Open Space Advisory Trail Signage Sub-Committee Meeting Agenda 03/25/2019
Documents:

2019\_03\_25 OSAC AGENDA (SUB-COMMITTEE MEETING).PDF

Open Space Advisory Trail Signage Sub-Committee Meeting Packet 03/25/2019
Documents:

2019.03.25 PACKET (TRAIL SIGNAGE SUB-COMMITTEE MEETING).PDF



# CITY OF MANITOU SPRINGS OPEN SPACE ADVISORY COMMITTEE



Trail Signage Sub-Committee Meeting Council Chambers – 606 Manitou Avenue Monday, March 25, 2019, 2:00 pm

### I. CALL TO ORDER

### II. DISCUSSION

1. Discussion Regarding Trail Head Sign Design Preferences and Scope of Work

#### III. ADJOURNMENT

**Board Members:** 

Nancy Wilson, Vice-Chair (Term Expires 03/31/2022) Gary Michels (Term Expires 03/31/2021) Sheryl Cline, Secretary (Term expires 03/31/2019) Shannon Solomon, (Term Expires 03/31/2021) Michael Maio, Chair (Term Expires 03/31/2021) Sue Graham (Term expires 03/31/2019) Che Freeman (Term Expires 03/31/2021) Staff: Kimberly Johnson, Planning Director

Dylan Becker, Planner I

Council Liaison: Becky Elder

Alternates: T.J. Maltese (Term expires 03/31/2020)

The City of Manitou Springs does not discriminate on the basis of disability in the admission to, access to, or operations of programs, services or activities. Reasonable accommodation will be provided to ensure equal access to all. Individuals who would like to request auxiliary aids or services should contact ADA Coordinator Donna Kast at (719) 685-2554 or dkast@comsgov.com to discuss specific needs. Please provide a minimum of 3-5 day's advance notice.



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# Recommendations of Signage Subcommittee

### **OSAC Manitou Springs Meeting – Signage Notes**

Monday, March 12, 2019 1:30pm-3pm

Present: Gary Michels, Nancy Wilson, Sue Graham, Sheryl Cline, Kim Johnson and Dylan Becker

### **Materials**:

Selected format similar to Boulder's Open Space and Mountain Parks (Brent Combs)

- 1. flexibility
- 2. Prints on vinyl: \$7/sq. ft.

### **Maps and Content**

Additions needed for the maps created by Houdak and Wolverton

- 1. Interpretations located to the right of the 2D map located on the left half of the sign, not to exceed 100 words
- City logo-located below the interpretation on the left half of the sign side by side with QR Code
- 3. QR code-located below interpretation side by side with city logo located on the left half of the sign at the bottom
  - a. Link to city rules/regs
  - b. Link to interpretive data
  - c. Connections to other broader scope trail maps
- 4. Street names need to be added to maps
- 5. Rules: safety-place on the right half of the board-Rules to be approved by OSAC-limited to 18" H X 18" W space located at the top of the right half.
- 6. Distances of trails (on 2D maps)- left half of sign board
- 7. "You are Here" designations-Already designated on both 3D and 2D maps.
- 8. Elevation rise/profile-already depicted on 3D map.
- 9. Universal Symbols- maximum of 12 tiles, 3"x3" each; limited to 6"Hx18"W space located at the bottom of the right half of the sign

#### Needed:

- 1. Size-maps, tiles, fonts
  - a. Decision: use current size of 2D and 3D maps
  - b. Decision: Use base/hardware size of tan cardboard: slightly less than 2' x 3', the size of the sign in its entirety
- 2. Color of font/background
- 3. Materials

### **Locations of Signs**

- 1. Entrance to Internann @ Spring Street, near the bridge
- 2. Base of Red Mt. Trailhead
- 3. Pawnee for Internann Trail
- 4. Pawnee for Iron Mt. Trail
- 5. Iron Mt. Trail at Crystal Park Rd.
- 6. Cemetery Trail for Internann (old section)

a. 2D map only

### **Contractors needed:**

- 1. Maps-check on sole source vs. procurement, to use Houdak and Wolverton's
- 2. Vinyl maps
- 3. Hardware/Base
- 4. Designer
  - a. Inhouse?

### **Actions:**

Sue: contact Houdak and Wolverton to see if they will complete the 6 sets of maps for \$4999.

### **Actions, continued:**

Nancy: Cost of hardware/base with the company used by Boulder

Mike: create rules and interpretive segments

Kim: sole source and procurement Dylan and Kim: Scope of Work Dylan, Kim, Sheryl: design elements Sheryl: check with graphic designer

