



**CITY OF MANITOU SPRINGS
HOUSING ADVISORY BOARD MINUTES
Monday, February 11, 2019, 6:00 pm
Council Chambers**



I. CALL TO ORDER

Board Chair German called the meeting to order at 6:03 pm. The following individuals were in attendance:

PRESENT:

Coreen Toll, Chair
Alea German, Vice Chair
Dale Latty, member
Andy Wells, member
Alan Delwiche, member
Alison Gerbig, member
Whitney Lewis, member

Guest: Craig Burbank

STAFF:

Karen Berchtold, Staff Liaison
Kim Johnson, Planning Director

CITY COUNCIL:

ABSENT:

Regina DiPadova, Alternate
Becky Elder, Council Liaison

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. January 14, 2019 meeting
The January 14, 2019 minutes were approved with no changes, 7-0.

III. PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were no public comments
Board approved moving item V.1.i. to III.

Report on Utilities Access Assessment on Illinois Ave:

Karen reported on the 811 Colorado utilities location request. Kim and Karen observed blue blazing on the site and will confirm with Public Services this marking indicates the water line and degree of accuracy. Staff will also follow up on City GIS data for water infrastructure on the site.

IV. NEW BUSINESS

1. Discussion about Boards, Commissions & Committees Ordinance

Members reviewed and discussed the draft ordinance and agreed on changes. Chair Toll will update the document with the changes and provide it to Mayor Pro Tem Fortuin.

Members Lewis and Gerbig were recently re-appointed to three-year terms. The proposed ordinance indicates reappointed members shall serve four-year terms. Staff will seek clarification on whether their terms would convert to four years.

2. Discussion/edits for HAB Standard Operating Procedure
Members discussed the draft ordinance and suggested changes. Chair Toll will update the document with agreed on changes for the Board's use.
3. Discussion of Council's 2019 Work Plan and How It Segues to Planning Dept. & HAB
The group reviewed the Council Work plan from the 2-12-19 Council packet to identify areas of overlap with HAB priorities. Planning Director Johnson clarified that Planning Department staff will focus on Council identified priorities, and she needs further clarification on how to apply the work plan.
4. Short-term rentals: Discussion of housing impact
The group discussed a summary of the impacts of Short-Term Housing rentals prepared by the firm Host Compliance.

V. OLD BUSINESS

1. City property to consider for housing
 - i. Report on Illinois Avenue - moved to Public Comments
 - ii. Clarification on Oak Place Property restrictions – discussion postponed.
2. Private property to consider for housing
 - i. Cheyenne Village
Chair Toll, Vice Chair German, and Planning Director Johnson will meet with Jerry Trent, the realtor for the Cheyenne Village property. Future meeting to be set with developers and management of Cheyenne Village to determine possible city support for private participation to redevelop Cheyenne Village for broader community development to increase affordability in a re-development plan.

VI. REPORTS

1. City Council Liaison
2. Staff Liaison
3. Board members

VII. ADJOURNMENT

Chair Toll adjourned the meeting at 8:00 pm.