



Minutes of the Meeting
Business Improvement District
January 20, 2011

In attendance: Clint Hensley, Jack Johns, Jessie Cormany, Vic Almen, Chuck Englund, Tim Haas, and Bud Ford

Guests: Kimberly Nowland, Laura Hensley, Matt Carpenter, and Randy Cruz

Welcome/Introductions

Minutes: There are no minutes from 10/12/10-No quorum, meeting adjourned. No meeting in November or December 2010.

Nomination and appointment of new board member: Motion to appoint Vic Almen to the BID Board, seconded by Chuck Englund, and approved unanimously. Sworn in by Kari Kilroy at 9:31.

Finance: Balance sheets for Profit and Loss provided for October through January. No questions or discussion. Motion to approve the budget by Jack Johns, seconded by Tim Haas, and unanimously approved.

Discuss appointment of a BID Accountant: Mike Baker is interested in returning as the bookkeeper. Mike's cost is considerably less than Jody McKillip. Bud Ford moved to hire Mike Baker, seconded by Chuck Hensley, and approved unanimously. Effective February 1, 2011.

Discuss and vote on the Reauthorization of the BID: Discussion of reauthorization of BID ensued: street cleaning and upkeep, general maintenance in face of City cutbacks. Also mentioned is the possible compromise of receiving grant monies in the future. Clint Hensley also brought up that Canon Avenue is not receiving adequate attention to include the gutters, curbs, cleanliness, and the completion of this section of town. Discussion ensued allocating downtown marketing duties to the Chamber. The general consensus is to move forward with the reauthorization. Motion to reauthorize the BID by Jessie Cormany, and seconded by Chuck Englund, approved unanimously.

Discuss appointment of a BID President: Bud Ford moved to appoint Clint Hensley as Board President, seconded by Chuck Englund, and approved unanimously.

Discuss need for Secretary to record minutes: Moved by Tim Haas to appoint Bud Ford as Secretary, seconded by Jessie Cormany, and approved unanimously. Board discussed the need to hire someone to take Minutes of the Meeting outside of the Board in order to allow the Secretary to concentrate on the meeting discussion. Kimberly Nowland will provide a proposal to take minutes at future Board meetings.

Review proposal to provide administrative services to BID: Susan Wolbrueck has provided a proposal to execute administrative services for the BID (attachment included). The compensation will be \$25/hour. Chuck Hensley moved to contract Susan Wolbrueck at \$25/hr., seconded by Jessie Cormany, and approved unanimously.

Remember Manitou Fund-Chuck: “Remember Manitou” fund presented by Chuck Englund. This is a target fund that allows the survivors of those who have passed away to contribute to this fund and designate how the funds are spent. Chuck Englund would like there to be a resolution to form this fund. Bud Ford moved to support the resolution to create the “Remember Manitou” fund, seconded by Jessie Cormany, and approved unanimously. Bud Ford will contact appropriate persons to move forward in support of this fund.

Non-agenda items: Clint Hensley asked: What are the City’s shortfalls considering that last year was a financially successful year? Matt Carpenter responded that this year’s city budget is doing better than it has in several years, and clarified that he is only speaking as one Council person and not as the whole Council.

Chuck Englund mentions that several businesses here in Manitou are very successful, including The Olive Tap and American Toy Factory.

Susan Wolbrueck will be at the direction of this Board and specifically the new Board President, Clint Hensley.

Next board meeting Thursday, February 17, 2011-Need someone to run this meeting as Jack Johns will be out of town: Clint Hensley encouraged everyone to attend the future four Board meetings and to personally contact Clint if not able to attend.

Adjourn Meeting: Chuck Englund moves to adjourn the meeting, seconded by Vic Almen, and approved unanimously at 10:35a.m.