

**I. Call to Order**

- a. Meeting was called to order at 5:27 PM
- b. Attendees included:

- |                                   |                                      |
|-----------------------------------|--------------------------------------|
| - Roger Armstrong - President     | - Margaret Morris - Library Director |
| - Mark Straub - Vice President    |                                      |
| - Andrea Marko – Secretary (temp) | ABSENT                               |
| - Susan Leider - Member           | -3 Vacancies (3 year term)           |
|                                   | - Rob Danin - Member                 |

**II. Approval of Minutes and Agenda**

- a. Corrections and Approval of Previous Minutes
  - 1. Minutes for August 9, 2011 were corrected. Approval of Minutes was motioned by Susan, seconded by Marc, and approved unanimously.
- b. Corrections and Modifications to Agenda: No agenda available. Additions as we go.

**III. Public Comments**

- a. No public Comments

**IV. Director's Report**

\*Library Survey sent out and due Sept. 30.\*Library advertising for Sub Librarian \*Library represented in Baby Parade with books at Soda Springs following.\*3budgets and program inventory submitted to City for 2012\*Teen program volunteers recognized.\*Intern Deb Ehret ended. Final project was the Disaster Prevention and Response Plan.\*Summer concerts ended with donations totaling \$895.00 for ADA accessibility.\*ADA accessible grant submitted.\*Spanish classes coming to library in September.

**V. OLD Business**

A. Task Force for PPLD

Rob will be updating everyone with this information for October 1 meeting. Shirley Law and Mary Snyder would like to be added, and this will be up to that Body to determine other members.

B. Update on LSTA Grant

Margaret received the grant and will be purchasing the 8 computers for usage within the Library only

C. e-Readers

Margaret will be adding 3 additional readers at some point.

**VI. NEW Business**

A. Broken Table from Book Sale

Table broken and the consensus is to have the city weld it and Margaret will pay out of her maintenance budget.

B. Book Sale

- 1. Andi suggested that specific hours be set for every BOT Member. If the book sale hours leading up to the sale total 100 hours and there are 5 Members, then each member would put in 20 hours each. It was very lopsided this year and unfair to Members who carried the larger load.
- 2. It was decided that next year we would not allow early birds to shop prior to opening the booth because it is too hard to put everything on the tables and sort while running into the early shoppers. Margaret would also put in the add that books are pre-scanned.
- 3. Book sale totals at the Labor Day Weekend fair were \$2200.00.
- 4. So far BWB had sold to date appx. \$226
- 5. It was suggested by Andi to purchase gift certificates for Sammy and Elizabeth for their volunteer work to the BOT over the last four years. A motion was made by Andi and seconded by Susan that \$50 certificate be given to these two. This was unanimously approved.
- 6. Andi to send a thank you note to Safeway: Jim Withrow

C. Volunteer appreciation potluck

Volunteers for the year are invited to a potluck on September 22 at the Library. It was motioned by Mark and seconded by Susan and unanimously agreed that the BOT would pick up the drinks and sandwich trays up to \$125.00.

D. New Board Member

Michael Massik will be attending the September 20<sup>th</sup> City Council for appointment to the Board of Trustees.

**VII. Friends of the Library Report**

\*Friends agreed that a computer to be shared by both boards would be approved for purchase from wish list if seconded by the Board of Trustees. Andi would request approval and purchase the computer for use at the Book Sale and to house accounting and all Friends information.\*Membership ideas are being taken\*Software purchase for new computer\*update on AF 2011\*resignation of Natalie Johnson\*assigning of FOL members to PPLD Task Force\*Neet meeting Sept 15 @ 5:30p Library

**IX. Adjourn Meeting**

- a. Meeting was adjourned at 6:30 PM, next meeting is October 11, 2011, 5:30 PM