



City of Manitou Springs
REQUEST TO HANG BANNER
(On Light Poles)

APPLICATION AND FEE REQUIRED AT LEAST 30 DAYS PRIOR TO REQUESTED HANG DATE
Fee: \$75.00 per street light banner pole

- Please submit your application and payment to the City Clerk's office, 606 Manitou Avenue. The City Clerk will forward your application to the City Council for approval.
- The banner should be a maximum of four feet high and can be up to two feet wide.
- Please drop your banners off to the City Clerk's office at least 48 hours in advance of your hang date.
- Contact the City Clerk's department at (719) 685-2554 to arrange for banner pickup within three business days following the event.

Submission date: _____

Name of Applicant: _____ Organization: _____

Mailing Address: _____

Telephone: _____ Email: _____

Name of Event: _____

Date(s) of Event: _____

Date(s) you would like banner displayed: From: _____ To: _____

*Please make your check payable to the City of Manitou Springs.
We also accept debit, credit, and cash.*