

I. Call to Order

- a. Meeting was called to order at 5:30 PM
- b. Attendees included:

- Roger Armstrong - President
- Rob Danin – Member
- Andrea Marko – Secretary (temp)
- Susan Leider - Member
- Michael Massik
- Margaret Morris - Library Director
- ABSENT
- 2 Vacancies (3 year term)
- Mark Straub - Vice President

II. Approval of Minutes and Agenda

- a. Corrections and Approval of Previous Minutes
 - 1. Minutes for October 11, 2011 were unavailable. Susan Leider was the substitute Secretary and will supply at next meeting.
- b. Corrections and Modifications to Agenda: Changes: B. Annual BOT potluck moved to C., added B. 2012 BOT Officer Elections, added D. LSTA Grant Laptop Loan Agreement

III. Public Comments

- a. No public Comments

IV. Director's Report

* Attended Elbert County new library in Elizabeth *Task force met for timeline future talks with PPLD *MSPL hosted Forward's focus group *Met with City Admin. For budget *Wrote letter to Comm. Dev. Block Grant for second review of application. *Vacation Oct 8-16 *Author Fest held *Met with Pikes Peak Work Force to begin LSTA activities. *Attended directors' meeting at Elbert County Library *Replaced Nick Noland position. *Partners for Healthy Choices lecture to be held once per month beginning in January (tentative) *After school Halloween program held October 27 *Library participated in downtown trick-or-treat event

V. OLD Business

A. PPLD/MSPL Task Force Update

Task Force met and is putting together a list of patrons for a future mailing in addition to a timeline for events leading up to being put on the November 2012 Ballot

B. Update on LSTA Grant

The grant was for \$9100. The computer and software cost \$6000. Eight laptops were purchased and were currently being altered by the city for patron usage. The laptops will be used for classes to learn how to write resumes, cover letters, a portfolio, and for targeting employment opportunities. Rob Danin, Margaret and Kimberly Kahn is putting together the class agenda. Later in this meeting we will add to and make change to the new laptop loan agreement for finalization.

C. Book Sale Storage Facility

Michael looked around at other storage facilities. The pricing seemed to be similar to or higher than our current pricing, and it was decided that we would talk with the Manitou Storage to see if they would give us a discount if we decide to stay with them.

D. Library Survey results

Results were good with approximately 200 surveyed. Fifty-six percent of those surveyed use the library at least once or twice a month. Seventy-seven percent of those surveyed are very+ satisfied, and 93% find the Library to be clean and comfortable and able to locate their materials. When not using the Manitou Library 60% go to PPLD for their needs and the next largest other usage is the internet. Hours of operation were the most noted reason for not utilizing the library at 33%

VI. NEW Business

A. Budget Update

Margaret attended meetings for budget cuts and the three new budgets must reflect a 3%, 6% and 10% cut.

B. 2012 BOT Officer Elections

Officer Elections will be held at the official Board of Trustees December 13, 2012 meeting so be prepared to come with ideas for new positions. Elections will be followed by the Potluck.

C. Annual BOT Potluck

Please bring an item for the potluck next month.

D. LSTA Grant Laptop Loan Agreement

Margaret put together an agreement and the Board added and changed the wording to meet the needs of the patrons. Margaret will re-write these changes into the agreement and disperse. Changes were motioned to be approved by Mike and seconded by Rob. All agreed to the changes.

VII. Friends of the Library Report

*Friends did not meet in October *Author Fest met and Natalie Johnson asked/announced that she would be taking over the event next year. If she takes over the event, future proceeds would or a percentage thereof would no longer be given to Library. On-going discussion will ensue regarding future Author Fest events. *Friends next meeting will be November 15, Thursday, at 5:30 at the Library.

IX. Adjourn Meeting

- a. Meeting was adjourned at 8:00 PM, next meeting is December 13, 2011, 5:30 PM
- b. As a side note, Rob will not attend the January 10th, 2012 meeting.