



**PARKING AUTHORITY BOARD  
REGULAR MEETING AGENDA  
City Hall – Council Chambers  
Tuesday, March 22, 2016 – 8:30am**



**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES**

1. February 23, 2016

**III. PUBLIC COMMENT ON NONAGENDA ITEMS**

*(Public Comments may be limited to three minutes or less and the Board may not take action on nonagenda items. If these parameters do not work for your issue, please contact Staff to request placement on an Agenda.)*

**IV. OLD BUSINESS**

2. Discussion Regarding Installation of Bikes Racks in Public Parking Lots – David Moorefield
3. Discussion and Recommendation on SmartCard Program Implementation

**V. NEW BUSINESS**

4. Discussion and Recommendation on Parking Receipt PR Opportunities
5. Discussion Regarding Parking Contest Promotion – Susan Wolbrueck

**VI. OTHER BUSINESS**

6. Discussion Regarding Recommendations for City Website and Parking Page – Jay Beeton & Bill Koerner
7. Review of Board Mission and Goals
8. Review and Discussion Regarding Monthly Reporting Spreadsheets and Information

**VII. UPDATES and FUTURE AGENDA ITEMS**

- LotSpot Project (Memo)
- Shuttle Operations
- Ordinance 0316 – Permits for Dumpsters and Pods to be Processed by Parking Manager (@ City Council)
- City Employee of the Month Program – Provision of Free Parking (approved City Council)

- Parking Ticket Write-Off Policy (drafted and will forward to Council)
- Special Event Traffic and Parking Management (Future Agenda and New Event Manager)
- Ordinance Adopting Traffic Engineer Regulations (@ City Attorney)
- RFP for Ticket Collection Services (Future Agenda)
- Initial Draft of Operating Procedures Document (@ City Attorney)
- Initial Draft Changes to the Parking Authority Board Section in the Municipal Code (Future Agenda)
- Worksession on Long-Range Parking Planning (Future Agenda)
- Downtown or Near Downtown Resident Parking Study (Long-Range and Continuing)
- Downtown Employee Parking Study (Long-Range)
- Scope for Transit Planning RFP (Future Agenda)
- Parking Management Report
- Financial Report

## VIII. ADJOURNMENT

### **Board Members:**

Jay Beeton (Resident – 12/31/2018)  
Bill Koerner, Vice Chair (Resident – 12/31/2017)  
Neale Minch (Resident – 12/31/2017)  
Joy Porter (Unaffiliated – 12/31/2018)  
Susan Wolbrueck (Business – 12/31/2018)

### **Staff:**

Michelle Anthony, Senior Planner  
Joe Ribeiro, Police Chief  
Neal Yowell, SP+ Parking Manager  
Joe Leung, SP+ Regional Manager  
Leslie Lewis, Chamber of Commerce Director

### **Two Business and Three Alternate Members Needed**

**City Council Liaison:** Coreen Toll

The City of Manitou Springs does not discriminate on the basis of disability. Reasonable accommodation will be provided to ensure equal access to information by all people. Individuals who would like to request auxiliary aids or services should contact City Clerk Donna Kast at (719) 685-2554 or [dkast@comsgov.com](mailto:dkast@comsgov.com) to discuss specific needs (e.g. interpreters, sign language, or readers for the sight impaired.) Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk for more information or visit our website at: [www.manitouspringsgov.com](http://www.manitouspringsgov.com).

2016 Meeting Dates: April 26; May 24; June 28; July 26; August 23\*; September 27\*; October 25; November 22; December 27

\*date of regular meeting may be changed to accommodate full-day board retreat