



Minutes of the Meeting
Business Improvement District
April 21, 2011

In attendance: Clint Hensley, Jessie Cormany, Vic Almen, Bud Ford, Chuck Englund, and Tim Haas

Guests: Kimberly Nowland, Mike Baker, Matt Carpenter, Susan Wolbrueck, and Laura Hensley

1. **Welcome/Introductions:** Meeting commenced at 9:05.
2. **Minutes:** Clint Hensley moves to approve March 2011 Minutes, seconded by Jessie Cormany, approved unanimously.
3. **Finance:** Check Register brought forward in order to approve the check requests submitted. Susan Wolbrueck reviewed process of submitting check requests. Discussion of approving the check requests by email ensued-approved by Mike Baker. On the income statement the Election Reserve was moved to "Election Expense". Mike Baker requested permission to order new checks. No questions from the Board regarding the Financials. Motion to approve Financials made by Chuck Englund, seconded by Tim Haas, approved unanimously.
4. **Downtown Map:** BID map and Chamber Map is now one map. The maps are on the way to the printer and all coupons are sold. Memorial Day is the goal for distribution.
5. **BID Reauthorization-Progress/Update/BID Expiry Date:** Susan Wolbrueck passed out a copy of the Ordinance establishing the BID. The Notice of Election and Operating Plan were handed out to the Board. In all these documents the Sunset Date was not listed. The City Attorney has reviewed these documents and will consult the BID the details of reauthorization process. Rick Krone is the consulting attorney to be considered for hire. Tim Haas suggested that we not increase the square footage of BID district and that we moved forward with this process this year even though there is no Sunset Date. Discussion included deciding on a temporary due date. The Board will wait for an update from the City Attorney.

6. **KOAA-Weatherbug/Hosting/Advertising:** Renewal discussed. Clint Hensley suggested that we review different options before the Board commits to the \$6000 financial commitment.

7. **Other Non-Agenda Items:**

Free Bike Program: Presented by Natalie Johnson on behalf of Tim Chase. There will be approximately 30 professionally painted bikes involved are to be put out in less than a month. The maintenance and pick-up issues will be handled by Tim Chase. Motion made for a vote of support by Chuck Englund, seconded by Clint Hensley, approved unanimously.

Paying Hawk as a Contractor: Bud Ford brought up the issue of liability of the City concerning Hawk being hired as a Contractor or working under a W-2. Discussion ensued. Hawks does not present as a liability working as a contractor (under a W-9).

8. **Adjourn Meeting:** Motion made to adjourn made by Clint Hensley, seconded by Jessie Cormany, approved unanimously at 10:15.