



**TRANSPORTATION AND PARKING BOARD  
REGULAR MEETING AGENDA  
City Hall - Council Chambers  
Tuesday, September 25, 2018 – 8:30am**



**I. CALL TO ORDER and INTRODUCTIONS**

**II. APPROVAL OF AGENDA (8:32am)**

**III. APPROVAL OF MINUTES (8:35am)**

1. May 22, 2018
2. June 26, 2018
3. July 24, 2018
4. August (No meeting)

**IV. PUBLIC COMMENT ON NONAGENDA ITEMS (8:40am)**

*(Public Comments may be limited to three minutes or less and the Board may not take action on nonagenda items. If these parameters do not work for your issue, please contact Staff to request placement on an Agenda.)*

**V. CONSENT CALENDAR**

*(Move to approve Consent Calendar or remove item(s) for discussion/action)*

**VI. OLD BUSINESS**

1. Updates and Information from Metropolitan Parking District (8:45am)
2. Discussion Regarding Board Retreat vs. Items on Regular Meeting Agendas (9:00am)

**VII. NEW BUSINESS**

1. Presentation on Insight Analytics by SP+ (9:15am)
2. Hiawatha Gardens Transformation Project – Laura Newman, Project Manager (9:30am)
3. Manitou Springs Mobility Task Force – Laura Newman, Project Manager and Board Member Rosenkrantz (9:45am)
4. Discussion and Recommendation Regarding Combining Transportation and Parking and Metro District Boards into a Single Entity – Chairman Koerner (9:30am)
5. Discussion Regarding 2019 Parking Budget Request (10:00am)

## VIII. OTHER BUSINESS

1. Parking Policy – Goal: A Continuing Policy for Future Decisions (10:15am)
2. Metrics/Indicators for Transportation and Parking Management (10:30am)
3. Review of SP+ Contract – Current Draft and Status (11:00am)

## IX. UPDATES (11:30am)

- Bike and Pedestrian Work Group
- Wayfinding Signage – contract executed with Designer and signs being printed: CDOT Permit applied for; estimates (time and cost) being obtained for installation of signs.
- Shuttle On-Board Advertising – in place (see information at end of packet)
- Ruxton Avenue Functionality Study – Stakeholder Meetings being scheduled
- Website – On agenda for December for in-depth review and goals for 2019
- Parking Management and Financial Report

## X. FUTURE AGENDA ITEMS

- Shuttle Operations – October (2019 Operations)
- Review of Ticket Fines – October
- Review of Use of 30 Minute Free Parking – October
- Parking Management Coordinator Program – Review of Survey and 2019 Plans - November
- RPP Task Force – November for Goal and Timeframe Discussion
- Downtown Resident and Employee Parking - November
- ParkManitou.com – December
- TPB Scope and Standard Operating Procedures – Future Subcommittee Dates TBD 2019
- Rules for “Standing” Vehicles in RPPs and Other Areas - 2019
- RFP for Ticket Collection Services – 2019

## XI. ADJOURNMENT (12:00am)

### Board Members:

Jay Beeton (12/31/2018)  
Bill Koerner, Chair (12/31/2020)  
Neale Minch, Vice Chair (12/31/2017)  
Joy Porter (12/31/2018)  
Valerie Rosenkrantz (12/21/2020)  
Rolf Jacobson (12/31/2021)  
Jon Matas (12/31/2020)

### Three Alternate Members Needed

### Staff and Liaisons:

Michelle Anthony, Senior Planner  
Joe Ribeiro, Police Chief  
Sherri Johnson, Facility Manager  
Dane Lyon, SP+ Senior Manager  
Susan Wolbrueck, Council Liaison  
Leslie Lewis, Chamber of Commerce Director  
Tim Haas, BID Board Liaison  
Lisa Quintana, Chamber Board Liaison

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact ADA Coordinator Donna Kast at (719) 685-2554 or [dkast@comsgov.com](mailto:dkast@comsgov.com) to discuss specific needs. Please provide a minimum of 3-5 day's advance notice.

Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk for more information or visit our website at: [www.manitouspringsgov.com](http://www.manitouspringsgov.com).

2018: Meeting Dates: October 23, November 27, December 18\*\*

\*Date of Regular Meeting May Be Changed to Accommodate Full-Day Board Retreat

\*\*Regular Meeting date moved due to Christmas Holiday