



**CITY OF MANITOU SPRINGS
PARKING AUTHORITY BOARD
MEETING MINUTES
Friday, March 25, 2011 @ 8:00 am**

I. CALL TO ORDER

A Regular meeting of the Manitou Springs Parking Authority Board was held Friday, March 25, 2011 in Council Chambers @ 606 Manitou Avenue. Vice Chair Rohrer called the meeting to order at 8:05 am. The following were in attendance:

PRESENT: Board Member LISA QUINTANA
Vice Chair JAY ROHRER
Board Member SPENCER WREN (left @ 8:15 am)
Board Member NEAL YOWELL

ABSENT: Chairman PHILIP “VAL” ST.CLOUD (excused)

STAFF: Michelle Anthony, City Planner
Matt French, Lead Parking Enforcement Officer
Dan Stone, Parking Enforcement Officer

GUESTS: Councilman Matt Carpenter
Chamber Director Leslie Lewis
Metro Board President Dave Symonds
Metro Board Member Bud Ford
Metro Board Member Randy Hodges
Bennie Dowda

II. APPROVAL OF MINUTES

ITEM 1. January 14, 2011 Meeting Minutes

MOTION: Mr. Yowell moved to approve the minutes as submitted.

SECOND: Vice Chair Rohrer seconded the motion.

DISCUSSION: There was no discussion.

VOTE: Motion passed, 4-0.

III. PRESENTATION OF HIAWATHA GARDENS PROPERTY EVALUATION

Ryan Lloyd (Echo Architecture), 202 Echo Lane in Colorado Springs, and Felix Rojas (Golden Triangle Construction) gave the presentation.

It was necessary for Mr. Wren to leave at 8:15 am during Mr. Lloyd's presentation.

IV. REVIEW OF COUNCIL ACTION

Ms. Anthony updated the Board as to ordinances regarding PODs and dumpsters on-street, changes to the parking district area by the Cliff House, and removal of parking regulations applicable only in the 400 block of Ruxton Avenue and explained that they had all been approved by Council and were in effect.

V. REVIEW AND RECOMMENDATION OF ORDINANCE ESTABLISHING CURB COLOR DESIGNATIONS

Discussion ensued regarding conforming to CDOT and to Colorado Springs' standards. It was decided to address the item during the April 8 meeting.

VI. UPDATES

• **Board Recruitment**

Discussion ensued regarding Randy Hodges and Susan Wolbrueck as potential new members. Ms. Anthony expressed a little surprise at the difficulty in getting new members since parking was such a big issue. She mentioned that she tried to recruit anyone who called her with parking questions or issues.

• **Delay of Implementation of Fine Escalation for Multiple Offenses**

Ms. Anthony explained that the implementation was approved but a technical problem with the handhelds was being worked out.

• **Loading Zone on Canon Avenue**

Ms. Anthony explained that the buses had been moved off of Canon Avenue and that she was polling the surrounding businesses for input and feedback. Discussion ensued regarding the buses (including tour buses) and a loading zone.

• **Kiosk Hoods/Signs for Snow Days**

Ms. Anthony said that the hoods were about \$75 apiece and that she would pursue purchasing them.

• **Barr Trail Parking Lot Improvements**

Ms. Anthony updated the Board telling them that the current plan was to push the boundary of the lot to make better use of the spaces and the thought was that they could expand it by about 10 spaces. Per Mr. Yowell's question, Ms. Anthony discussed kiosks. Vice Chair Rohrer suggested signs at the split (Ruxton Avenue and Winter Street) to help with some of the traffic. Discussion ensued regarding the potential impacts and improvements as a result of the anticipated approval of the Incline Plan by City Council on March 29.

• **SmartCards**

Ms. Anthony updated the Board regarding the SmartCards, which were available in \$25, \$50, and \$100 denominations. Current permit holders and owners/employers/employees in the Metro District could purchase the \$50 and \$100 cards for ½ off; the \$25 cards were not discounted and were available to anyone for purchase. She also explained that a \$15 deposit for each card would be required.

- **Parking Enforcement Report**

Mr. French introduced Dan Stone (Parking Enforcement Officer) to the Board.

Mr. French showed the Board stickers that had been fixed on the kiosks depicting how credit cards should be inserted into the machines. Per Vice Chair Rohrer's question, Mr. French replied that the stickers were approximately \$2. Mr. French reported that the stickers were working.

He then updated the Board regarding the escalating fines and changes to the parking tickets and answered questions asked by Board members.

Ms. Anthony mentioned that Public Services staff would be making directional signs and updating the lot signage so that they were all uniform. She also suggested moving the kiosk in the Canon lot so that it would be more visible.

Mr. French reported that Carnivale was just as busy as the Coffin Races; they issued 122 tickets during Carnivale and 130 during the Races. Per the Board's questions, Mr. French said that they had had less complaints related to Carnivale and so far no one had contested any tickets. Discussion ensued regarding opening the Prospect lot for public parking during events and/or using District 14 property.

Finally, Mr. French discussed the parking reports for January 2011 and February 2011 that were included in the packets.

Discussion ensued regarding people parking on the sidewalks because of the narrowness of the streets and trying to accommodate parking on both sides.

VII. DISCUSSION REGARDING NONAGENDA ITEMS

Councilman Carpenter mentioned that Carnivale did not go well from the perspective of the PD and stated that many would like the PAB to address special events in terms of parking. Vice Chair Rohrer suggested Councilman Carpenter write up how he conducts his events and Councilman Carpenter said that he would also meet with MSPD Chief Maryjo Smith.

Vice Chair Rohrer stated that people parking in the center lane of Manitou Avenue in the downtown had become a real issue and requested that Staff put a notice on any/all vehicles parking in the center lane to inform them that the lane was to be used for loading/unloading only. Discussion ensued.

Ms. Quintana mentioned that she saw police cars on a daily basis speeding through the downtown without any lights or sirens and felt that it was a danger to pedestrians. Ms. Anthony suggested that she speak with Chief Smith.

Ms. Anthony explained that Manitou Springs' resident Bennie Dowda, who was in attendance at the meeting, had received a ticket for parking in front of his garage on DuClo. He had submitted some information regarding an easement that he thought allowed him to park there. Ms. Anthony said that she needed to investigate further. Per questions from the Board and Mr. Dowda, Mr. French explained that tickets were issued because officers were unable to tell if the person

parking there was allowed and Ms. Anthony further discussed the difficulty in making a regulation that did not apply to everyone. Discussion ensued. It was decided that Ms. Anthony would follow up with Public Services to perhaps make the driveway not a driveway--the garage was not used for parking--so that Mr. Dowda could park there legally.

VIII. FUTURE AGENDA ITEMS and SCHEDULE NEXT MEETING

April 8, 2011

IX. ADJOURNMENT

With no further business to conduct, Vice Chair Rohrer adjourned the meeting.

Minutes prepared and submitted by Kari Kilroy