



**TRANSPORTATION AND PARKING BOARD
REGULAR MEETING MINUTES
Tuesday, February 26, 2019**

I. CALL TO ORDER and INTRODUCTIONS

A regular meeting of the Manitou Springs Transportation and Parking Board was held on Tuesday, February 26, 2019, in the Council Chambers, 606 Manitou Avenue. Chairman Koerner called the meeting to order at 8:36am. The following were in attendance:

PRESENT: Chair BILL KOERNER
Board Member JOY PORTER (via speaker telephone)
Board Member VALERIE ROSENKRANTZ (arrived 8:41am; left 10:53am)
Board Member JON MATAS
Board Member ROLF JACOBSON

ABSENT: Vice Chair NEALE MINCH (excused)

STAFF: Michelle Anthony, Senior Planner
Kim Johnson, Planning Director
Kevin Stevenson, SP+ Facility Manager
Dane Lyon, SP+ Senior Manager

GUESTS: Susan Wolbrueck, Council Liaison
Aaron Shultz, AmeriCorps Vista Volunteer for Chamber
Debbie Carley, owner Waltham and Manitou Avenue properties
Dale Carley, owner Waltham and Manitou Avenue properties
Rich Walton, owner The Kitchen and 1025 Manitou Avenue Resident
Jessica Walton, owner The Kitchen and 1025 Manitou Avenue Resident
David Chorepenning, owner 67 Waltham and 1107 Manitou Avenue

Ms. Anthony connected Board member Porter by speakerphone and confirmed both parties could hear each other.

II. APPROVAL OF AGENDA

Chairman Koerner proposed moving the Update on the Waltham Avenue RPP to earlier in the meeting.

Board member Rosenkrantz arrived during this discussion.

MOTION:

Board member Jacobson moved to move the Waltham RPP Update to under Public Comment.

SECOND:

Board member Matas seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed, 5-0.

III. APPROVAL OF MINUTES

ITEM 1. January 29, 2019

MOTION:

Board member Matas moved to approve the January meeting minutes as presented.

SECOND:

Board member Jacobson seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed, 5-0.

IV. PUBLIC COMMENT ON NONAGENDA ITEMS

Update – Waltham Avenue RPP – Staff reported the request would potentially be at April 2019 TPB Meeting and that SP+ had been working with residents to confirm information regarding dwellings, off-street parking, and addressing. A facilitated neighborhood meeting was scheduled for March 28; however, there was some feedback from the neighborhood that date might not work. So the RPP process was still ongoing, but in flux.

Chairman Koerner invited public comment.

Debbie Carley stated members of the Waltham neighborhood were not happy about her property being added to the RPP for that street, but she felt it would ultimately work out.

Rich Walton stated he used to park on Manitou Avenue farther west of his property, but that was now an RPP and they weren't eligible to park there so they parked across the street. He indicated this was not an issue, except during the summer and on weekends during the day, but not an issue in the evening. He would like to be able to park in the Manitou Avenue RPP area and would like two-hour parking along his property's frontage.

Dale Carley handed out a map showing the zoning in the area and asserted paid parking should not be along the frontage where there is residential zoning.

Board member Jacobson asked if any of the public attended the Waltham neighborhood walk-through. Ms. Carley indicated she did and there were 20-30 other people there. She noted some neighbors did not want Banana Manor parking on Waltham. However, she owned property with Waltham frontage so and there was no other place for her tenants to park.

Discussion ensued about parking for other downtown residents and that almost none of the residential units in the paid parking area downtown had an off-street parking.

Parking Space Marking –

Council Liaison Wolbrueck noted that the Public Services Department was going to be marking parking spaces where needed and asked that board members email her with any areas they think would benefit from defined spaces.

Transportation Fee –

Council Liaison Wolbrueck reported on the City Council's discussion regarding bringing to the ballot a proposal to implement a Transportation Fee, noting this was not tied to the Cog Agreement in any way and had been under discussion since January 2018. The point of the fee was to fund Public Services items the City was not able to budget for or which were not currently the City's responsibility. An example was the repair and replacement of public sidewalks, which is currently the responsibility of the adjacent private property owner.

There was brief discussion regarding this and it was noted there would be a lot of information disseminated regarding the proposal in the coming months.

Chairman Koerner suggested moving Item 4 on the agenda up to Item 2 under Old Business.

MOTION:

Board member Rosenkrantz moved to change the agenda by moving Item 4 under New Business to Item 2 under New Business.

SECOND:

Board member Matas seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed, 5-0.

V. OLD BUSINESS

ITEM 2. Discussion Regarding Downtown Resident Parking – 1000 Block and Downtown in General
Staff presented a memo outlining options and potential issues with changes to the paid parking area in the 1000 block of Manitou Avenue (south side of the street).

Dale and Debbie Carley stated the paid parking should be removed in this area and the parking provided for their property's use. Mr. Carley stated the distance to the Schmishny Parking Lot was approximately 500 feet and that was too far for his tenants to walk; it would be over two miles a month.

Board member Jacobson asked about parking in the Manitou RPP. Ms. Carley stated she didn't think there was enough capacity in the current RPP to add her property without adding additional parking spaces and she would share her parking with The Kitchen.

Council Liaison Wolbrueck noted that the Carleys' tenants could get Centerlane Permits so they didn't have to carry groceries, etc., from parking farther away. She advised to be careful about capacity in the Manitou Avenue RPP, noting the Duclou RPP looked during the day like there were plenty of spaces but at night it was full. Just adding in more permits could defeat the purpose of the RPP.

David Chorepenning noted the Manitou Avenue RPP was allowed because it was not in a paid parking area. He suggested allowing resident parking from 5pm to 9am (or even longer hours) along the Banana Manor frontage.

Mr. Carley stated parking for his tenants was better 30 years ago and they City had taken their parking little by little.

Chairman Koerner noted that conditions changed over the last 30 years and that meant changes to how many things in the City are managed.

The board discussed options for accommodating the residents in this specific area and downtown as a whole. Staff was asked to bring back more information and more fully vet the options in the Staff memo, and particularly the downtown resident overnight permits. It was noted that any downtown resident parking could be restricted to west of Ruxton only, if the board felt a larger program was not feasible at this time. It was also suggested that any permit program ensure RVs were not allowed. The Board would need to know estimated numbers of residents and how street cleaning could be accommodated, noting a downtown resident permit program may not be perfect, but it should help address the needs downtown.

It was noted that Centerlane Permits were available now without any action by the board.

Board member Porter stated that the downtown resident parking was a separate issue from just the Banana Manor issues.

Council Liaison Wolbrueck stated the Board needed to fully vet the possibilities and that anything recommended and approved needs to be able to be enforced. She suggested the Police Chief and SP+ weigh in on this.

Chairman Koerner stated the options for Banana Manor needed to be looked at as well, which may or may not be applicable to the rest of the downtown.

SP+ was asked if they had any experience with this sorts of issues; the board requested their input on management options.

Chairman Koerner stated the Carleys should change the addresses for their units that front Waltham – they should be addressed correctly regardless of the RPP.

ITEM 3. Parking Management/Financial Report and Review/Comment on Revised 2019 SP+ Work Plan
Chairman Koerner asked about using Public Services VMS board as discussed at the January meeting. Staff reviewed the update on the agenda. SP+ had arranged to borrow the City's VMS board and it was in place at Washington Avenue and El Paso Blvd. advising "No Gog Parking" and directing vehicles to the Hiawatha lot. SP+ Facility Manager Kevin Stevenson noted they were working on obtaining quotes for purchase of another reader board.

The board asked that this sign be moved to Manitou Avenue, if the City's second VMS sign couldn't be borrowed. It was suggested this be placed before the Bank driveway so it would give drivers more time to plan for the right turn.

Mr. Stevenson reported on current revenues and trends.

Chairman Koerner asked about the Council action regarding raising the Barr Lot parking fee. Staff reported on the update provided at the end of the agenda, noting February 19 City Council postponed the fee increase pending City staff meeting with representatives of Colorado Springs Utilities regarding management of the lot and information on how the increase will be publicized. Staff noted posting the Lot, notice to the media, request postings on websites (including Incline Friends), and on Facebook will be utilized. Staff also noted a meeting had already been set up with CSU in a week or so after the meeting and then the items would be taken back to City Council.

SP+ Senior Manager Dane Lyon handed out the "scorecard" to be used to judge the company's performance and how much of an incentive bonus they should receive. Discussion regarding the SP+ Annual Work Plan ensued.

ITEM 4. Metropolitan Parking District Updates and City and Metro District IGA

Board member Jacobson updated the TBP regarding the last Metro Board meeting. He noted there was no safety concern regarding the Wichita Lot bridge and Metro was looking at repair instead of replacement. He stated the parking garage was on indefinite hold. Staff noted they had received a request to postpone the replat of the Wichita Lot to the May Planning Commission meeting. Board member Jacobson advised that Metro was focusing on reaching out and working with the Chamber and the BID to help bring more visitors to the businesses. He noted the Metro District wanted to continue to partner with the City. When asked he noted there was no plan to remove any trees at the Wichita Lot. He also reported there were objections to the City signs and the Metro was considering whether to have their own signs.

Leah Ash, Interim City Administrator, presented the IGA between the City and Metro District that was on the City Council agenda for discussion that evening. She reported on her charge in regard to the update and noted Council directed the focus on the City and Metro facilities looking like a single entity and management be coordinated. Discussion of enforcement of the IGA and any financial considerations ensued.

VI. NEW BUSINESS

None.

VII. OTHER BUSINESS

ITEM 5. Review and Recommendation Regarding Draft Board and Commission Ordinance

MOTION:

Board member Rosenkrantz moved to recommend adoption of the January 4, 2018, ordinance draft with the changes as shown.

SECOND:

Board member Matas seconded the motion.

DISCUSSION:

There was no discussion.

VOTE:

Motion passed, 5-0.

VIII. UPDATES

- Manitou Springs Mobility Study – Board member Rosenkrantz stated the work on the study was just getting started and the consultant wanted to have a meeting with the TPB and Metro Boards as stakeholders. Kimley-Horn would be informing about what information and data was going to be collected and what this study was going to do, in addition to asking for feedback and information. She asked if the Board wanted to do this at a regular or special meeting. Board members indicated a special meeting would be acceptable. Staff advised that Kimley-Horn should work directly with Staff to coordinate this.
- Lower Washington RPP – February 19 City Council approved the recommended RPP.
- Hiawatha Gardens Event Use Policy – February 19 City Council Meeting postponed approval of the policy update and fee to allow Staff to provide the process for application of the fee and protection against event reselling reserved parking spaces
- Parking Wayfinding Signs – Majority installed; Public Services had required wind-load evaluation of large signs before their installation and that information had been provided the previous Friday. Staff indicated the sign mounts were being manufactured.

Board member Rosenkrantz left at this point in the meeting.

- Pedestrian and Cycle Manitou (PACMan) Work Group – Aaron Schultz reported the group wanted to have City Staff take the Bike Friendly Driver training. They were working on a logo and a press release to see if there were more people who wanted to join the group.
- Ruxton Avenue Study – On Hold until after June 2019
- Crystal Park Road Task Force – Board Member Porter had not update.
- ParkManitou.com – SP+ representatives and Staff have scheduled a meeting to look at the website and layout changes to be made after the February TPB meeting. Send comments and ideas regarding website to SP+ Facility Manager

Chairman Koerner asked about the Cog Railway's \$50,000 participation in the mobility study and what their expectations were. Ms. Johnson noted the Cog would be going through the Conditional Use Process and part of this would require they address traffic and parking issues. The Cog was looking to obtain recommendations that would assist it's planning from the Mobility Study and they would partner in the solutions for Ruxton.

Chairman Koerner asked what the schedule was for the Conditional Use Permit. Ms. Johnson indicated there was no schedule yet, as an application had not been received. The Planning Department had met with Cog representatives preliminarily and it appeared they were not proposing a lot of new construction. She noted the department was not concerned with replacing the rails and had indicated that could move forward

without the CUP process. They indicated they would remodel and add on to the Depot. Once the City understood completely what the Cog was proposing, then the level of process(es) could be determined. It was clear that they were not abandoning the railway operation.

Chairman Koerner stated he was concerned about traffic on Ruxton. Ms. Johnson indicated that would not be part of the CUP and would be addressed through the studies (Mobility and Ruxton). Chairman Koerner noted that there were already significant back-ups on Ruxton when the Cog let out and larger cars would create more traffic. He felt a plan needed to be in place before the Cog reopened.

Board member Porter also noted the sidewalks at the roundabout had been identified as an issue in regard to the traffic flow at Ruxton and Manitou Avenue.

Ms. Johnson stated that addressing the congestion was also in the Cog's best interest in regard to their customer experience.

IX. FUTURE AGENDA ITEMS

- RPP Task Force – Goal and Timeframe Discussion - March Regular Meeting
- Report on Potential Partnership with Private Parking Owners – March Meeting
- TPB Standard Operating Procedures – 2019 TBD after passage of Board/Commission Ordinance
- TPB Streamlining Decisions – Future Subcommittee Dates TBD 2019
- Rules for “Standing” Vehicles in RPPs and Other Areas - 2019
- RFP for Ticket Collection Services – 2019
- Vision and Policies for Future Transportation and Parking Decisions
- Discussion Regarding Parking Capacity: Collection and Evaluation of City-wide Data to Confirm/Quantify Seasonal, Year-Round, and/or Event Capacity Issues

X. ADJOURNMENT

Hearing no further business before the Board, Chairman Koerner adjourned the meeting at 11:12am.

Submitted by Michelle Anthony, Senior Planner