



**CITY OF MANITOU SPRINGS  
PLANNING COMMISSION  
REGULAR MEETING AGENDA  
Wednesday, April 13, 2016, 6:00 pm**



**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES**

**ITEM 1.** March 9, 2016

**III. NOTICE OF COUNCIL ACTION**

**ITEM 2.** An Ordinance Amending Title 18 “Zoning” of the Municipal Code of The City of Manitou Springs, Colorado, in regard to Definition of and Setbacks for Storage Buildings in Residential and Commercial Zones; Appeals of Planning Staff Decisions; Increase of the Minimum Distance Requirement for Mailed Public Notification; and inclusion of The Requirements for Pre-Application Meetings and Electronic Submissions. *City Council postponed this discussion until May 3, 2016.*

**ITEM 3.** An Ordinance Amending Title 18 “Zoning” of the Municipal Code of the City of Manitou Springs, Colorado, in regard to Definition of and Setbacks for Storage Buildings in Residential and Commercial Zones; Appeals of Planning Staff Decisions; Increase of the Minimum Distance Requirement for Mailed Public Notification; and inclusion of The Requirements for Pre-Application Meetings and Electronic Submissions. *City Council postponed this discussion until May 3, 2016.*

**ITEM 4.** An Ordinance of the City of Manitou Springs, Colorado, adding a new chapter 18.89 concerning Vacation Rentals in the City of Manitou Springs and Adding a New Definition of Vacation Rentals to Chapter 18.60. *Staff will provide an update on the City Council discussion regarding this item at the April 12, 2016 Work session.*

**IV. UNFINISHED BUSINESS**

**ITEM 5. V 1511 - Lot Size/Density Variance (Allow Second Dwelling Unit) - 107 Oak Place - Andy Wells, Applicant. (POSTPONMENT REQUESTED)**

**ITEM 6. MNS 1504 - Minor Subdivision (Create One Lot) - 107 Oak Place - Andy Wells, Applicant. (POSTPONMENT REQUESTED)**

**ITEM 7. V 1510 - Front Setback Variance (Allow New Dwelling Unit Construction) - 356 Ruxton Avenue - Joel Grotzinger, Applicant. (POSTPONMENT REQUESTED)**

**ITEM 8. V 1512 – Lot Size/Density Variance (Allow Additional Dwelling Unit) - 356 Ruxton Avenue - Joel Grotzinger, Applicant. (POSTPONMENT REQUESTED)**

**V. NEW BUSINESS**

**ITEM 9. MNS 1602 - Minor Subdivision (Create One Lot) - 27 & 29 Delaware Road - Kevin Lloyd on behalf of Christina Parker, Applicant.**

**ITEM 10. VAC 1601 - Vacation-Right-of-Way (A portion of E. Fountain Place) – 0 East Fountain Place – Jerry Glass, Applicant.**

**ITEM 11. V 1602** - Side Setback Variance - 2 Fountain Place - Douglass K. Edmundson on behalf of Diane Fitzkee, Applicant.

**ITEM 12. MNS 1602** - Minor Subdivision - 2 Fountain Place - Douglass K. Edmundson on behalf of Diane Fitzkee, Applicant. **(POSTPONMENT REQUESTED)**

**ITEM 13. RE 1601** - Rezoning (General Residential to Open Space – Initial Hearing) - 0 Dudley Road - City of Manitou Springs, Applicant.

**ITEM 14. AP 1601 and Review of CU 1207** - 515 Ruxton Avenue - Spencer Wren on behalf of the Manitou & Pikes Peak Railway, Applicant.

## **VI. OTHER BUSINESS**

**ITEM 15.** Reminder of Master Plan Work session on April 20, 2016 at 6:00pm.

**ITEM 16.** Reminder of Board and Commission Training on May 19<sup>th</sup>, 2016 at 5:00pm.

## **VII. ADJOURNMENT**

### **Commissioners:**

Mike Casey (Term exp 12/31/18)  
Alan Delwiche, *Chair* (Term exp 12/31/17)  
Jeanne Vrobel, *Vice Chair* (Term exp 12/31/16)  
Tip Ragan (Term exp 12/31/16)  
Julie Wolfe (Term exp. 12/31/16)  
Lori Burris (Term exp. 12/31/17)  
Gloria Latimer (Term exp. 12/31/18)

### **City Council Liaison:** Coreen Toll

**Staff:** Wade F. Burkholder, Planning Director  
Michelle Anthony, Senior Planner  
Karen Berchtold, Planner II  
Sherri Crowley, Planning Technician

Corina McKendry, Alternate (Term exp. 12/31/2016)  
Tom Lundgren, Alternate (Term exp. 12/19/2017)

The City of Manitou Springs does not discriminate on the basis of disability. Reasonable accommodation will be provided to ensure equal access to information by all people. Individuals who would like to request auxiliary aids or services should contact City Clerk Donna Kast at (719) 685-2554 or [dkast@comsgov.com](mailto:dkast@comsgov.com) to discuss specific needs (e.g. interpreters, sign language, or readers for the sight impaired.) Interested citizens are invited to serve on any of the City's Boards or Commissions. Please contact the City Clerk for more information or visit our website at: [www.manitouspringsgov.com](http://www.manitouspringsgov.com).