



**MANITOU SPRINGS
PARKING AUTHORITY BOARD
REGULAR MEETING MINUTES
Tuesday, March 22, 2016**

I. CALL TO ORDER

A regular meeting of the Manitou Springs Parking Authority Board was held on Tuesday, March 22, 2016, in Council Chambers @ 606 Manitou Avenue. Chair Koerner called the meeting to order at 8:32 am. The following attended:

Present: Board Member JAY BEETON
Vice Chair NEAL MINCH
Board Member JOY L. PORTER
Board Member SUSAN WOLBRUECK
Chairperson BILL KOERNER

Absent: None

Staff: Neal Yowell, SP+ Facility Manager
Leslie Lewis, Chamber of Commerce Director
Wade Burkholder, Planning Director

Guests: Bob Todd, Council Liaison
Neal Yowell, Facilities Manager SP+
Steve Hernandez, SP+
Brian Scoggins, SP+
Andy Amidon, SP+

The board members and audience introduced themselves.

II. APPROVAL OF MINUTES

ITEM 1. February 23, 2016

MOTION:

Jay Beeton moved to postpone approval of the February minutes to March meeting.

SECOND:

Vice Chair Minch seconded the motion.

DISCUSSION:

There was no discussion

VOTE:

Motion passed, 5-0

III. PUBLIC COMMENT ON NONAGENDA ITEMS

Mike Graham, Ruxton's Trading Post, came forward to discuss parking problems occurring in the first nine spaces on lower Ruxton Avenue closest to Manitou Avenue. Mr. Graham pointed out cars could park in those spaces and pay \$28 for 12 hours, legally. While the data SP+ provided did not indicate many individuals do that, Mr. Graham disputed the data and brought photos of cars parked longer than the period SP+ reported.

Neal Yowell suggested signs be installed to remind hikers, who seem to be source of the problem for the Ruxton businesses, that there is free parking and/or a shuttle at Hiawatha Gardens. Public works should be able to handle the sign installation at no additional cost.

After further discussion, Mr. Graham agreed to try additional signs, combined with extra efforts on the part of the city to educate visitors and hikers about the options for longer-term parking. Mr. Graham stated customers wanting a consistent set of parking regulations was not a valid argument since Ruxton was already different in the off-season. If signage did not help the situation, Mr. Graham requested parking for the first nine spaces of lower Ruxton Avenue be limited to 2 hours a day, per individual space.

VI. OLD BUSINESS

ITEM 2. Discussion Regarding Installation of Bikes Racks in Public Parking Lots – David Moorefield

Mr. Moorefield spoke to the board regarding progress on his bike rack initiative. He provided maps and handouts to the board, all of which were copied for the planning department.

Locations and fundraising was discussed at length. Mr. Burkholder recommended integrating this issue into the Master Plan, and how TOPS and other groups should be asked for contributions and grants.

Business and community group sponsorship was discussed. Council Liaison Todd agreed to approach City Council on what they might like to see.

Mr. Moorefield agreed to continue to gather information and report back.

ITEM 3. Discussion and Recommendation on SmartCard Program Implementation

Discussion regarding this was postponed to the next meeting.

V. NEW BUSINESS

ITEM 4. Discussion and Recommendation on Parking Receipt PR Opportunities

Information was presented by Andy Amidon with SP+ regarding printing of information on the back of the parking receipt paper.

MOTION:

Mr. Beeton moved to approve adding informational and education information and a map to the back of parking receipts.

SECOND:

Mr. Minch seconded the motion

DISCUSSION:

There was no discussion regarding the motion.

VOTE:

Motion passed, 5-0.

The board noted after the 2016 summer season, the concept of advertising by others would be revisited.

Mr. Amidon agreed to make arrangements for the artwork and bring it back to the board.

ITEM 5. Discussion Regarding Parking Contest Promotion – Susan Wolbrueck

MOTION:

Mr. Minch moved to postpone discussion of this to the August meeting.

SECOND:

Mr. Beeton seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed, 5-0.

VI. OTHER BUSINESS

ITEM 6. Discussion Regarding Recommendations for City Website and Parking Page – Jay Beeton & Bill Koerner

The board discussed how parking and the city in general needed a better website and communications plan. Councilman Todd offered to take the discussion up further with Council. Stephen Hernandez gave a short presentation on how SP+ could provide website services for the city and parking.

ITEM 7. Review of Board Mission and Goals

This item was not discussed.

ITEM 8. Review and Discussion Regarding Monthly Reporting Spreadsheets and Information

Chairman Koerner reviewed the spreadsheets and the handouts that were in the packet and asked for questions. There was minimal discussion.

VII. UPDATES and FUTURE AGENDA ITEMS

There was no discussion regarding the updates and future agenda items.

VIII. ADJOURNMENT

There being no further business, Chairman Koerner moved to adjourn the meeting at 11:25am.