



Minutes of the Meeting  
Business Improvement District  
March 17, 2011

In attendance: Clint Hensley, Jessie Cormany, Jack Johns, Bud Ford, and Tim Haas  
Guests: Kimberly Nowland, Mike Baker, Matt Carpenter, Chad Skinner, and Laura Hensley

1. **Welcome/Introductions:** Meeting commenced at 9:05.
2. **Minutes:** Jessie Cormany moves to approve February 2011 Minutes, seconded by Tim Haas, approved unanimously.
3. **Finance:** Mike Baker reviewed the finances. An agenda action item was proposed: Contractors need to submit an invoice of hours before payment is issued. Checks also need to be signed by Clint Hensley before payment is issued.  
Election Reserve amount is questioned. The original amount may be under "Fund Equity".  
Tim Haas makes a motion to approve Financials under the condition that future Financials will reflect accurate amounts under "Election Reserves".  
Jack Johns seconds the motion; unanimously approved.  
Signatures collected for the *Application for Exemption from Audit: Short Form*.
4. **Downtown Map:** The Manitou Springs Chamber and BID proposes that all city maps will be consolidated into one map in order to prevent redundancy. Chad Skinner (skinnerchad1@yahoo.com) is working with both the Chamber and BID to design such a map. In order to expedite this consolidation process, Tim Haas proposes that the BID pays Chad Skinner the additional \$100 required to move forward. Bud Ford makes the motion to pay Chad Skinner the extra \$100 and to delegate Clint Hensley the authority to approve the final proof on behalf of the BID, seconded by Tim Haas; approved unanimously.

5. **80829.com:** Transfer is complete. Clint Hensley will communicate with Susan Wolbrueck in order to make sure that hosting fees assessed the BID have been terminated.
6. **Wi-Fi/Hot Spot:** Discussion ensued regarding band-width, accessibility, advertising with the possible benefit of making a profit, and limitations. Tim Haas has offered to pay for the electrical needs regarding the Wi-Fi system. Financials regarding this project need to be discussed in a future meeting as well as a presentation by the provider.
7. **2010 Operating Plan:** Clint Hensley will email a copy to the BID Board.
8. **BID Reauthorization:** Susan Wolbrueck is working on this process. Legal consultation discussed.
9. **Non-Agenda Items:** None stated.
10. **Adjourn Meeting:** Motion made to adjourn by Jessie Cormany, seconded by Jack Johns; approved unanimously.