

MANITOU SPRINGS PARK AND RECREATION ADVISORY BOARD  
AGENDA FOR REGULAR MEETING  
September 9, 2019 6:00 P.M. at City Hall 606 Manitou Ave.

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
  - A. August 5, 2019
- IV. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA  
(Please limit comments to 3 minutes)
- V. PRESENTATIONS
  - A. Shanti Toll / MSAC Art in the Park, Town Clock
- VI. REPORTS (5 mins)
  - A. OSAC
  - B. PARAB
  - C. COUNCIL LIAISON
- VII. PUBLIC SERVICES
  - A. Monthly Report
  - B. Park Updates (10 mins)
    - 1. Peeps
  - C. PARAB Observations (10 mins)
- VIII. OLD BUSINESS
  - A. Tennis Court Lighting survey
  - B. GOCO Grant SSP
- IX. NEW BUSINESS
  - A. Manitou Springs Tree Planting Program
  - B. Manitou Springs Arts, Culture, and Heritage initiative
  - C. Security Cameras at Bud Ford Pavilion SSP
  - D. Gun Policy in Parks
  - E. Budget approval for 2020
- X. OTHER BUSINESS
  - A.
- XI. ADJOURN

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PARAB 2019 Reg Mtg Sched: Jan n/a; Feb 4; Mar 4; Apr 1; May 6; Jun 3; Jul n/a; Aug 5; Sept 9; Oct 7; Nov 4; Dec 2

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**Mission Statement:**

The mission of the Park and Recreation Advisory Board (PARAB) is to ensure day

**Park and Recreation Advisory Board (PARAB)**

-to-day procedures that protect and maintain the natural environment of our parks using best practices that support a resilient and sustainable system that is welcoming, clean, and safe. PARAB will engage and educate the public by supporting dynamic, healthy, and diverse activities while stewarding the natural resources that are the foundation of the parks.

**Vision Statement:**

Manitou Springs' park and recreation will connect people and the natural environment for the health and wellbeing of all.

**Board:**

Chair: Danu Fatt (2/28/21)  
Vice Chair: Tim Bresnahan (2/28/21)  
Secretary: Jenna Gallas (2/28/21)  
Treasurer: (vacant)  
Member: (vacant)  
Member: Christina Grow (2/28/20)  
Member: Matt Cavanaugh (2/28/21)

**City Staff:** Public Services

**Council Liaison:** Nancy Fortuin

**OSAC Liaison:** Tim Bresnahan / Christina Grow

Alternates: Gail Cage (2/28/2020), Jan Johnson (2/28/2022), (vacant)

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asks about vacancies on staff. Mr Jeff Jones, new Deputy Public Services Director indicates another janitorial staff to be hired and one additional seasonal employee started today. Park seasonal employees are helping other staff departments.

- B. Park Updates (10 mins)
- C. PARAB Observations (10 mins)
  - 1. Ms Fatt had citizen request to repaint Memorial Park wooden sign. Ms Johnson presents attachment A. Mr.Cavanaugh, having recently seen someone in Soda Springs Park with a gun, asks about local policy on guns in City Parks. Is there a policy? Could signage be posted? It seems that most reasonable citizens wouldn't want gun in the park. Ms Fortuin indicates that this would be an ordinance question and will follow up with the Mayor.
- D. Environmental Group
  - 1. Ms McAlexander met with Mayor Jaray about an Environmental Workgroup creation to guide decisions for an environmental resolution to include Tree City USA application. Arbor day would have to be created as well as a program to celebrate. Application is open in September 2019, but may take up to 1 year for approval. Tree Planting program to start in 2019. Looking for PARAB member to join Environmental Workgroup. Proof would be a board (PARAB) ordinances for trees, proclamation from Mayor that Manitou's Arbor Day would be celebrated, and must show more than \$2/ year spent on trees.

**VIII. OLD BUSINESS**

- A. Financial commitment for Rockey sculpture
  - 1. Rob and Linda Morlan are in process of creating the sculpture. Ms Fatt asks for PARAB to financially support the project. There is an art in the parks budget line that could be utilized. Looking to show support in brochure for financial support commitment from PARAB to encourage additional donors. Mr Cavanaugh would like to know if the sculpture has been finalized – and if not, then official support seems premature because the project isn't ready to be endorsed yet (i.e. what if proposed sculpture changes significantly or family pulls support?). Ms Fatt moves to make a financial commitment to the Rockey sculpture of unknown quantity. Ms Johnson Seconds, Ms Gallas in favor, Mr. Cavanaugh opposed.
- B. Tennis court lighting
  - 1. Public Services put out RFB for bids, 3 were received which included 4 light stations (one on each corner) with 2 LED heads. Will shine downward. URA committed to pay for lighting contingent on a signed contract. Ms Fatt requests advice on getting neighborhood engagement from locals concerned about being a part of the process. Question on the policy for timers and light after dark or when park closes (come up with agreeable time). Mr Cavanaugh raises the issue that there has been no support demonstrated yet – we're proposing to spend roughly \$40,000 that will apparently upset some residents, but no tennis/pickleball players (that may or may not support) have come forward to ask for (or demand) this from the city. Both resident group and park/tennis court users should be approached, perhaps a sign at the actual court or on Nextdoor/Website to ask for input. Ms Fatt to write the Bulletin as well as Ms Fortuin to get in touch with Administration to post online.

**IX. NEW BUSINESS**

**X. OTHER BUSINESS**

**XI. ADJOURN**

- A. Ms Fatt adjourns meeting at 8:05 pm.

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**V. PLANNING AND PARKING/TRANSPORTATION**

- A. Minor Sub-division- Change to the Creek Walk Dedication and Alignment, 706 Manitou (Wichita Lot) Kyle Fenner for Manitou Springs Metro Parking District, Applicant
1. Mr Randy Hodges attends for Kyle Fenner. Metro Parking Subdivision Lots are presented and discussion ensues on West side ADA compliancy. This would keep pedestrians out of the flow of traffic. Creekwalk was not deeded to the City in original plat. This lies on the East side of the lot as opposed to West. Mr Cavanaugh asks Mr Hodges about the impact of moving the creekwalk. Mr Hodges addresses the narrow passages in the proposed parking area and the liability and safety concerns of pedestrian access. Michelle Anthony, City Planning, speaks to If an easement is designated on the East side pending if the garage moves forward, then these issues could be readdressed at the time creekwalk and garage comes to fruition in the planning process. Staff would like to see the Creekwalk stay on the Eastern side, next to creek. In absentia, both Mr. Bresnahan and Ms. Grow express support leaving Creekwalk as shown on original plat, with existing Tract A. Note: the land has not yet been legally deeded to the City of Manitou, and originally includes 10 feet additional on flat pavement, and in the new suggested plat would deed approximately 6 feet of flat land. Provisions in approval agreement accommodate easements on existing bridge to Manitou Ave. Cory Sutela from PACMan, indicates that the board supports Creekwalk and Plan Manitou so agrees with sentiment that Creekwalk should be next to creek and that final configurations should prioritize safety and reduce barriers to those using bikes and walking and that the Creekwalk will accomplish this. Mr Cavanaugh states he would like to hear from Kyle Fenner on this issue – that there are too many questions with respect to the proposed construction to make a decision. Ms Fatt moves that the Creekwalk be left as shown on the original plat, and that the dedicated park and open space be deeded to the City and that the City is provided a temporary easement to connect Creekwalk to Manitou Ave. Ms. Johnson seconds. Ms Gallas in favor, Mr Cavanaugh opposed.
- B. Request for 7 publicly paid parking stalls on West End of Soda Springs Park, with 14 guest passes / David Chorpenning
1. Ms Anthony discusses two properties on Park Ave that are residential and this owner is requesting that 7 spaces on the West end be dedicated with additional 14 guest passes given that Manitou Ave has been granted 9 spaces for Banana Manor/ Waltham Ave residents. Mr Cavanaugh asks about origins of parking allotment for residents. This was prior to paid parking, Ms Anthony states. Residential Parking Programs were not yet in place either. Properties have existed without parking although his lots already have additional spaces for tenants. Ms Gallas discusses usage of park for events and need for parking as well as the GOCO grant West end renovations to begin in late 2019 to create ADA access to Fountain Creek. Ms Anthony looking at what the usage of the spaces is currently as well as evaluating number of units and how many spaces already are devoted. PARAB to give a formal recommendation to Parking on this issue.

**VI. REPORTS (5 mins)**

**A. OSAC**

1. OSAC voted for keeping creekwalk as designated on original Metro Plat as well.

**B. PARAB**

1. Nothing significant to report.

**C. Council Liaison**

1. Nothing significant to report.

**VII. PUBLIC SERVICES**

**A. Monthly Report**

1. Ms. McAlexander discusses reports as this is now her responsibility to produce. Peeps park is waiting on a quote from mason for edging pavers and Flying Eagle has offered to pay some cost to finish entire area. Mary Ellen Montgomery discusses high foot traffic in that area. She suggests large boulders in circle form and planters. Also to keep bushes next to creek as-is. Mr Cavanaugh

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August 5, 2019 6:00 P.M. at City Hall 606 Manitou Ave.**

	<b>Present:</b>	<b>Absent:</b>
<b>Members:</b>		
Danu Fatt, Chair	X	
Jenna Gallas, Secretary & Treasurer	X	
Tim Bresnahan		X
Christina Grow		X
Matt Cavanaugh	X	
<b>City Staff:</b>		
Public Works Director- Shelley Cobau		X
Arborist- Alyssa McAlexander	X	
Park Lead- Chris Hogan		X
<b>City Council Liaison:</b> Nancy Fortuin	X	
<b>Alternate Member:</b> Gail Cage		X
Jan Johnson (Alternate)	X	

**I. CALL TO ORDER**

Ms Fatt call meeting to order at 5:59 pm

**II. APPROVAL OF AGENDA**

1. Ms. Fatt adds Environmental Group lighting to Public Services, Item D.
2. Ms. Gallas moves to approve agenda as amended.
3. Mr. Cavanaugh seconded.
4. All approved.

**III. APPROVAL OF MINUTES**

**A. June 3, 2019**

1. Ms. Fatt moves to amend the word "minutes" in place of "agenda"
2. Mr. Cavanaugh moves to approve
3. Ms. Fatt seconds
4. Ms. Gallas recuses
5. All approved

**IV. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

(Please limit comments to 3 minutes)

Ms. Melody Daugherty of Pollinator Project in Manitou addresses a group meeting this past Monday about the Siberian Elm population in Manitou. Proposes that two test spots at Hiawatha and Fields Park be an example for creative solutions for this invasive species as opposed to utilizing pesticides for mitigation. This would be a measure between Sept 2018 and summer 2020 to be able to visualize how some landscaping efforts and sculpting techniques can be utilized on the elms for beautification. Ms Fatt asks for the trial to begin in Fields Park. Trail Cats to be involved. The plan is to shape and address issues now to limit manpower and only have to revisit every two years.

Ms Mary Ellen Montgomery has a plant invoice to submit. Asks for funding at Memorial Park pedestrian crossing for irrigation. This may be streets, not parks funding. Mary Ellen submits invoice for plants that were purchased for Mansions Park that were to be funded from PARAB.

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**PARAB Observations from Jan Johnson, Alternate Member, 8/4/19**

1. New Mutt Mitts – YAY!
  - Locations known by all staff?
  - How frequently are they restocked/checked? (several empty...)
2. New recycle and trash combo cans
  - GREAT!
  - TERRIBLE advertising for Manitou Springs
    - trash and recycle sides are filthy, so trash and recycle get "caught" and don't fall into the bin; wretched smell!!
    - protocol for not only emptying BUT also power washing the bins inside AND out
3. "Old" trash cans
  - many cannot latch after trash is removed
  - filthy
4. Memorial Park/Manizoo Area
  - mulch needs to be added in areas previously mulched—many weeds within
5. SSP/Bud Ford Pavilion
  - staff power washes inside—grateful for that
  - staff needs to also power wash the OUTSIDE, or check siding (feces?)
  - Picnic tables—protocol?
    - gunk and spillage on tables and seats
  - power wash pavilion AND tables and seats....and trash containers?
6. Pocket Parks—upkeep and maintenance?
  - Siberian elms volunteers, trash and beautifying?
  - are the pocket parks on a specific maintenance schedule/friends?

Public services started keeping track of daily/weekly tasks in a different manner. This is the list of ongoing projects the parks department has been dealing with.

- Daily Park Runs
- Playground inspections
- Working on testing the entire irrigation systems
- Installed a new pump a schryver
- Will begin installing cages over all backflows
- Adding softfall to playgrounds
- Fix city hall planters
- Purchase weed/steam machine
- Library turf repair
- Repairing multiple irrigation leaks
- Mowing and trimming
- Continuing to remove rock along creek at soda springs
- Will add granite to soda springs
- Locates for multiple events
- Town clock flower bed irrigation
- Memorial park pump replacement
- Cemetery sprinklers
- New irrigation line at Shoshone
- Schryver impeller, ewing supplies