERMIT FEES		
	\$240.00	Annual Permit 24/7/365 Jan - Dec
PM Permit	\$30.00	4PM to 10AM
Senior Lunch Program Permit	\$0 - no charge	Up to 10 permits for Senior Lunch Program M-F 11am - 1:30pm Jan - Dec
Prospect Lot - 833 Prospect Pl (owned by City - 40 +/- spaces)	\$60.00	Annual Permit 24/7/365 Jan - Dec
Smischny Lot - 1134 Manitou Ave (owned by Metro District - 42 spaces)	\$75.00	Annual Permit 24/7/365 Jan - Dec
Wichita Lot - 708 Manitou Ave (owned by Metro District - 85 spaces)	\$240.00	Annual Permit 24/7/365 Jan - Dec
PM Permit	\$30.00	4PM to 10AM
RESIDENTIAL PARKING PERMIT FEES (RPP)		
Permit #1	Free	Each Residential Dwelling Unit demonstrating need within a designated RPP Area will be provided one Permit minimum
Permit #2	Free	Subject to availability of parking inventory, a second permit may be issued
Permit #3	Free	Issuance of Permits 3-5 will be considered only after it is established that there is sufficient on-street inventory and demonstration of need
Permit #4	\$30.00	
Permit #5	\$40.00	
Resident Guest/Day Pass Permits	Free	Guest Hang Tags - Up to two per dwelling
	Free	Day Pass Hang Tags - Up to 10 unless add'l approved by RPP Manager
Non-Resident Permits	Free	Non-Resident Owner Permit
	\$100.00	Non-Resident of RPP Area Permit - Subject to availability within RPP Area
Business/Employee Permit	Free	Business located in RPP Area
	\$200.00	Business located outside RPP Area - Subject to availability within RPP Area
	Free	Lodging and B&B (in RPP)

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	Free	Church/Religious/Civic
Workman/Realtor	Free	Day Pass - Specific to RPP Area
	\$55.00	Yearly Permit - Good for all RPP Areas
	\$25.00	Temporary Constructions - Good for up to 45 days
Replacement of Lost or Stolen Tags	\$10.00	Replacement of Lost or Stolen Tags
10.12.18 Permit to Block Driveway in RPP	\$30.00	Permit to allow occupant of property to block residential driveway in RPP area
PARKING RATES		
Schedule		
On streets - 7 am - 6 pm - 7 days a week:	first 30 minutes free, twice a day (must enter license plate number in meter at start of 30 minutes)	
	\$1.00	each hour - 1st 3 hours
	\$2.00	each hour - 4th & 5th hour
	\$3.00	each hour - 6th hour through last hour Daily maximum of \$28
Other Locations		
		7 am - 6 pm, year round
Public Lots	\$1.00	each hour - 1st 4 hours
	\$5.00	all day
Barr Trail Parking Lot	\$10/vehicle per day	November 1 - April 30 - Barr Campers and Hikers \$5/day/vehicle (amended 2/06/18)
	\$5 per hour per vehicle; \$30 for 24 hour parking per vehicle	May 1 - October 31, Barr Campers and Hikers \$5/day/vehicle (amended 2/06/18)
Winter Street and Ruxton Ave south of Osage	\$10.00	each hour (changed 8/26/16) **See Note below
**Note: The Ruxton RPP areas only allow paid parking from 8 am - 4 pm, Mon - Fri year round; other days and times the parking in this corridor is reserved for residents and their guests.		
Ruxton Ave from Manitou Ave to Osage Ave 7 am - 6 pm	\$0.00	1st 30 minutes, twice a day, must enter license plate number in meter at start of the 30 minutes
	\$1.00	each hour - maximum of 2 hours, per day

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

PLANNING DEPARTMENT

DEVELOPMENT REVIEW FEES

Application or Request	\$50.00	Document Fee
Zoning Regulations	\$200.00	Concept Plan
		Concept Plan - Deposit
	\$500.00	Major Conditional Use (changed 9/20/16)
	\$250.00	Minor Conditional Use (changed 1/17/17)
	\$1,000.00	Conditional Use - New Telecommunications and Commercial Mobile Radio Service (CMRS) Sites
	\$125.00	Temporary Use Permits
	\$500.00	Development Plan - Minor
		Development Plan - Minor - Deposit
	\$1,000.00	Development Plan - Major
		Development Plan - Major - Deposit
	\$200.00	Development Review (Administrative)
	\$150.00	Grading Permit - Minor
		Grading Permit - Minor - Deposit
	\$350.00	Grading Permit - Major
		Grading Permit - Major - Deposit
		Minor Modifications
	\$750.00	Rezoning
	\$500.00	Variance (a separate fee will be collected for each type, e.g., parking, front setback, height, etc.)
	\$500.00	Development Agreement
Subdivision Regulations	\$200.00	Issuance of Building Permits to Previously Platted Land *
	\$100.00	Issuance of Building Permits to Previously Platted Land - Deposit
	\$200.00	Issuance of Building Permits to Unplatted Land *
	\$100.00	Issuance of Building Permits to Unplatted Land - Deposit
	\$550.00	Master Plan *

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$1,000.00	Master Plan - Deposit
	\$500.00	Minor Subdivision *
	\$250.00	Minor Subdivision - Deposit
* Please note, this item may be subject to land dedication or collection of fees-in-lieu for Parks, Open Space and Schools per Chapter 16.18 of the Municipal Code. (Added to Fee Schedule by Resolution on 7/25/17)		
	\$825.00	Plat - Preliminary
	\$30.00	Plus Additional per lot - Plat - Preliminary
	\$1,000.00	Plat - Preliminary - Deposit
	\$550.00	Plat - Final
	\$500.00	Plat - Final - Deposit
	\$200.00	Administrative Plat Amendment
	\$250.00	Vacation - Easement
	\$500.00	Vacation - Plat
	\$550.00	Vacation - Right of Way
	\$300.00	Subdivision Waiver (A separate fee will be collected for each type of request)
Historic Preservation Regulations		
Material Change of Appearance Certification	n/a	Administrative (At time of Building Permit Application)
	\$30.00	Historic Preservation Commission Review
Demolition Review - Administrative(**)	\$100.00	
Demolition Review - HPC Recommendation to City Council (**)	\$825.00	Commercial - 1st 1000 square feet
	\$55.00	Commercial - each additional 1000 square feet
	\$300.00	Residential - 1st 1000 square feet
	\$30.00	Residential - each additional 1000 square feet

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

State Historic Tax Credit Application Fees

Project Costs 1990 Program

\$5,000 - \$15,000	\$100.00	Part 1 Application
	n/a	Part 2 Application
\$15,001 - \$50,000	\$100.00	Part 1 Application
	\$250.00	Part 2 Application
\$50,001 - \$100,000	\$150.00	Part 1 Application
	\$350.00	Part 2 Application
\$100,001 +	\$250.00	Part 1 Application
	\$500.00	Part 2 Application

Project Costs 2014 Program

\$5,000 - \$15,000	\$100.00	Part 1 Application
	n/a	Part 2 Application
\$15,001 - \$50,000	\$350.00	Part 1 Application
	n/a	Part 2 Application
\$50,001 - \$100,000	\$500.00	Part 1 Application
	n/a	Part 2 Application
\$100,001 +	\$750.00	Part 1 Application
	n/a	Part 2 Application

Annexations (***)

\$1,000.00	Minor - less than 3 acres
\$750.00	Minor - less than 3 acres - Deposit
\$1,650.00	Major - 3 or more acres - 1st 100 acres
\$30.00	Plus Additional per acre - Major - 3 or more acres - 1st 100 acres
\$1,650.00	Major - 3 or more acres - 101 + acres
\$41.00	Plus Additional per acre - Major - 3 or more acres - 101+ acres

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$2,500.00	Major - 3 or more acres - Deposit
Sign Ordinance	\$25.00	Temporary Sign Permit (e.g. banner)
	\$50.00	Regular Sign Permit
	\$75.00	Comprehensive Sign Plan
Appeals Fee	50% of original request's fee \$500 Min.	Appeals of decisions by Staff or Commissions
Building Permit Application (Use Tax)	\$0.038	Modification - 3.8% of cost of material
	\$0.83	Square foot - including basement and attached garage
Plans Review	\$30.00	Changed by Resolution on 7/25/17
	\$150.00	New Residential
	\$175.00	Hillside Low Density Residential Development Review
	\$200.00	New Commercial
	\$100.00	Additions - Commercial or Residential
	\$30.00	Decks / Fences / Other minor work
	\$100.00	Demolition Permit
Building Permit Application Late Fee	\$55 plus 2x Use Tax	A late fee of 200% of the normal application fee (two times the normal fee) + \$55 shall be charged for any unauthorized use, unauthorized improvement, or unauthorized work begun before required approval(s).
Building Permit Application Fire Review (****)	\$330.00	Commercial
	\$132.00	Residential
Ch 12.12 Retaining Walls	\$2.50	Permit application fee for retaining walls adjacent to public streets
Ch 12.23 Regulation of Placement, Use, and Maintenance of News racks	\$40.00	Annual fee - for placement of condominium news racks on Public Property within allowed zone
Flood Management	\$500.00	Flood Management Variance
	\$250.00	Flood Management Variance - Deposit
Rental Inspections	\$250.00	Annual Short Term (Vacation) Rental Inspection Fee
	\$250.00	Annual Long Term Lodging Rental Inspection Fee

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

Marijuana - Medical & Recreational	\$2,000.00	Initial Operating License Fee for MMJ (Medical Marijuana)
	\$2,000.00	Renewal Operating License Fee for MMJ (Medical Marijuana)
	\$5,000.00	Initial Operating Marijuana License for RME (Recreational Marijuana)
	\$5,000.00	Renewal Operating Marijuana License for RME (Recreational Marijuana)
	Cost	Background Check Fee
	\$1,000.00	Transfer of Ownership Fee MMJ (Medical Marijuana)
	\$1,000.00	Change in Location Fee MMJ (Medical Marijuana)
	\$2,500.00	Transfer of Ownership Fee RME (Recreational Marijuana)
	\$2,500.00	Change of Location Fee RME (Recreational Marijuana)
Watershed District Permit	\$100.00	Watershed District Permit Application

Deposits are collected to reimburse the city for any technical and/or professional services incurred during the review of the request. Should an initial deposit prove insufficient, additional deposit(s) may be required, or the applicant invoiced. Applicants will be provided an accounting of costs paid out of a deposit and unused deposit funds will be refunded.

(**) **Unauthorized demolitions** are subject to additional late application fees, plus no building permits issued for 10 years.

(***) **Stenographic costs** associated with recording the public hearing(s) of any annexation application shall be charged to the Applicant. Other, additional costs associated with the review and evaluation of the annexation application may also be charged to the Applicant as a part of the annexation agreement process. In the event a Special Election is necessary for a Major Annexation, the Applicant will be responsible for any costs associated with this.

(****) **Fire Review** costs are a standard fee unless determined that additional review is required.

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

CODE ENFORCEMENT		
Ch 6.08 Nuisances	250 Plus \$25 per hour	Abatement of conditions of nuisance
POLICE DEPARTMENT		
MUNICIPAL COURT FEES		
Court Cost	\$30.00	
Financing Fee	\$50.00	
Restorative Justice Fee	\$50.00	
Traffic School Fee	\$30.00	
OJW Fee	\$30.00	
Warrant Fee	\$250.00	
1.32.120 Court Costs	\$25.00	Jury Fee
	\$10.00	Docket Fee
	\$45.00	Law Enforcement Special Revenue Fund
POLICE DEPARTMENT FEES		
Ch 9.56 Alarms	\$25.00	One time fee - registration of alarm system
Breathalyzer / Portable Breath Test (PBT)	\$5.00	
Copies & Printouts	\$0.25	per page
Fingerprints	\$15.00	per card, full set of fingerprints
Notarization	\$2.00	per Notary Public signature
Sex Offender Registration	\$20.00	
Vin Inspection	\$20.00	per Vin #

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

PUBLIC SERVICES DEPARTMENT

CRYSTAL VALLEY CEMETERY FEES

12.28.040	Full Burial Plot	\$700.00	Resident
		\$1,100.00	Non-Resident
		\$275.00	Resident infants under 6 months
		\$330.00	Non-Resident infant under 6 months
	Cremation Plot	\$220.00	Resident
		\$330.00	Non-Resident
12.28.090	Burials	\$110.00	Plus Additional per hour after 4 p.m. Monday - Friday
		\$715.00	without an enclosure or vault
12.28.150	Opening/Closing Graves	\$700.00	Full Burial and all others
		\$1,400.00	Full Burial and all others Saturdays, Sundays, & holidays
		\$275.00	Infants under 6 months
		\$550.00	Infants under 6 months Saturdays, Sundays, & holidays
		\$300.00	Cremation
		\$600.00	Cremations Saturdays, Sundays, & holidays
		\$110.00	Plus Additional per hour after 4 p.m. Monday - Friday
	Disinterment	\$770.00	Full Burial & Cremains
		\$440.00	Infants and children under 10 years old
12.28.160	Transfer recordation	\$28.00	
	Deed/Burial rights reissuance	\$28.00	

STORMWATER RATES AND FEES

13.36 Storm Drainage and Flood Management Utility	\$13.00	per month - Each individual water service assessment (changed 1/17/17)
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CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

STREET RATES AND FEES

12.04.060 Excavation Permit Fees	\$28.00	Application Fee
	\$138.00	Excavation less than 100' long, no intersection*
	\$193.00	Excavation from 100' - 500' long, no intersection*
	\$275.00	Excavation from 501'+ long, no intersection*
	\$275.00	Plus Additional fee for excavations in intersections
	\$30.00	Road closure **note - Fire Dept, Police Dept, and Public Services Dept must be notified
12.06 Cutting, Refilling, and Resurfacing of Public Streets	\$100.00	Plus Additional fee per 60 square fee if within 1 year period of newly paved/installed street
Excavation without permit	2x permit cost	1st offense
	3x permit cost	2nd offense
(*) Surety Bonds for \$5,000 with 1-year minimum or \$10,000 with 3-year minimum may be required		

TRAFFIC MANAGEMENT FEES

	\$28.00	Application Fee
	\$30.00	Road closure, per day
	\$50.00	Install/Replace Signage
	\$65.00	Install Replace Signage with post
10.02.030 Traffic Engineer-Requests by the Public (added 12/19/17)	fee based on cost	Members of the public may request changes to or studies of any of the items within the powers and duties of the Traffic Engineer.

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WATER & SEWER RATES AND FEES		
13.16.10 Water rates established (changed 1/17/17)		
Service Charge per month for all customer classes	\$13.75	0.75"
	\$22.90	1.0"
	\$45.80	1.5"
	\$73.30	2.0"
	\$146.60	3.0"
Volume Charge per 1,000 gallons for Residential	\$6.00	First 7,500 gallons per month, per 1,000 gallons
	\$8.00	7,501 to 15,000 gallons per month, per 1,000 gallons
	\$10.00	Over 15,000 gallons per month, per 1,000 gallons
Volume Charge per 1,000 gallons for Commercial	\$7.00	Uniform Volume Rate per 1,000 gallons
13.16.030 Rates and Charges - Sewer rates established (changed 12/19/17)		
A.1. Flat fee for Sewer (all customers with sewer)	\$15.10	
A.2. Volume Charge per 1,000 gallons	\$6.20	Residential allocation
	\$6.20	Commercial - actual metered water
13.16 Turn-on/Turn-off - Fees and Penalties		
13.16.050 B.	\$40.00	Fee to restore service after it has been turned off for delinquency
13.16.050 C.	\$30.00	Fee for each turn-on performed by the city after it has been turned off at the request of the owner, unless emergency shut off.
13.16.050 D.	\$10.00	Fee charged for each turn-on performed by other persons after it has been turned off at the request of the owner (private turn on)
13.16.070	\$10.00	Water Turn-off for failure to pay bill by due date.

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

13.20 Charges for Connection to Water System

13.20.040 Water System Improvement Fee

13.20.040 A.	\$11,000.00	Single-family residence
13.20.040 B.1.	\$9,350.00	For each dwelling unit - Duplex Residential Units (85% of Single-family residence fee)
13.20.040 B.2.	\$9,350.00	For each dwelling unit - Multi-family Residential Units (85% of Single-family residence fee)
13.20.040 B.3.		
Commercial Users - based on size of Tap to Main (in inches)	\$11,000.00	0.75"
	\$12,540.00	1.0"
	\$16,060.00	1.5"
	\$20,240.00	2.0"
	\$36,960.00	3.0"
	\$56,760.00	4.0"
	\$126,720.00	6.0"
13.20.040 C.		
Water Tapping Charges - based on size of Tap (in inches)		
Size of Tap - .075"	\$66.00	Size of Main to be Tapped - 4" or Less
	\$88.00	Size of Main to be Tapped - 6"
	\$110.00	Size of Main to be Tapped - 8"
Size of Tap - 1.0"		
	\$88.00	Size of Main to be Tapped - 4" or Less
	\$110.00	Size of Main to be Tapped - 6"
	\$132.00	Size of Main to be Tapped - 8"
Size of Tap - 1.5"		
	\$99.00	Size of Main to be Tapped - 4" or Less
	\$121.00	Size of Main to be Tapped - 6"
	\$143.00	Size of Main to be Tapped - 8"
Size of Tap - 2.0"		
	\$132.00	Size of Main to be Tapped - 4" or Less
	\$143.00	Size of Main to be Tapped - 6"

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

	\$165.00	Size of Main to be Tapped - 8"
Size of Tap - 3.0"	\$495.00	Size of Main to be Tapped - 6"
	\$605.00	Size of Main to be Tapped - 8"
Size of Tap - 4.0"	\$638.00	Size of Main to be Tapped - 6"
	\$715.00	Size of Main to be Tapped - 8"
Size of Tap - 6.0"	\$759.00	Size of Main to be Tapped - 6"
	\$792.00	Size of Main to be Tapped - 8"
Size of Tap - 8.0"	\$1,034.00	Size of Main to be Tapped - 8"
13.20.040.D Expansion of Demand Fee - Water: Remodeling or Reconstruction that incorporates water in excess of what is currently installed	\$88.00	1 - 3 Additional Fixtures, Appliances, or Facilities
	\$176.00	4 or more Additional Fixtures, Appliances, or Facilities
13.20.050 Schedule of Charges and Fees for Sewer Services		
13.20.050 A.	\$2,695.00	Single-family residence
13.20.050 B.1.	\$2,290.00	For each dwelling unit - Duplex Residential Units (85% of Single-family residence fee)
13.20.040 B.2.	\$2,290.00	For each dwelling unit - Multi-family Residential Units (85% of Single-family residence fee)
13.20.050 B.3.		
Commercial Users - based on size of Tap to Main (in inches)	\$2,695.00	4.0"
	\$3,135.00	6.0"
	\$3,795.00	8.0"
	\$4,235.00	10.0"
13.20.050 C. Sewer Connection Inspection Fees	\$33.00	Single-family residence
	\$44.00	For each dwelling unit - Duplex Residential Units
	\$110.00	For each dwelling unit - Multi-family Residential Units
13.20.050 D. Expansion of Demand Fees - Sewer	\$44.00	1 - 3 Additional Fixtures, Appliances, or Facilities
	\$88.00	4 or more Additional Fixtures, Appliances, or Facilities

CITY OF MANITOU SPRINGS FEES, APPROVED 2/06/2018

13.28 Water Usage for Irrigation and Other Outside Purposes

	13.28.040	\$28.00	Exemption or partial exemption from water use restrictions
	13.28.050	\$28.00	Alternate watering plan during periods of water use restrictions
Ch 6.26 Solid Waste Disposal		\$300.00	Application for Certification of designation

WATER METERS

13.12.120 Charge when access denied

When clear access is denied for two successive meter readings, or for any other function after written notice is mailed to the customer or conspicuously posted on the premises, and no response is made by the customer to such notice within 10 days, an appointment is thereafter made with the customer for reading the meter or performing such other function	\$10.00	During regular business hours
	\$15.00	During off-duty hours and weekends
Labor to install Meter	\$28.00	